

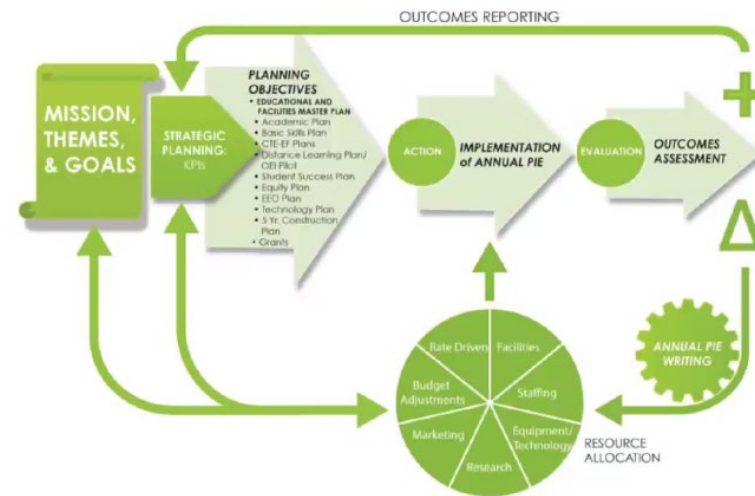
Mt. San Antonio College		Institutional Effectiveness Committee Revised		November 9, 2022 1:30 p.m. 3:00 p.m. Zoom	
Vice President, Instruction (Co-Chair)	Kelly Fowler	X	Faculty Credit (appointed by the AS)(Co-Chair)	Tiffany Kuo	X
Associate Vice President, Instruction	Meghan Chen	X	Faculty Noncredit (appointed by AS)	Landry Chaplot	X
Director, Research & Institutional Effectiveness (Co-Chair)	Patty Quinones	X	Faculty – Student Services (appointed by AS)	Vacant	
Faculty Outcomes Coordinator	Kelly Coreas	X	Classified (appointed by CSEA 262)	Vacant	
Academic Senate President or Designee	Roger Willis	X	Classified (appointed by CSEA 651)	Vacant	
Faculty Accreditation Coordinator	Barbara Mezaki	X	Student (appointed by the Associated Students)	Vacant	
Faculty	Vacant		Budget Committee Liaison	Rosa Royce	X
Director of Human Resources or Designee	Ryan Wilson		PIE	Krupa Patel	X
Student Services (appointed by VPSS)	Malia Flood	X			
Instructional Services (appointed by the VP Instruction)	Sylvia Ruano	X	Guest – Assistant Dean, Accreditation and Planning	Lianne Greenlee	X
Information Technology (appointed by the VP Admin Services)	Kate Morales	X	Recorder	Wendi Alcazar	X

AGENDA			
Topic		Time	Discussion/Outcome
1.	Welcome	1:30	
2.	Review of the Agenda	1:35	<ul style="list-style-type: none"> Reviewed and accepted.
3.	Approval of the October 26th Minutes	1:40	<ul style="list-style-type: none"> Motion to approve the October 26th minutes. Mezaki first, Kuo second, motion passed. Coreas, Morales, Royce, and Willis abstain.
4.	Purpose & Function Statement	1:45	<ul style="list-style-type: none"> Final review and approval of the IEC Purpose and function. Returned to review the Function statement. Function number 6 addition: campus community...including progress on institutional set standards and stretch goals.
5.	PIE Goals, Purpose & Function Review	1:50	<ul style="list-style-type: none"> PIE committee goals reviewed. Glad to see number 6 that there will be a process for closing the loop on resource requests. Goal #4 – should we change ACCJC to Accreditation? Removing ACCJC would be inclusive of non-credit. Quinones will investigate making this change. Purpose & Function Statement Review: no changes suggested. PIE Goals and Purpose & Function are accepted by the IEC committee.
6.	Committee Goals Review	2:00	<ul style="list-style-type: none"> Goal 1 is default. We can't make any changes. Goal 2 should read Develop and clarify not develop/clarify Final Goal 2: Support implementation and evaluation of the strategic plan and the integrative planning process. AP states IEC will evaluate the strategic plan and coordinate periodical evaluation. Two items: reviewing and adopting an appropriate methodology and the whole PIE process. Goal 3: IEC doesn't evaluate other committee's work; this is a PAC function.

