# Air Conditioning and Welding Department Meeting

**October 16, 2014**

**12:00 pm**

**69-20**

**Members Attending:**
- Lanny Richardson
- Famm Douangchampa
- Ben Eisle
- Richard Anderson
- David Hering
- Darrow Soares
- Daniel Garcia

## Topic | Updates/Discussion | Outcome/Action Needed/Action Taken
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1. **Notes from Division Meeting** | - The departments seeking new faculty hires gave reasons why their departments should have priority to hire.  
- AIRC is over due on SLOs at the program level and in the 60 Series classes.  
- Minutes to Department meetings will now be posted online. This is to satisfy the Schools accreditation. | - Darrow is submitting forms to HR to recruit adjunct faculty.  
- Darrow has put SLOs into TracDat for the 60 series classes. As soon as he gets data on the courses, he will write the Use of Results.  
- Departments voiced their objection to making the Dept’s minutes public since confidential information on students and work experience sights are often discussed. This would motivate Dept’s to process minutes that do not reflect the business of the Department. The Dean noted the concern and will convey it to those concerned. |
2. **Senate Report** | Danny has volunteered to act as the Dept’s Senator. He attended the first meeting in September and will continue to represent the Department. Danny will report to each Department and Division meeting. | Information |
3. **CTE Enhancement Grant** | Lanny reports that four other CCs are on board: El Camino, La Trade Tech, RCC and SB Valley. Lanny and Bruce Noble are organizing a meeting at SCE to bring all the players together. The meeting will be November 21. | Information |
4. **IHACI** | Only Darrow and Rachael will be attending IHACI. This years meeting is on 26. | Information |
5. **Prop 39** | Lanny is working with Bruce Noble on the CTE Enhancement Grant and Bruce provides him with information on where Prop 39 stands. Prop 39 is in its verification phase and once completed, colleges should be funded. Darrow and Daniel will work on requests. | Information |
6. **Security** | Danny still wants to form a plan for building security. He is not satisfied with the current key system and wants a card reader or alarm system installed. Building plans show that an alarm system or card reader infrastructure is in place in Building 69, but it was never installed. According to the Lock Smith, an alarm or card reader for building 69 was in his area for years, but not installed. | David Hering will check with the lock smith to determine if the security system purchased when the building was built still exists. If the system still exists, Lanny will establish if the system is still operational. Danny will work on a proposal based on the outcome of David’s information. |
7. **Occupancy of 28B-106** | Lanny will contact Jemma and discuss moving software over to 108. | Information |
8. **Input for Next Advisory Meeting Agenda** | Advisory meetings have not been established, but will be discussed in November. | Information |
9. **Adjourned** | Adjourned | Meeting was Adjourned Respectfully submitted, Darrow Soares |