



Professional Development Council

Thursday, October 1, 2020

1:30 to 3:15 pm

Remote Meeting Via Zoom

PDC Minutes

Attendance: PDC

X	Lianne Greenlee	X	Mary Ann Gomez-Angel		Diondre McBride		AS Vacant	X	John Lewallen	X	Linda Chan
	Mgmt. Steering Vacant	X	Rosa Asencio	X	Maria Macedo	X	Tania Anders		Guest:		Lisa Rodriguez

Standard	Item	Purpose	Outcome
	Welcome	<ul style="list-style-type: none"> Review minutes from September 3, 2020 & September 11, 2020 meetings 	Linda C. move to approve, Maria M. 2 nd . Approved by acclamation.
	POD Updates	<ul style="list-style-type: none"> VOICES – Halloween Contest POD Website Refresh Magic Mountie – Searchable podcast page Title V – Dr. Rodriguez (3 pm) 	<ul style="list-style-type: none"> Classified Senate Halloween Gathering will be online and coordinated with VOICES Halloween Costume (6 categories), supported by both CSEAs to provide gift card prizes. Promoted to include ALL Mt. SAC employees. Jeffrey George helped refresh POD website. Magic Mountie website revised with search feature Title V - 32 projects, 7 goals, 9 objectives. <ul style="list-style-type: none"> Mica Stewart – Equity PD and Equity Coordinator (CORA, faculty teaching with equity focus). Diana Felix - Student Development Coordinator (cultural competence, student led conference) Lisa Amos – Financial Literacy Coordinator (collaborating with financial aid for online consumer resource center) Dr. Tiffany Kuo – Data Coach Coordinator (equity data at program level, coordinating Power of our Data conference) Activity recruiting Instructional Designer Onboarded Senior Research Analyst Effective teaching practice programs - ACUE and CORA Offered to bring data to FPDC, MPDC, CPDC if interested Diversity and Equity series at each monthly manager meeting Police and Campus safety are engaged as a cohort in CORA Unconscious Bias
	Reports	<ul style="list-style-type: none"> CPDC FPDC – ACUE, PGI MPDC 	<ul style="list-style-type: none"> CPDC Report: survey review – positive overall reactions. Technology limitations noted. Information gathered on what classified wants to see offered in POD throughout the week. Special meeting called to finalize agenda items. Over next few meetings will review input from survey. New Employee Welcome is being held tomorrow 10/2/20. Series will be restructured to be more of a day event rather than a series of days. Leadership Series for Classified will be held in October with 33 in cohort.

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			<ul style="list-style-type: none"> FPDC Report: ACUE training is supporting faculty in learning how to be better educators. It is equity and pedagogy focused. FPDC is hoping to continue offering it annually with SEAP funding. It is open to all faculty. Professional Growth Increment (PGI) is available for full-time faculty to earn after completing 96 hours of professional development. 170 have earned PGI thus far. Tamra Horton is helping faculty to achieve PGI status, providing guidance and support. MPDC Report: Busy planning the retreat for January 7-8. Focused on diversity, equity, and inclusion topics. DEIT will be preparing managers for the retreat by including monthly discussions on this topic. At the managers meeting today a discussion about racism was conducted in small groups. Also, today did a session trauma from pandemic and how it impacts us as leaders. Self-care and mental rest is important to give us a reprieve from cognitive overload.
	AP & BP	<ul style="list-style-type: none"> Draft AP 7160 Draft BP 7160 	<ul style="list-style-type: none"> Linda Chan Moved to approve BP, Tania A. 2nd, approved by acclamation John L Moved to approve AP, Linda C. 2nd, approved by acclamation Lianne and Tania will take it to PAC. John L will support and assist with sharing nature of broad inclusion in development and taskforce work on this BP/AP. Research, etc.
	Conference and Travel	<ul style="list-style-type: none"> Review of C & T Application for 2020-21 Marketing 	<ul style="list-style-type: none"> FPDC included C & T in their monthly report but it was not read at the Academic Senate meeting Many employees are busy and may have missed information. Setting aside time to attend is also a challenge working from home. Employees are overwhelmed and may not be applying. Application is streamlined and less intimidating. Include a C & T announcement in weekly email at bottom every week with Link. "Don't forget we have C & T funding. Include contact name, mcardenas@mtsac.edu for questions."
	Committee Goals and Outcomes	<ul style="list-style-type: none"> Review Purpose & Function Finalize goals for 2020-21 <ul style="list-style-type: none"> PAC suggested goals <ul style="list-style-type: none"> Title V Grant PD work Goal to develop professional development to explicitly address 	<ul style="list-style-type: none"> PFM: John L Moved to approve, Mary-Ann 2nd, approved by acclamation. Goals: Linda C moved to approve, Maria M 2nd, approved by acclamation.



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		anti-blackness	
	Other	<ul style="list-style-type: none">•	<ul style="list-style-type: none">• Consider offering ongoing mental health workshops and options for employees. Sharing/tips. Connect with Seth Meyers about options for this topic to be brought forward.• Zoom trauma event – how do you handle something a faculty member sees, hears, or that emerges during an online synchronous Zoom event. What resources are there to support students who need help? What if an emergency happens during class, what does a faculty member do? – LG will share Duetta Langevin in Risk Management and ask who to direct this question to.• College hour would provide opportunities for these discussions• Future agenda item (November) to review goals and outline actionable items related to them to share with FPDC, CPDC, MPDC.• Moving the Needle on Equity Summit at Mt. SAC planned for 10/30/20. All campus call for participation.

Next Meeting: November 5, 2020