			<ul style="list-style-type: none"> • We would not evaluate the work of the other committees, maybe it's part of the process of PAC sending out the goals to the committees. • How would we review this information if there is no mechanism for that information to be given to us. If this isn't clear, then we should move on. • Final Goal 3: Removed from goals. We can think about this and see if we want to add it to our goals next year. • Final Goal 4: Coordinate the alignment of unit, manager, and Vice President PIE processes. • We will add that faculty will need to link their request to strategic goals as well as everyone else. • Final Goal 5: Prioritize equity in the development and implementation of college plans and planning processes.
7.	Strategic Plan Update	2:15	<ul style="list-style-type: none"> • The final plan went to PAC. Cabinet has reviewed it; it's making its way through the process. It's a beautiful piece. It went through a first reading at the last PAC meeting. • There were some grammar edits, the typical process for a committee review they did remove the remote work, which is currently under negotiations, so it didn't seem like an appropriate time to have that added. If they have any questions, they will get back to us. • The Strategic Plan will be reviewed at the expanded PAC meeting on November 30th.
8.	Integrated Planning	2:20	<ul style="list-style-type: none"> • The current MtSAC Integrated Planning chart.

MT. SAC

Process Map of INTEGRATED PLANNING



Long Description

Figure I.8.4.-3. Process Map of Integrated Planning

- Samples of other college Plans:



- PCCs gives a time frame. Which helps understand there process a bit better.

COLLEGE OF THE CANYONS

COLLEGE OF THE CANYONS

DECISION MAKING

COMPREHENSIVE PLANNING: ONGOING PROCESSES



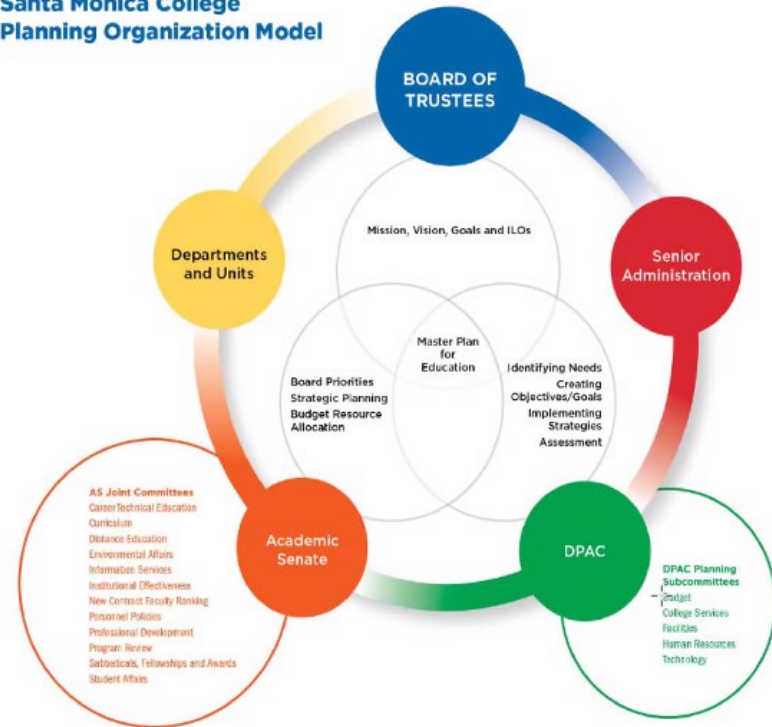
Research, resources, and institutional mission values and beliefs influence all components of the planning process.

College of the Canyons is known for innovation, planning, and results. COC seeks to ensure that comprehensive integrated planning processes are well designed to support the attainment of District goals.

The planning and budgeting processes are conducted within the context of our Strategic Plan. The charts in this section describe the systematic processes we use as we:

- Reflect on what progress we have made toward our strategic goals.
- Identify critical areas that need our attention as we work toward improvement.
- Continue internal dialogue on priorities and actions.
- Continue to design ways to implement fundamental changes via the development of specific plans (i.e., technology, facilities, educational curriculum, deferred maintenance, etc).
- Engage external audiences in the dialogue.
- Build internal and external coalitions for change.
- Identify and align financial resources allocation with our priorities for the future.
- Describe the outcomes achieved
- Identify how we can continue to improve.

