

**Mt. San Antonio College  
DSP&S Faculty Meeting  
December 1, 2014**

**Present:** Tim Engle, Barbara Quinn, Christine Tunstall, Julie Bradley, Grace Hanson, Eloise Reyes, Heather Ponce, Jill Wilkerson, Christopher Walker, Vicki Greco

**Absent:** None

**Previous Meeting Minutes:** Christine sent November 2012 minutes out by mistake. **November 2014 minutes were sent out earlier today for review** in the next few weeks. If no edits, she will post them to the S drive.

## **Agenda**

**Sign Majors** – (Julie) To be certified nationally, interpreters need to have a BA/BS in anything (often better to have in other topic than sign language). The AS degree at Mt SAC typically takes 3.5 years to earn. These students need to have good auditory processing skills and good working memory. Many of our students who are interested may have auditory processing issues and/or working memory issues. Career wise, at entry level (first 3 years after degree) it is difficult to get work, but then it gets easier. Only SIGN 5 transfers. It is the interpreting classes afterwards where many students get stuck and skill classes are only offered once a year. Julie goes through this when she teaches the first level interpreting class, but **wanted faculty to know this information** as they advise students who want this major.

**15-16 Calendars** – There is a draft on the S drive. It's time to begin working on our 2015-16 schedules. **By January-February, we need teaching schedules for 2015 Summer (Eloise and Julie are interested in DSPS 13) and 2015 Fall.** Best to also prepare plans for Winter and Spring 2016.

**Surveys** – Start thinking about surveys we might want to do. Counseling? (Jill and Tim worked on one), HTC? Classes? What do we want to know? Emergency preparedness/awareness of emergency procedures? **Start thinking and developing these.**

**NSO-VAWA** –Originally we wanted our students to participate in the general New Student Orientations (NSO). Julie's concern is that they are now incorporating the Violence Against Women Act (VAWA). Our students may be more highly represented in this population, and she has concerns that education about this might go better within our own area. Do our students understand the information? Julie Perez-Garcia is working with Olivia in Health Services on what content needs to be presented. Should we do our own NSO? Should we do a follow-up? Perhaps have different options for students to consider? Could we do smaller sections, using counseling's clerical support? Or arrange special sections that Health Services does on Sexual Violence? Faculty also had concerns about students' processing of much of the information in NSOs, and yet also had concerns about beginning to offer some sections of our own.

Other topics our students need to be educated about include emergency preparedness. We need to find ways to incorporate these into information we have

available to our students. Workshops? And how do we get students to these workshops? Keep thinking!

Can VAWA fold into Quicksteps? We need to discuss how we might do adjust Quicksteps to be more of an orientation to DSPS services. We currently don't have any scheduled. Is it helpful? Do we still need it? **This could be a big discussion and might be better for our mid-year planning or future meeting.**

**Faculty Evaluation Schedule** – Grace shared a calendar schedule for faculty evaluations, including adjunct. She will send it electronically to us.

**Math Substitution** – Christine presented an update on our current math “substitution,” (which is a waiver into PSYC 10 with additional support, not a substitution) and alerted faculty that three more individuals are/will/may be meeting with their counselors to discuss the possibility of a math substitution. PSCY 10 may or may not be an option for the others. She explained that the counselor needs to review the student’s readiness for graduation otherwise, and take the lead on the process, including assisting the student with the petition process and attending the meeting. Christine will review the student’s file and assessments, meet with the student if needed, contribute a report with her findings, and attend the meeting if requested. Christine also said the idea of a waive into PSYC 10 is not feasible if there are issues with sequencing. Even with good sequencing skills, this semester it took over 50 hours of Christine’s time meeting with the student, and that this student spent many, many more additional hours than most do in order to complete the homework (problems Christine could do in 15 minutes took the student over an hour). The time commitment by both student and Christine needs to be present, along with good abstract reasoning and writing skills.

There was discussion of other possible courses for a substitution in this area. The students’ weaknesses tend to be in quantitative and symbolic reasoning, so logic is not advised, and computer programming may not be a good option. Many universities substitute other courses involving critical thinking skills, which could be our PHIL 8, READ 100, ENGL 1C, PSYC 5 and many other courses under our critical thinking area.

**CARE Family** – Julie presented that for those who volunteered to participate, **the material is due tomorrow.** (12/2/14) Gift cards are always welcome. CARE asked that gifts either be wrapped and labeled with what’s inside, or wrapping paper & bows be provided for parent(s) to do the wrapping. Including gift receipts is also a good idea.

**Department Chair- Winter** – Grace announced that Tim will be our Department Chair for Winter. Julie will be out on some extended vacation during Winter session.

**Curriculum** – Christine gave a friendly reminder that **DSPS 12, 33, and 34 will be due at the end of May. LERND 1 is also due.**

### **Committee Reports:**

**Health and Safety** – (Tim) Chair issue is being addressed by the committee. They will meet tomorrow, and Tim will have updated information then. There may be multiple chairs to meet multiple purposes. Then there will be training.

**Faculty Association** - (Eloise) FA will meet tomorrow. Ballots were sent out earlier this month for VP position. Surveys for negotiation topics were collected already and will be tallied. Winter conference will be in San Diego in February.

There will be a breakout meeting in bargaining. We have lost some key FA negotiation faculty through their shifts to administrative positions, so **if you have any interest in learning the bargaining process, please attend.**

Academic Senate – (Vicki) Task Force formed for exploring potential for pilot baccalaureate at MtSAC. Degree must be one that is not offered at a CSU. **A request has been put out for members for Faculty Hiring (AP 7120) task force.**

LD Region 8 Advisory Meeting – Vicki and Barbara went to the most recent one. There were counselors from UCI and UCSD. Discussion involved acceptable LD assessment for their campuses, which reportedly became rather heated. These two campuses do not accept the CCC LD Model, and they reported that other UCs also don't. Students at the UCs have insurance through the university, and these two UC representatives report that they have local providers will do LD assessments primarily paid through this insurance.

### **Announcements:**

Julie reported that several DHH staff have begun setting up at the old Bursar's Office (hopefully to be remodeled soon, but there is no timeline yet). They will have to move back for the remodeling.

Grace reported from the Project Manager that the estimated completion date for the Student Success Center has been moved to December 2015, with move planned in January 2016.

### **Preparation for Faculty Mid-Year Planning:**

Christine had emailed everyone a web site and ideas about a way to begin establishing our faculty vision and goals. Last Program Staff Meeting, Julie had passed out an enlarged chart based on the ideas from the website. Faculty used the last 20 minutes of our meeting to **reord brainstormed strengths and weakness to prepare us for more in-depth discussion of vision and goals next Monday at our all morning Faculty Mid-Year Planning Meeting.** We'll also want to integrate the discussion from last June's Faculty Planning Day breakout group, and information from the Student Equity report.

Addendum: Julie took a picture of the board and typed the information into the worksheet. She emailed it to our faculty.