

ASSESSMENT AND MATRICULATION COMMITTEE

(Academic Senate Committee – Reports to Student Preparation, Equity, and Achievement Council)

Purpose:

To ensure that the College's assessment and placement processes (both credit and noncredit) contribute to student success and equity and are implemented in compliance with state regulations. The committee will make recommendations related to assessment, placement, orientation, and counseling/advising.

Function:

1. Review and make recommendations to Student Preparation, Equity, and Achievement Council (SPEAC) regarding assessment, placement, orientation, and counseling/advising.
2. Review and provide feedback about College's Student Equity Plan and other initiatives as they relate to assessment and matriculation.
3. Review and update all reports to and from the Chancellor's Office regarding all assessment and matriculation issues.
4. Ensure implementation of assessment and matriculation policies and plans, and; develop effective assessment practices in compliance with state policy and guidelines.
5. Provide parameters and guidelines for assessment and placement, continually evaluate and refine current assessment processes to lead to accurate placement for students, and study alternatives to existing assessment practices in consultation with appropriate departments.
6. Recommend to the Director of offices of Research & Institutional Effectiveness (RIE) and Information Technology (IT) what information and data should be collected, stored, and analyzed for assessment and matriculation purposes.
7. Support guided pathways and equity efforts related to assessment and matriculation.

Membership (13)

	<u>Position Represented</u>	<u>Name</u>	<u>Term</u>
1.	Dean, Enrollment Management, or designee	(Co-Chair) George Bradshaw	ongoing
2.	Dean, Counseling	Francisco Dorame	ongoing
3.	Faculty, representing AmLa (appointed by the Academic Senate)	Elizabeth Casian	2021-24
4.	Faculty, representing Learning Assistance (appointed by the Academic Senate)	Dianne Rowley	2020-23
5.	Faculty, representing English (appointed by the Academic Senate)	Ned Weidner	2019-22
6.	Faculty, representing Math (appointed by the Academic Senate)	(Co-Chair) David Beydler	2019-22
7.	Faculty, representing Counseling (appointed by the Academic Senate)	Jesse Lopez	2021-24
8.	Faculty, representing School of Continuing Education (appointed by the Academic Senate)	Naomi Avila	2019-22
9.	Faculty, At-Large (appointed by the Academic Senate)	Dana Johnson	2020-23

10.	Research Representative (appointed by the Director of Research and Institutional Effectiveness)	Maria Tsai	ongoing
11.	School of Continuing Education Representative (appointed by the Provost, School of Continuing Education)	Liza Becker	ongoing
12.	Instruction Manager (appointed by the Vice President, Instruction)	Sarah Plesetz	ongoing
13.	Student (appointed by the Associated Students)	Vacant	2021-22

Membership Meeting Times:

COMMITTEE TYPE	CHAIR(S)	MEETING SCHEDULE	LOCATION	TIME
Academic Senate	George Bradshaw and David Beydler	Second and fourth Wednesday of each month	Online via Zoom	2:30 – 4:15

Person Responsible to Maintain Committee Website:

David Beydler
dbeydler@mtsac.edu, 909.274.4669

College Website Link and Last Time Website Was Updated:

<http://www.mtsac.edu/governance/committees/matriculation/>

Last Updated October 13, 2021

Mt. San Antonio College
Assessment and Matriculation Committee Minutes

April 13, 2022
 2:30–4:15 pm
 Online via Zoom

Committee Members:

x	George Bradshaw (Co-chair) (Assessment)	x	Dianne Rowley (LERN)	x	Vera Froman (RIE)
x	Jimmy Tamayo (Co-chair)(Math)		Ned Weidner (English)	x	Liza Becker (Associate Dean, Continuing Ed.)
x	Francisco Dorame (Dean, Counseling)	x	Jesse Lopez (Counseling)	x	Sarah Plesetz (Associate Dean, Tech & Health / Instruction Office)
	Elizabeth Casian (AmLa)	x	Naomi Avila (Counselor, Continuing Ed.)	x	Dana Johnson (ACCESS)
	Vacant (Associated Students)				