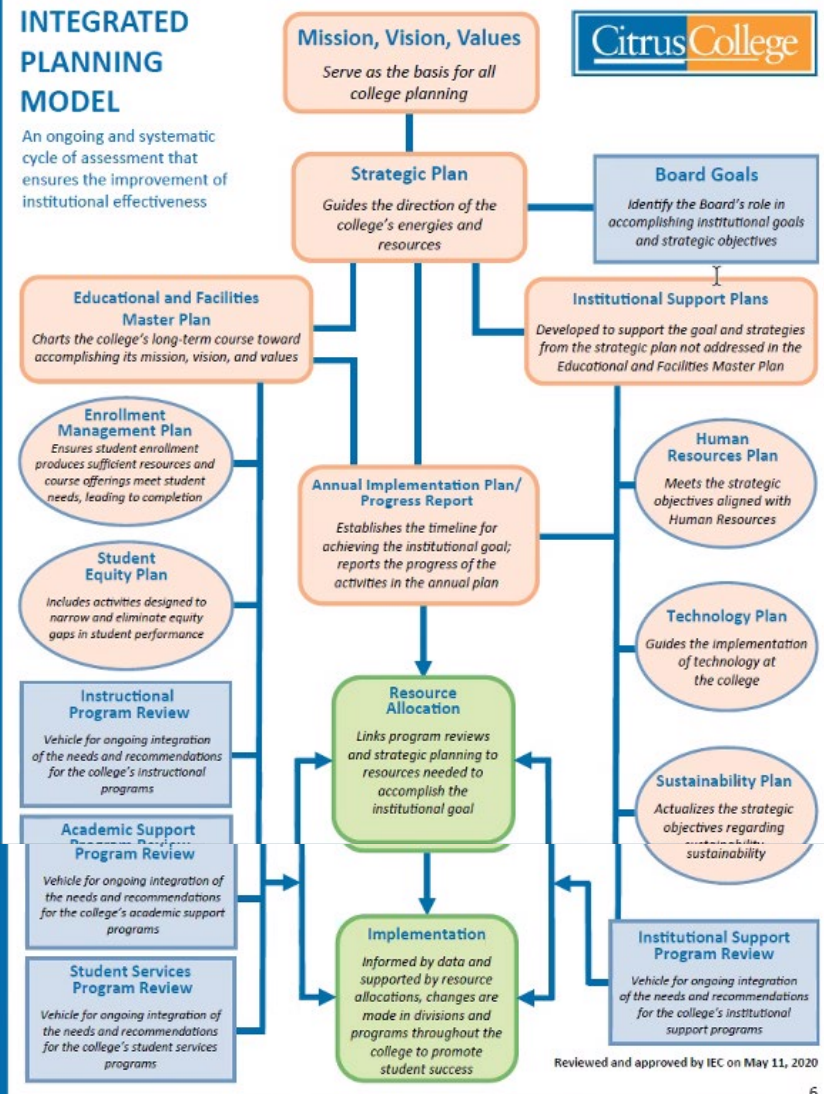
Santa Monica College Planning Organization Model



		<div><p>BAKERSFIELD</p><p>The figure below summarizes how we integrate our three-year planning process of the Educational Master Plan and Strategic Directions with annual processes of Program Review, assessment, and other institutional plans.</p><pre>graph TD; MISSION[MISSION] --> EMP[EDUCATIONAL MASTER PLAN]; EMP --> SD[STRATEGIC DIRECTIONS]; SD --> MISSION; SD --> CL[CLOSING THE LOOP]; SD --> APR[ANNUAL & COMPREHENSIVE PROGRAM REVIEW]; SD --> FP[FOCUSED PLANS]; CL --> RS[RENEGADE SCORECARD]; APR --> RS; FP --> RS; RS --> CL; RS --> FP;</pre><p>The College meets Standard I.B.9 and Eligibility Requirement 19.</p><ul style="list-style-type: none">• Bakersfield is not the prettiest to look at but gives some good information.</div>
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INTEGRATED PLANNING MODEL

An ongoing and systematic cycle of assessment that ensures the improvement of institutional effectiveness



9.	EPAC Presentation on Nov 30th	2:30	This item is tabled until the next meeting, November 23 rd .
10.	Budget Committee Update (Rosa)	2:40	<ul style="list-style-type: none"> At our last meeting we also worked on our committee goals. The reserve policy is changing this year. We must cover two months of operations. The board policy was approved, the 18.5% will be done at the end of the year. We currently have a 10% policy.

			<ul style="list-style-type: none"> • As we were discussing our goals – we will also ask that an IEC member report back to the Budget Committee. • The Budget Committee meeting is on the first and third Wednesday of the month. The next meeting will be next week 3pm-4:30pm.
11.	PIE Update (Krupa)	2:45	<ul style="list-style-type: none"> • Reviewing at next year's PIE process and updating the dashboard.
Fall 2022 Meetings: November 23.			