

**Attending:**

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|---|--|---|--|
| <input checked="" type="checkbox"/> Irene Malmgren (Chair)  | <input type="checkbox"/> Don Sciore (Co-Chair)               | <input type="checkbox"/> Kristina Allende                 | <input checked="" type="checkbox"/> Meghan Chen              |
| <input checked="" type="checkbox"/> Grace Hanson            | <input checked="" type="checkbox"/> Rene Jimenez (Stu. Rep.) | <input checked="" type="checkbox"/> Paul Kittle           | <input checked="" type="checkbox"/> Barbara McNeice-Stallard |
| <input checked="" type="checkbox"/> Annel Medina (CSEA 262) | <input checked="" type="checkbox"/> Kate Morales             | <input checked="" type="checkbox"/> Justin Ott (CSEA 651) | <input checked="" type="checkbox"/> Dan Smith                |
| <input checked="" type="checkbox"/> Emily Woolery           |  |   | <input type="checkbox"/> Laura Martinez (Recorder)           |

<b>MINUTES</b>			
	<b>Item/Comments</b>	<b>Time</b>	<b>Discussion/Outcome</b>
1.	Agenda Check (Irene):	2 Mins.	Irene reminded all they need to submit their information for the Institutional PIE. Once received the document will go to PAC and IEC will be invited.
2.	Approval of December 9, 2015, Minutes (Irene):	5 Mins.	Update to reflect Minutes. Approved as amended.
3.	Begin the Approval Process of Institution-Set Standards (Barbara):	25 Mins.	<p>Set goals as aspirational. ACCJC recommends setting a goal below what you think you will achieve. Last year we chose not to be aspirational.</p> <p>Reassess our success goal, we were 70.3%, our new goal is 67.89% very thorough discussion regarding data and differences between IEPI and ISS.</p> <p>Discussed at ASC and they determined there is no need to obtain info regarded “without W’s” and Barbara recommended removal of this chart. Committee approved.</p>
4.	Approval of IEPI Indicators (Barbara):	25 Mins.	<p>White handout, look at and mark REQUIRED fields on the document. These are areas that we must complete this year.</p> <p>Legislation enacted requires colleges to complete IEPI indicators as part of institutional planning. Unsure what they will do with the information received.</p> <p>IEPI Indicators and ISS must go to PAC for discussion. IEPI ultimately approved by BOT no later than May Board.</p> <p>After an extensive discussion the Committee Agreed to the following:</p>

			1 – 10.3% short & long term 5 – Yes (Audit findings – Audit Opinion) 6 – Yes (Audit findings – State compliance) 7 – Yes (Audit findings – Federal) 15 – Successful Course Completion: 68.37% Aspirational three-year average. This goal will be evaluated yearly and has the potential to change.
5.	Approval of PIE Form (Meghan):	25 Mins.	Approved as presented.
6.	Other:	5 Mins.	

**Future Agenda Items:**

**Meetings (2<sup>nd</sup> and 4<sup>th</sup> Wednesdays)**

IEC meets the 2nd and 4th Wednesdays of the month from 1:30 pm to 3:00 pm in Building 4, Conference Room 2440

Semester: Spring

**Future Activities:**