



# MT. SAN ANTONIO COLLEGE

## PRESIDENT'S ADVISORY COUNCIL

### MINUTES

January 25, 2023

Location: 4-2440		Time: 3:00–4:30 p.m.	
<b>Council Members:</b>			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input type="checkbox"/> Tania Anders	<input checked="" type="checkbox"/> Tamra Horton	<input checked="" type="checkbox"/> Juan Mendoza
<input type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Allie Frickert	<input type="checkbox"/> Rosa Asencio	<input checked="" type="checkbox"/> An Ha
<input checked="" type="checkbox"/> Koji Uesugi	<input checked="" type="checkbox"/> Roger Willis	<input type="checkbox"/> George Gutierrez	
<input checked="" type="checkbox"/> Rosa Royce	<input type="checkbox"/> Sara Mestas	<input checked="" type="checkbox"/> John Lewallen	
<input type="checkbox"/> Mica Stewart	<input checked="" type="checkbox"/> Emily Woolery	<input checked="" type="checkbox"/> Carol Nelson	

#### 1. Review of January 11, 2023, Meeting Notes

Tamra Horton was present at the January 11, 2023, meeting. The minutes were approved as corrected.

#### 2. Overall Campus Equity Update

The DEISA Council will be meeting and now has full membership. The Academic Senate will be working with CEDC to finalize some updates to the Faculty Hiring AP, which will include recommendations through the Racial Justice Taskforce. This AP will then go to the DEISA Council for input.

Giovanni Rodriguez has been hired as the new Director of El Centro. There is a new building in the works next to the Equity Center that will house the program.

#### 3. AP 4105 – Distance Learning

This AP was presented for second reading. There was a recent change to Distance Learning Requirements regarding regular and substantive interaction. Under the section titled "Enrollment and Attendance in Distance Learning Courses," paragraph 7 that begins with "Substantive interaction means engaging students in teaching, learning..." number 1 should be revised to read: "1. Providing direct instruction (examples include holding synchronous class meetings)."

Motioned, second, and carried, as revised.

This AP will be sent to the Board for information.

#### 4. BP 4250 – Probation, Dismissal, and Reinstatement

This BP was presented for second reading.

Motioned, second, and carried.

This BP will be sent to the Board for adoption.

## **5. BP and AP 7350 – Resignations**

This BP was presented for second reading. It was recommended to change the term “school year” to “academic year.”

Motioned, second, and carried, as revised.

The AP was presented for second reading.

Motioned, second, and carried.

This BP will be sent to the Board for adoption and the AP for information.

## **6. Purpose and Function Statement and Committee Goals Review**

The following Purpose and Function Statements were reviewed and approved, some with suggested revisions.

- Institutional Effectiveness Committee (IEC) – Accepted as written.
- Outcomes Committee-Accepted – Accepted with the following recommendation: add a Function that describes their work related to Accreditation standards.
- Planning for Institutional Effectiveness – Accepted as written.
- Police and Campus Safety Advisory Committee – Accepted as written.
- President’s Advisory Council-Accepted – Accepted with the following recommendation: add a Function related to their work with the BP and AP revision process.
- Professional Development Council (PDC) – Accepted as written.
- Strong Workforce Advisory Committee (SWAC) – Accepted as written.
- Student Equity Committee – Accepted as written.
- Student Preparation, Equity, and Achievement Council (SPEAC) – Accepted as written.
- VOICES – Accepted as written.

## **7. Committee Goals and Progress Report**

The following Committee Goals and Progress Report was reviewed and approved with revision.

- President’s Advisory Council – Add “accessibility” to goal #2 to read, “Work to infuse diversity, equity, inclusion, restorative justice, antiracism, and accessibility into Board Policies and Administrative Procedures.”

## **8. PAC Workgroups – Members**

### **Smoke/Tobacco-Free Implementation Workgroup**

1.	Koji Uesugi	Lead
2.	Dr. Scroggins	President
3.	Brigitte Hebert	Confidential/Support
4.	Rosa Royce	Management/Processing Fines
5.	Tania Anders	Academic Senate/Sustainability Expert)
6.	Misty Kolchakian	Faculty Association

7.	Andrea Solorzano	Classified Senate
8.	Xochilt Vallarta	CSEA 262
9.	George Gutierrez	CSEA 651
10.	Yen Mai	Marketing Director
11.	Bill Asher	Facilities
12.	Alex Villegas	Police and Campus Safety
13.	Cristal Granados	HR
14.	Alejandra Gonzales	Student Life
15.	Chris Failla	Student Health Services
16.	Danielle Silva	Student
17.	Becky Zhu	Student
18.	Ricardo Nevarez	Community Partner (Compadres)

Meetings are being scheduled and the Workgroup will be meeting twice a month. This Workgroup will prepare information to roll out to the campus in Fall 2023 for the implementation of the changes to the BP and AP.

### **Mascot Workgroup**

1.	Uyen Mai	Lead
2.		Notes
3.	Joe Jennum	Athletic Director
4.		Board Member
5.	Fatima Flores-Ortiz	Student
6.	Christian Alvarado	Student
7.	Lily Rzonca	Student
8.	Marc Acuna	Student
9.	April Tellez	Academic Senate
10.	Sandra Bollier	CSEA 262
11.	Lee Jones	Management Steering
12.	John Lewallen	Marketing Graphic Designer
13.		Athletic Coach (Men's)
14.		Athletic Coach (Women's)
15.	Student Life	Student Life
16.		Mt. SAC Foundation
17.	Jill Dolan	Community Relations

### **ISER Review Workgroup**

1.	Bill Scroggins	President's Office
2.	Yadira Santiago	Notes
3.	John Lewallen	Classified
4.	Emily Woolery	Faculty Association
5.	Koji Uesugi	Management
6.	Roger Willis	Faculty (appointed by Academic Senate)
7.	Carol Nelson	President's Office

## **9. Create Workgroups to Review BPs and APs**

There are a few Board Policies and Administrative Procedures that would benefit from a couple of workgroup discussions. Dr. Scroggins requested two workgroups be established for the review of the following:

AP 2410 – Process for Revisions of APs and BPs

Allie Frickert  
Roger Willis  
Carol Nelson  
Yadira Santiago  
Rosa Royce  
Tamra Horton  
Melissa Aguirre

BP/AP 3250 – Institutional Planning

Emily Woolery  
Patty Quinones (IEC)  
Barbara Mezaki (IEC)  
Juan Mendoza  
Madelyn Arballo  
Yvette Garcia  
Rosa Asencio

**10.Log Review (Scroggins)**

**PAC Queue (3)**

- BP/AP 3225– Institutional Effectiveness (sent to IEC)

**AS Queue (2)**

- BP 4020 – Program and Curriculum
- BP 4100 - Graduation Requirement for Degrees and Certificates (active)

**FUTURE MEETINGS:**

**February 8, 2023**  
**February 22, 2023**  
**March 8, 2023**