

***Performance Evaluations: Legalities, Preparation, Meeting, Corrective Action***



**Course Overview**

This course explores the concepts and practices of performance appraisal in organizations. We will also explore ways to link the performance appraisal to an overall talent management strategy.

The evaluation process is designed to align, personal competencies and business knowledge.

**Key Takeaways**

- Discuss the purposes of the performance appraisal in the organization
- Discuss the content of the appraisal
- Discuss the roles in the performance appraisal and feedback process
- Discuss implementation issues of an appraisal/performance management

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