# High School Referral Fact Sheet 2015-16

1100 N. Grand Avenue, Walnut, CA 91789 High School Office: Building 30, Room 115 (909) 274-4937

## **Registration Information**

- The last day to start a math, Biology, or Chemistry class will be March 14, 2016
- The last day to start any other class will be April 4<sup>th</sup>
- New and returning students will need to submit a new 2015-16 Referral Form

## Class Schedule and Offerings

Offered All Year September 8 <sup>th</sup> – May 26 <sup>th</sup>			Starting in Winter 2016 January 4 <sup>th</sup> – May 26 <sup>th</sup>	
Art Expression	English 3	Psychology	Algebra 1*	Economics
Earth Science	English 4	Sociology	Algebra 2*	Geometry*
English 1	Health	US History	Biology*	Government
English 2	Physical Science	World History	Chemistry*	Pre-Algebra

- \*Algebra 1, Algebra 2, Biology, Chemistry, and Geometry cannot be taken for original credit. Students may only take
  these courses as a make-up class.
- All coursework must be completed by Thursday, May 26, 2016. Progress will not carry over to any following semesters.
- Algebra 1, Algebra 2, Biology, Chemistry, Geometry, Pre-Algebra, Economics, and Government will be offered beginning in the Winter 2016 semester.
- The majority of courses offered are certified as fulfilling the "a-g" subject requirements for freshman admission to the University of California.

## **Registration Information-New Students**

- Must call (909) 274-4937 and schedule an orientation.
- A parent or legal guardian must attend the orientation.
- Evening orientations are at 6:30pm in Building 28A, Room 103. Some afternoon orientations are available at 3:30pm in Building 30, Room 115.
- Please bring the following to orientation:
  - o A signed and completed referral form
  - o A pen
  - o \$4 cash for a one-day parking pass purchased on Bonita Drive south of Temple Avenue
- Park in Parking Lot F or Parking Lot R.
- Arrive on time- Late students will have to reschedule their orientation.

## Registration Information-Returning Students

- Do not have to attend orientation unless they are taking Biology or Chemistry for the first time at Mt. SAC in 2016.
- Returning students must bring their referral forms to the High School Office in Building 30, Room 115.

## If you have any questions...

Please call us at (909) 274-4937.



# High School Referral Program Facts and Orientation Information

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#### What is the Mt. San Antonio College High School Referral Program?

The High School Referral Program offers high school students the opportunity to retake classes to earn a higher grade and/or make-up credits. Credentialed teachers supervise the classroom and provide individual instruction and support.

#### Are there any requirements for admission?

Students must be currently enrolled in high school and have a referral form signed by both a parent and a counselor.

#### Where is the program located?

The program is located in Building 30 at Mt. San Antonio College.

#### What time is the program open?

Class is in session from 4:00pm-8:00pm Monday-Thursday except for Electives which are in session from 5:30pm-8:30pm. Students do not need to attend for the entire class period.

### How does the program work?

Our program is:

- *Independent study*: Students are provided with all the materials they need to complete a course. Teachers and tutors are available for support.
- Self-paced: Students work at their own speed.

#### Is there any cost for the program?

No. The program is free and textbooks are provided. However, students are required to have a Mt. SAC ID, which costs \$10. Also, parking permits are required for individuals who park on campus.

### How do I complete a course?

You must meet three requirements to get credit for a course: hours, coursework, and a "C" average.

- *Hours*: Courses take approximately 75 hours to complete. The <u>minimum</u> amount of attendance hours necessary for each 5 credit course is 62.5 hours.
- Coursework: Students are expected to complete and turn in assignments, projects, quizzes, and tests in order as specified by the syllabus. All work must be completed in the classroom.
- *Grade*: Students must achieve a 70% or better ("C") overall grade in the class. Credit will not be issued for any grade lower than a "C".

Courses must be completed by the end of the spring semester to receive credit. There is no carryover of coursework or hours into the following summer semester or school year.

#### How do my credits get applied to my transcript?

Credits completed in the High School Referral Program are transferred to your high school. A transcript will be mailed to your high school approximately 2 weeks after completion of the course.

#### How can I get started?

All students and their parent or legal guardian will need to participate in an orientation session which will provide you with detailed information about the program. Returning students do not need to attend an orientation again (however, a shorter information session is required for returning students taking Biology and/or Chemistry for the first time).

#### How do I register for an orientation?

Orientations are offered regularly throughout the semester.

- 1) To register for an orientation please call the High School Office at (909) 274-4937.
- 2) Orientations are held in Building 28A or Building 30 depending on the day and time. You will be informed of your location when you schedule the orientation. Please make a note of the location.
- 3) When you come to the orientation, bring:
  - a. Parent or Legal Guardian (no brothers or sisters, aunts or uncles)
  - b. Completed and signed Referral Form (obtained from your high school counselor)
  - c. Pen (you will be filling out paperwork)
  - \$4 cash for a one day parking permit (permit machine is located on Bonita Drive, south of Temple Avenue)
- 4) Be on time to the orientation. If you are late, you will have to reschedule.

