## EMS Department Meeting
### Agenda
6/10/2014 12:00, 67-A Rm 133

**Members Attending:**
- Tina Ziolkowski
- Kelly Sherwood
- Jeff Tsay
- David Mah
- Amanda Eckmeier (PT)
- Kevin Kilmurray (PT)
- Lisa Moden (PT)
- John Penido (PT)
- Keith Rasmussen (PT)
- Melanie Standon (PT)
- Dr. Nedra Vincent (PT)
- Steve Williams (PT)
- TC = Teleconference

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<th>Topic</th>
<th>Updates/Discussion</th>
<th>Outcome/Action Needed/Action Taken</th>
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| 1. Notes from Division Meeting | - State-wide issues  
- College-wide issues - Discussion of Commencement procedures, meeting time, etc.  
- Division-wide issues - Equipment and FACULTY requests coming. Still awaiting determination regarding failed faculty request.  
Division notes inaccurately reflect that we are not hemorrhaging faculty and that we have an approved temporary request.  
PIE to be submitted electronically  
Need to check web brochure for accuracy – in our workload, this keeps getting lost!  
See DC Virtual minutes for Campus deadlines, etc. | |
| 2. Scheduling Issues | **Paramedic** – Kelly is working on Clinical schedule.  
This is tight due to higher student numbers (26!!) We still have several final exams prior to Jan 26th, so we could lose a couple of students.  
**EMT** – Practical exam went well, with 22 testing (!!!)  
No losses; we will see if final exam is equally as successful. | Tina received a request from an EMT student from last semester to be cleared to take National Registry! New policy: They MUST complete quizzes in AAOS book and forward to me before testing! They were told several times to get review books, as well as the instructors doing example questions for them in class to introduce the type of questions seen on Registry.  
Kelly, Tina, Keith, Kevin, Lisa, John, Steve will continue to work through the summer on new course structure, schedule flow, etc. Kelly has already collaborated with Keith for EMT 90 A and has loads done for summer (Yayy!!). |
| 3. Enrollment Issues | **Paramedic** – Down 3, one due to a family move to Boston (!!!) and two academic losses. G.C. narrowly failed the 50 final, but is eligible to retest and will do so next Wed.  
**EMT** – EMT 90 A filled in mere HOURS the first day registration was opened (!!!) | |
<p>| 4. Student/Classroom Issues | <strong>Paramedic</strong> – Kelly is tallying Affective Domain assessment information for this week’s evals. Need everyone’s input! | |</p>
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<td>5.</td>
<td>DHS, CPPD, etc.</td>
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| 6. | Budget Issues | - Department (equipment, supplies, student support)  
- Division  
- College  
- State  
New Professional Expert pay increase proposal submitted to Sarah and Jemma. They will see HR and pose “some questions” regarding our faculty request situation, etc. We do not know specifics of the meeting or questions. |
| 7. | Course SLOs | N/A |
| 8. | Program SLOs | N/A |
| 9. | 4 Year Review of Curriculum | N/A |
| 10. | Modified and New Curriculum | DC announcement included EMT 95 as a good thing for EMS. We will work feverishly through the summer instituting the changes that we made in both EMT courses for Fire.  
Still no appreciation or thanks from Fire Technology for these course revisions.  
Tina to meet with incoming EMT 95 students July 1st for orientation session re: supplies, books, physicals, etc. Ideally, Kevin will be Instr. Of Record for this class; good match of energy, etc. |
| 11. | Department Web Page | Need to revise again for 90 A |
| 12. | Reports from Committee Reps | - Faculty Association  
- Academic Senate  
- Others? |
| 13. | Department Announcements |   |
| 14. | New Industry Trends | None at this time – will resume next Fall when more time! |
| 15. | Input for Next Advisory Meeting Agenda | N/A |
| 16. | Facilities Issues | Making some progress with Denise and Eric, our student workers that we were able to use for appx. 3 weeks. Progress was made in lab as far as organization, but it was minimal compared to ongoing needs.  
Continue to include lab maintenance tech. in PIE |
| 17. | Adjourned | Adjourned  
Meeting was Adjourned  
Respectfully submitted,  
Tina Ziolkowski |

**Issue Bin/Items for Future Agenda:** Minutes from this meeting will be sent out within one week. Please respond to the accuracy of the minutes by 6-18-14

**Future Meeting Dates** See schedule