AGRICULTURAL SCIENCES TEAM MEETING
Minutes
Thursday November 13, 2014, 3:30pm
Building 80 Conference Room

Attendees:
Brian Scott
Dawn Waters
Gary Uyeno
Maya Padilla
Audra Lopez
Jamie Phillips
Tom Visosky
Jennifer Hinostroza
Dena Juarez – Minutes

1. Classified items
   o Fall into Ag Results – Review
     ▪ Feedback was they would like to see more of a Halloween theme
     ▪ Storytime – Like the headless horseman and then have someone ride in
     ▪ Treasure Hunt
     ▪ Haunted Hayride – Just not too scary
     ▪ Steer away from Pumpkin event like Cal Poly and more of a Haunted event and sell T-Shirts that say I support Mt Sac Ag.
     ▪ Clubs need to be more involved especially if it is going to be any bigger
     ▪ Next year we could start a committee to help organize the event and Landon was nominated to be the chair of the committee.
     ▪ Need better advertisement – Save the Date
     ▪ Maybe have it end earlier
     ▪ Everyone really liked the title, thanks to Jamie Phillips
   o Descanso Plant Sale results – Roughly $6k net profits.
   o Chino Basin Water Conservation Fair – Sold Plants
   o Pierce College Visit results – 12 attended, was very educational. RVT program was impressive but our facilities are better.
   o Student Housing Update
     ▪ Board Member 1 suggested meeting with other board members. The board didn’t know much about it. Already have a meeting scheduled with Board Member 2 and 3. Cannot meet with more than 3 board members can be considered collusion.
     ▪ Town Hall meeting in December
     ▪ If possible, bring students to December board meeting
     ▪ Board Member 1 is in strong support that this does not impact academic programs, housing doesn’t even have to be on campus.

Important Dates:
   o Meet with Eva on on November 21st from 1-5
   o Horticulture Advisory Committee Meetings
     ▪ Thursday December 4, noon-3pm
     ▪ Thursday May 14, 2015 1:30-3:30 (tentative)
• STMA – January 13-16, 2015 (Denver)
  - Perkins is being extremely picky, looking for program improvements from going to conference and why two faculty need to go.

• Ag Field Day – April 11th

• Farm Day – Saturday, May 2, 2015 9am-2pm
  - Jamie to send out/advertise “Save the Date”.
    - Save the Date and all advertisement has to be sent to Division for approval. Jamie will contact Division to find out if they will forward the info to marketing or do we forward once it is approved???
  - Committee to be set up before Spring semester
    - Per Jamie, Gary had some great ideas
    - Without funds coming in, it will be impossible to maintain the dunk tank and slide

• Debbie Boroch Science Day - May 9, 2015

• Horticulture Career Night –Thursday, May 14, 2015 (tentative until formalized at Horticulture Advisory Committee Meeting)

• Annual Annual Christmas Potluck – December 11th

• Science Academy for women in science at Dawns husbands work – Dawn and Maya will be judging and if anyone else is available to help – December 17th from 1-4pm

• Poinsetta Sales – Order form will be online and pictures will be online as well. Sale will start Thanksgiving week. There are varieties available that are not on the list. $6.50 each. Have already sold a large quantities to city of El Monte, highland garden center, Covina High School, etc.

• Ag Banquet – Friday May 29, 2015: 6pm-10pm

o Division Items

  o Absences/Field Trips
    - Email division office at NSdiv email address (nsdiv@mtsac.edu) whenever you are not going to be in your class as scheduled (unless you have filled out field trip paperwork).
    - Call 909-274-5552 absence line when you will be out ill. Also notify Dena.
    - Field trip paperwork needs to be AT division office THREE weeks prior to field trips. If transportation is requested, then 1 month in advance at least is best. (for class activities)

  o Instructional Equipment
    - Tie to outcomes in PIE

  o Web CMS Stages – For Informational Purposes
    - Stage 1: course author
    - Stage 2: dept chair review
    - Stage 3: Dean/ Assoc. Dean review
    - Stage 4: Not Active in web cms
    - Stage 5: pre-screen/pre-edc review – results in course being forwarded to edc agenda or returned to stage 1
- Stage 6: post-edc review- results in approval, approval with minor edits, pending (course will be returned to edc consent agenda) or HOLD (requires second edc review)
- Stage 7: course is ready for implementation (new courses require Senate approval, BOT approval, Chancellor’s office approval before implementation)
  - LAB PARITY: AGOR 71 due by May 31
  - School Dude: New work order system coming soon. They want to provide ‘limited access’. Who do we need to give access for work orders?
    - Matthew will input for all Lab facilities (farm and hospital)
    - Dena will input for all other issues and forward the work order to Tom.
- Faculty Association
  - PAC fund – Notices were sent via campus mail
  - Puttin’ on the Hits “Club Drive”
    - Jamie to look at survey sent out on how to participate. If we can pick the music, then will enter our department to participate to bring awareness to the program.
  - Curriculum due this year by 5/31/15– AGAN 51, AGLI 16, AGOR 13, 24,51,55,56,57,62,63,64,73. We need a motion to approve these courses as presented.
    - Dawn to remind Landon regarding AGLI 16.
- Meeting Schedule: December 11, 2014 @ 3:30 pm in 80 Conference Room.
- Miscellaneous
  - Tom would like a meeting with Jeff George to discuss our monitors and how to post info.
  - Jennifer stated we just have to email the info to Jeff
  - Brian would like all items sent to him first and then he will forward to Dena to send to Jeff.
  - Division is looking for hourly student help.
  - VTEA Funds purchased and received
    - Stock Trailer
    - Fertilizer injections
    - Pruning equipment
    - Ejaculator
      - We have not received the saddle yet