

**Committee Goals and Progress Report 2021-22**

**Committee name:** Accreditation Steering Committee

**Name of person completing the report:** Kelly Fowler, Vice President, Instruction (Co-Chair) and Barbara Mezaki, Faculty Accreditation Coordinator (Co-Chair), Allie Frickert, Assistant Faculty Coordinator

**Instructions:** Due by **November 5, 2021**: Columns 1 and 2  
 Due by **June 1, 2022**: Column 3  
 Please enter your committee's outcomes and accomplishments in Column 3 and submit electronically to [bhebert3@mtsac.edu](mailto:bhebert3@mtsac.edu) (on behalf of the President's Advisory Council).

(EXPAND AS NECESSARY)

Committee Goal	Link to College Goal #	Completed Outcomes/Accomplishments (descriptive bullet list) RED = To-Do
<b>GOAL # 1:</b> Communicate to the campus community by maintaining an up-to-date website.	<b>5, 6</b>	<ul style="list-style-type: none"> <li>- Members and minutes updated for Fall 2021 (Spring updates in progress)</li> <li>- College Accreditation website updated (May 2022)</li> </ul>
<b>GOAL #2:</b> Review ACCJC standards in order to align with existing committee work. Collaborate with committees to support development of the ISER.	<b>5, 6</b>	<ul style="list-style-type: none"> <li>- Core Team Accreditation "Deep Dives" standards training: 12/9/21 and 12/18/21</li> <li>- Core Team created resources over Winter:               <ol style="list-style-type: none"> <li>1. Standards Crosswalk with Committees</li> <li>2. Updated list of committees tracked to –sub-standards</li> <li>3. Master Chart (includes sub-standards aligned to committees)</li> </ol> </li> <li>- Trainings for committee chairs and potential weaving team members: 3/11 and 3/17</li> <li>- Allie/Barbara/Lianne-Trainings for students from committees joining teams: 4/8 and 4/10</li> <li>- Liaisons worked intensively to support Weaving Teams who were tasked with drafting individual</li> </ul>

			standards.
<b>GOAL #3:</b>	Review and report committee progress and accreditation processes to President's Advisory Council (PAC).	<b>5, 6</b>	Ongoing <ul style="list-style-type: none"> <li>• Co-chairs provided ASC progress and accreditation process updated to PAC monthly</li> <li>• ASC members participated in expanded PAC meetings Fall and Spring</li> </ul>
<b>GOAL #4</b>	Review and report on Quality Focus Essay (QFE) projects and make recommendations to PAC for continued progress.	<b>5, 6</b>	- Discussion with ASC about QFE- June 2022
<b>GOAL #5</b>	Actively develop the expertise of ASC members to ensure understanding of the accreditation cycle, the standards, and the reporting requirements.	<b>5, 6</b>	<ul style="list-style-type: none"> <li>- ASC members reviewed ACCJC videos and online guides (ongoing)</li> <li>- BOT Study Session- Training with Gohar 10-16-21</li> <li>- ASC members attended ACCJC webinar "Demystifying Accreditation" 10-19-21</li> <li>- Fall Kickoff and ASC training with Gohar 10-22-21</li> <li>- Allie and student reps doing bi-monthly trainings for Fall (ongoing)</li> <li>- Barbara has joined a peer review team will share back with Core team (ongoing)</li> <li>- Allie- PIE training- 1/12-22</li> <li>- Barbara and Kelly attended special BOT study session: 3/12/22</li> <li>- ACCJC -<a href="#">Accreditation Institute Event- 2/25-2/26</a></li> <li>- Allie and Lianne- Formative Summative workshop- April 2022</li> <li>- Barbara and Allie- attending Senate in-service trainings (related to Accreditation topics)- throughout Spring</li> <li>- Forums for Classified and DL April and May 22</li> <li>-</li> <li>-</li> </ul>
<b>GOAL #6</b>	Support the understanding of the relationship between accreditation	<b>1, 2, 3, 4, 5, 6</b>	<ul style="list-style-type: none"> <li>- Fall Kickoff campus-wide 10-22-21</li> <li>- SCUP planning (overlap with Accreditation) attended by ASC members- 1/10-1/12</li> </ul>

	and the ongoing operation and processes of the entire campus community.		<ul style="list-style-type: none"> <li>- Spring Flex Day opening meeting- 2-17-22</li> <li>- Spring Forum Sessions (open to campus): 3/11, 4/17, 5/13</li> <li>- WASC Kickoff (attended by ASC members)</li> <li>- Extended PAC Strategic Planning (attended by ASC members- 4/27-22</li> <li>- Core team collaborative meetings with DLC and FCLT leaders to strategize preparation for Accreditation and online course review- April and May</li> </ul>
<b>Goal #7</b>	Ensure that the ISER captures, communicates, and celebrates the exceptional work of the Mt. SAC community.	<b>1, 2, 3, 4, 5, 6</b>	<ul style="list-style-type: none"> <li>- Work with Weaving Teams across Spring Semester (ongoing)</li> <li>- Planning for Fall Finishing Teams- May/June</li> <li>- Forums for Classified and DL April and May 22</li> <li>- Spring Newsletter celebrated progress thus far- May 2022</li> </ul>
<b>Goal #8</b>	Establish editing protocols and workflow for the smooth operation of ASC and support staff.	<b>6</b>	<ul style="list-style-type: none"> <li>- Core/IT team developed storage system for evidence and instruction manuals for creating accessible documents – April/May 2022</li> </ul>