# Electronics Department Meeting

**Agenda**

9/15/2014  2:00-3:00 Bldg 28 4th floor

## Members Attending:

- Jonathan Hymer
- Jim Uranga
- Joe Denny
- Ken Miller
- Andy Lopez
- Steve Harsany
- Howard Yee

## Topic | Updates/Discussion | Outcome/Action Needed/Action Taken
---|---|---
1. Notes from Division Meeting |  |  
2. Scheduling Issues |  |  
3. Enrollment Issues | We'd like to find out how to better market our program to keep enrollment high as well as to grow. | The four of us full time faculty will ask our introduction classes how they found out about our department to better understand how to market.  
4. Student/Classroom Issues |  |  
5. Budget Issues | We received $55k worth of funds to purchase computers from the regular instructional equipment fund. These computers will go in room 404. The old computers from 404 will go to 108, from 108 they will go to 401 and from 401 will be recycled. Instructor computers will be touch screen. |  
6. Course SLOs | The only course in the electronics program currently slated for doing an SLO is ELEC56. We received a printout of all the SLO’s for each course. | Jonathan will talk to Steve Harsany about doing this. We need to spend some time looking over the summary of data column to think of how can incorporate the use of results into the classroom.  
7. Program SLOs |  | For a program level SLO, we need to figure out what it is we really want the students to get out of the program and see if we can make a program level SLO out of this idea to collect whether we are successful at the program level.  
8. 4 Year Review of Curriculum |  |  
9. Modified and New Curriculum |  |  
10. Department Web Page |  |  
11. Reports from Committee Reps |  |  
12. Department Announcements | Jim Uranga and a group of students are founding a new club called the ECET club. A constitution is currently being worked on. |  
13. Input for Next Advisory Meeting Agenda |  |  
14. Facilities Issues |  |  
15. Adjourned | Adjourned | Meeting was Adjourned Respectfully submitted,  

## Issue Bin/Items for Future Agenda:

- Future Meeting Dates: TBD