



*Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)*

### **Funding Request for Faculty Involvement in Program Learning Outcomes (PLO) Activities**

Name:

Department/Division:

Email:

Campus Phone:

Meeting date:

Meeting duration in hours<sup>1</sup>:

Number of faculty (FT and PT) estimated to attend:

#### **What will you discuss at this meeting?**

- 1) List services, courses, or programs to be discussed at this meeting.
  
- 2) What component of the outcomes assessment process will you discuss? Check all that apply.
  - ☐ PLO statements
  - ☐ Means of assessment / criteria for success
  - ☐ Summary of data
  - ☐ Use of results
  - ☐ Alignment of outcomes
  
- 3) What do you expect to accomplish as a result of this meeting? Provide some detail below.

#### **Save this form and submit it as an attachment via email to [knguyen@mtsac.edu](mailto:knguyen@mtsac.edu)**

- Once received, requests are reviewed by the Outcomes Committee. Requests may be returned for additional information.
- Once approved, departments will be notified and time sheets will be given. Payment is made according to the non-teaching rate.
- The funds are from the Guided Pathways Mini-Grant and will be distributed on a first-come-first-serve basis.
- Approval of this request must precede the proposed work.

<sup>1</sup> Note: There is a 3-hour maximum funding per faculty per semester.