# Aircraft Maintenance Department Meeting
## Summary

### Voting Faculty Attending:
- X Attending
- X David Yost
- James Tram
- X Byron Strope
- Mike Estu

### Non Voting Staff:
- Mario Delgado
- Paul Ramoneda
- Paul Elardi
- Jose Ortiz
- Scott Sanford
- Don Wade
- Larry Johnson

### Topic | Updates/Discussion | Outcome/Action Needed/Action Taken
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1. Scheduling | 1. All courses are staffed for Winter 2015 except AIRM73. | 1. All staff asked to recruit for an AIRM73 instructor with the appropriate quals. Winter 2015 Schedule 71: Delgado 72: Yost 73: TBA 70A: Tram

2. FAA business | 1. David mentioned that the FAA inspector commented on ensuring that all staff adhere to curriculum and schedule. | 1. David issued a memo to all affected staff regarding the FAA inspectors comments.

3. Facilities | 1. Thursday Clean-up procedure. | 1. All staff present commented on the positive effect the procedure is having on cleanliness and morale.

4. SLO / PIE / Curriculum | 1. AIRM66A SLO review due Fall 2014. | 1. Byron will review and complete AIRM66A SLO.


6. Dept. Business | 1. General discussion 2. Proposal to modify AIRM74 work experience course to allow for variable units. ½, 1.0 or 2.0 unit sections during corresponding to 4, 8 or 16 week sessions | 1. Open discussion on positive outcome of the AIRM advisory committee meeting. 2. All staff present approved proposal to allow variable units AIRM74.

### Adjourned
Meeting was Adjourned