Guests: Nico Martinez (Assessment Center), Corina Reyna (Admissions & Records/Recorder)

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
1. Approval of Minutes from March 23, 2022	The minutes were reviewed by the committee.	Approved; One abstention (Casian)
2. AQ2 English Placement - "See Counselor" Placement Tracking	Vera provided the AQ2 English Placement – "See Counselor" Placement Tracking document for review. Jesse questioned what the difference was between the student count and the total count reported on the chart. Vera will discuss with Maria Tsai since she prepared the report.	Vera will speak with Maria Tsai and report back to the committee.
3. RIE Update (Maria/Vera)	The AQ survey Fall 2020 and Fall 2021 was sent to committee members via email from Vera. The document included an addendum re: student confidence.	

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
4. Counseling Update (Francisco, Jesse)	Strategy with Basic Skills, probation standing won't be run for the spring term but will be reinstated beginning Fall 2022. That will enable counselors to target those students that need additional support. Since Covid, no one has been placed on probation. Counseling has been reaching out to students for 1:1 counseling sessions to get them to plan accordingly for summer and fall based on their current standing.	
5. READ Update	No updates.	
6. AMLA Update (Elizabeth)	No updates.	
7. English Update (Ned)	Tabled.	
8. School of Continuing Education Update (Liza)	Progress continues to be made on the noncredit orientation. We had the kickoff for ACS Accreditation for Noncredit and are having Noncredit ACS/WASC kickoff for the adult education component also.	
9. Math Update (Jimmy)	<p>Since December 2021, Math 50, 51, and 71 have been eliminated. Students are now entering into Math 100, 110, 120, and 150. A change in curriculum has been approved that will take place (phased in) over the next 3 years. Several changes will be taking place. The flow charts have just been approved; will be shared with the committee.</p> <p>Sarah asked if Math 71 will be offered in Fall 2022. Jimmy commented it will not and the information will be disseminated at the next general senate meeting. If a student fails Math 71, they will not be able to repeat it. The campus had to eliminate lower course work based on AB 705.</p> <p>Dianne inquired as to how students will decide what math course to take, 110, 130, etc. Mt. SAC will be looking at update the current Math and English videos to help students decide which transfer level Math and English classes to take. Both the Math and English videos need to be updated with more current information. They also need to comply with AB 1805. George shared the Butte College Video "1st Year Transfer Level Math & English" as an</p>	

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
	example of how they provide information to their students to assist in making that decision.	
Discussion: Review Chemistry Placement	Jesse asked about placement of non-high school graduates. "See Counselor or see AmLa"? What entity makes that call? Could questions regarding native speaker be added into the AQ? George indicated the best way to discern the fit for the student would be a conversation with a counselor. If questions were to be added to the AQ, possibly Jesse could reach out to Elizabeth for assistance since AmLa already has some of those questions. Discussion to be continued at a future meeting.	Jesse will connect with Elizabeth for assistance with questions for possible inclusion in the AQ.
Discussion: Psych 10	<p>Jesse: How are students being suggested to take a math class? Core issues would be that students would know what class to take depending on how they score on the AQ.</p> <p>Dianne: In the Butte video, they had a tool that would assess what class students should take. She asked if we could contact them to see if they would share the tool with our campus. Nico will make the inquiry.</p> <p>Nico will also update the AQ to include adding Psych 10 in the course, title, support recommendation area and also update the last paragraph. The committee voted as to including Psych 10 as part of the menu. Motion carried. George will share at the next SPEAC meeting and ask to have the website updated effective fall 2022.</p>	Nico to reach out to Butte College for assistance in obtaining the tool to assess what class students should take.

Next Official Meeting: April 27, 2022 from 2:30-4:15pm online via Zoom.