MOUNT SAN ANTONIO COLLEGE  
ASSOCIATE DEGREE NURSING PROGRAM  
FACULTY MEETING MINUTES  
June 8, 2015  
Final

Present: Genene Arvidson-Perkins, Arleen Fiorito, Lance Wilcher, Carolyn Perry, Sarah Plesetz, Oscar Romero, Connie Kunkler, Jondea Orr, Michelle Boyer, Billie Lynes, Denise Condra, Jamie Hooper
Scribe: Oscar Romero
Facilitator: Lance Wilcher
Time Keeper: Michelle Boyer

<table>
<thead>
<tr>
<th>TOPICS</th>
<th>DISCUSSIONS</th>
<th>ACTIONS</th>
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<tbody>
<tr>
<td>1. Review Meeting Agenda</td>
<td>Agenda reviewed</td>
<td>Agenda approved with minor revisions.</td>
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<td>2. Review Meeting Minutes</td>
<td>Minutes reviewed and minor changes made based on faculty recommendations</td>
<td>Consensus to approve meeting minutes for April and May 2015.</td>
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<td>3. Student Report</td>
<td>No students present</td>
<td>No information available.</td>
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| 4. Nursing Director / Chair | • Lance asked for consensus for approval from the faculty for appointment of Sarah Plesetz as Director of the program and Michelle Boyer as Department Chair.  
                                • Lance presented information about the Mt St Mary BSN courses and the ability for MtSAC nursing faculty to teach these courses.  
                                • MSMU lunch on August 13, 2015, in Founders Hall  | • Consensus was given by the faculty.  
                                • So far Lance, Oscar, Arleen and Carolyn have accepted the responsibility to teach ADN BSN MSMU courses. |
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<th>5. Director Report</th>
<th>• Table until next meeting</th>
<th>No information available.</th>
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| 6. Department Chair Report | • Parity for Nursing 3 and Nursing 10 will be reviewed by the parity committee on June 11.  
   • Sarah will enter a request for two full time faculty.  
   • Flex day will be on August 21, 2015, and the nursing faculty is scheduled for a CMAP presentation on that day after lunch in rooms 67A 206-216.  
   • Nursing faculty to do outcomes mapping for their courses | • Awaiting decision  
   • Information  
   • Web based facilitators will be available on the phone  
   • Sarah provided verbal and emailed instructions |
| 7. Committee Report – Admission | • New student skills workshop will be on June 15, 2015, and orientation for the new students will be from June 16 to June 18.  
   • The new student application period will be from July 1 to September 1, 2015. | • Information  
   • HESI testing will be available July & August. |
| 8. Committee Report – Curriculum / Textbooks | • Updated textbook list is being prepared by Connie  
   • 5 year plan was approved  
   • SBAR forms were sent to nursing faculty  
   • Test questions of the “select all that apply” type are being included in nursing quizzes. | • The textbook list will be emailed.  
   • A summary was sent out to the nursing faculty.  
   • Faculty to review SBAR forms.  
   • Nursing quizzes include these question types. |
| 9. Committee Report – Program Evaluation | • Arleen is the new chair of the program evaluation committee. | • Information |
| 10. Academic Senate Report | • Billie and Jaime attended meeting  
• Academic senate working with the Faculty Association on negotiations.  
• 14 new faculty will be hired by MtSAC  
• New policies on student social media. | • Information  
• Salary increase uncertain  
• Information  
• Information |
| 11. Faculty Association | • Discussion about voting for changes to contract to be done in summer or at beginning of fall  
• Discussion about negotiations issues. | • Information  
• Discussion ensued |
| 12. CNSA | • 5 – 6 CNSA officers will be graduating this semester  
• New officers will be appointed. | • Information |
| 13. Pinning Ceremony committee | • June 13, 2015  
• Rehearsal will be at 2PM  
• Ceremony begins at 5PM  
• 1 family member to pin each student  
• New pinning ceremony procedures | • Faculty participating in ceremony have been notified.  
• Faculty pinning only  
• Template for invitations  
• Cap & Gown only 2 choices: burgundy or white |