Present: Susie Chen, Arleen Fiorito, Oscar Romero, Connie Kunkler, Sarah Plesetz, Lance Wilcher, Genene Arvidson-Perkins, Jondea Orr, Michelle Boyer, Carolyn Perry, Billie Lynes, Denise Condra
Scribe: Sarah Plesetz
Facilitator: Oscar Romero
Time Keeper: Connie Kunkler

<table>
<thead>
<tr>
<th>TOPICS</th>
<th>DISCUSSIONS</th>
<th>ACTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Closed Session</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Review Meeting Agenda</td>
<td>Agenda reviewed.</td>
<td>-Agenda accepted with minor revisions= Closed Session moved to Topic #1, Admission Committee Report was moved to #4, which resulted in re-sequencing of the rest of the topics. An extra Topic was added to the end of the Agenda for the Faculty Grid Report as requested by B. Lynes.</td>
</tr>
<tr>
<td></td>
<td>Review Faculty Meeting Minutes from March 3, 2014.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Minutes deferred. Faculty was asked to print copies of the minutes for each future meeting.</td>
<td>-Minutes deferred.</td>
</tr>
<tr>
<td>3. Student Report</td>
<td>No students present.</td>
<td>-Will continue to encourage students to attend Faculty Meetings.</td>
</tr>
</tbody>
</table>
| 4. Committee Report - Admission | - Eight returning students on Admission Committee agenda

- M. Boyer reported that 183 applications are completed, however, some of these applicants completed their HESI A2 from outside testing sites and their results are not confirmed. (Discussion ensued regarding the HESI A2 testing.)
- M. Boyer has scheduled more HESI A2 tests for this Friday/Saturday (March 14/15); a total of 33 students have signed up.
- The deadline for completion of the Applications (only for those applicants already in progress) has been extended to March 21st. Faculty will start the review of these applications at the Program Eval Meeting on March 25th.
- Discussion ensued regarding possible data collection to analyze the success of the application and admission process.

- Students approved by committee for readmission by space availability

- Faculty consensus to increase the number of applicants to 160 from 150, with the top 60 accepted for the Fall 2014 Semester and next 60 for the Spring 2015 Semester, and the remaining 40 to be Alternates for both Fall and Spring on “Space Availability.”

- Faculty will review data for any needed changes for the following year. | |

| 5. Director Report | Dr. Chen presented the BRN Self Study. Tentative Schedule for May 5th and 6th given to Faculty for review. Discussion Ensued. | Information |

| 6. Department Chair Report | No Department Chair meeting. Report was given at the previous Faculty meeting on March 3, 2014. | Information |

| 7. Committee Report – Curriculum | C. Kunkler asked that Faculty email her with items for next meeting. Next meeting on March 17, 2014 | Information |

| 8. Committee Report – Program Evaluation | G. Arvidson-Perkins asked that Faculty email her with items for next meeting. Next meeting on March 24, 2014. | Information |
9. **Academic Senate Report**

S. Plesetz reported on the Outstanding Faculty Awards. Nomination forms are available at [http://www.mtsac.edu/administration/senates/academic/links.html](http://www.mtsac.edu/administration/senates/academic/links.html)

**Discussion Items:**
- Elimination of 4-Year Review Due Date of October 31 and leaving the review date as May 31st.
- AP 5013:—“Withdrawal Policies for Members of the Military.” A section of the AP states” In no case may a military withdrawal result in a student being assigned an FW grade.” (entire AP available, if needed)
- Syllabus Task Force: a copy given to all Faculty for review. Discussion ensued.

**Curriculum Report/ Consent Agenda**

- **Unit changes:**
  - NURS 10: Units changed from 4.5 to 4.0
  - NURS 7: Units changed from 7.5 to 7.0
  - NURS 8: Units changed from 5.5 to 5.0

  Discussion ensued regarding the resulting changes that will occur in LHEs for the Fall.

10. **Faculty Association.**

No Meeting/No report

11. **Student Class Representatives (SCR)**

Class Representatives identified as:
- 1st Semester: Peter Liu
- 2nd Semester: Victor Carrizalez
- 3rd Semester: Nikki Zonver
- 4th Semester: Aiida O’Cleary

Information

12. **CNSA**

D. Condra, faculty co-advisor reported that she and approximately 10 CNSA students participated in the Mt.SAC High School Outreach Senior Day, 3/8/14, 1130-1330 on campus. CNSA officers and members staffed the CNSA table and answer

Information
Club President, Megan Repa, attended the Membership South Meeting 9:00 am-1500 at CSULB on 3/1/14. Attendees at this meeting heard from nurse leaders in healthcare and education regarding employment prospects, job searching and scheduling the NCLEX examination.

<table>
<thead>
<tr>
<th>13. Pinning Ceremony Committee.</th>
<th>No change from report on March 3, 2014</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>14. Special Projects Coordinator.</td>
<td>Dr. Chen reported that the Back to School Night is on schedule for this Thursday, March 13, 2014, starting at 6pm.</td>
<td>Information</td>
</tr>
<tr>
<td>15. Faculty Handbook</td>
<td>M. Boyer reported on the Faculty Handbook and thanked faculty for input.</td>
<td>Information</td>
</tr>
<tr>
<td>16. Faculty Grid for Self Study</td>
<td>B. Lynes thanked Faculty for their CEU information and asked for the faculty to send her their certificates for the CEUs.</td>
<td>Information</td>
</tr>
</tbody>
</table>

Final minutes submitted by S. Plesetz (3-27-14)