

# **Mt. San Antonio College**

## **DISABLED STUDENT PROGRAMS & SERVICES (DSPS)**

### **THE RIGHTS OF DSPS STUDENTS**

1. Receive services and reasonable accommodations based on your disability-related educational limitations.
2. Meet with DSPS counselors who will work with you.
3. Appeal any decisions made by DSPS by contacting the DSPS Director or the ADA Compliance Officer in Human Resources.
4. Be treated with dignity and respect.
5. Have your disability-related information kept confidential.

### **THE RESPONSIBILITIES OF DSPS STUDENTS**

1. Provide appropriate verification of a current disability or medical condition to DSPS.
2. Meet with a DSPS professional to identify appropriate services and accommodations and complete initial and annual renewal education contracts.
3. Participate in the DSPS program by meeting with counselors and advisors and using accommodations and services. Accommodations and services needed for specific classes must be requested each semester, preferably as soon as possible after registration.
4. Attend and be on time for all appointments. Cancellations must be received at least 24 hours in advance.
5. Follow the rules and procedures for the accommodations and services that you are using.
6. Maintain appropriate behavior according to Mt. SAC's Standards of Conduct (Board Policy 5500).
7. Make measureable progress toward educational goals.
8. Permit DSPS to communicate with faculty and staff when needed.
9. Treat every Mt. SAC employee and student with dignity and respect.

### **RENEWAL OF DSPS SERVICES**

In order to continue participation in the DSPS program, students must meet with a counselor at least annually (within 12 months) to discuss the renewal of specific accommodations and services. Renewal requirements include demonstrating appropriate use of services and accommodations and completing an annual review of academic progress. Accommodations and services that are not renewed are subject to suspension or termination.

### **SUSPENSION or TERMINATION OF DSPS SERVICES**

1. Inappropriately using services and accommodations may result in the suspension or termination of any or all services and accommodations, including priority registration.
2. Students desiring to continue a service or accommodation that has been suspended or terminated must meet with a DSPS faculty member or Director.