Administration of Justice
Department chair meeting
April 9, 2015
5:30 – 6:30 pm

Attendees:
Paul Jefferson, Lance Heard, Don Meredith, Mario Yagoda.

Closed Captioning;
Faculty reminded of the requirement that all multimedia videos shown in class must be closed captioned. Faculty advised that there are limited funds available through DSPS for closed captioning of personal videos with copyright waivers.

Student Success;
Faculty advised of the ongoing effort to capture and celebrate student successes. Faculty encouraged to continue to advise the division through the chair of any stories of student accomplishments, such as employment and or community related recognition. If possible division would like to obtain and post current and former students on the job photos as encouragement for current students. Faculty understand and supports the concept, but expressed concerns regarding the successfulness of the effort because of the reluctance of employees in law enforcement related job having their ID’s and photographs voluntarily published.

Skills USA;
Faculty advised of the Skills USA competition that covers must CTE courses and the participation of MtSAC students. Discussion ensued and the consensus is that with the conversion of room 28-b -02 to a crime scene forensic investigation classroom law enforcement students will be prepared to compete in the in future competitions. Existing furniture and equipment to be moved out of room 04 on April 24, 2015.

Adjunct faculty evaluations;
Adjunct faculty with re-hire rights reminded to submit a summary of student evaluations to the chair by April 19, 2015. Professors Jefferson and Heard to complete classroom and student evaluations of new adjunct faculty members on April 27, 2015.

Adjournment;
The meeting adjourned at 6:20 pm.

Minutes submitted by Paul Jefferson