AGRICULTURAL SCIENCES TEAM MEETING
Official Minutes
Thursday May 28 2015, 3:30pm
Building 80 Conference Room

Team members in attendance: Dr. Tom Viskosky, Chair Brian Scott, Animal Science Prof. Audra Lopez, Animal Science Prof. Dawn Waters, Animal Science Prof. Jamie Phillips, Animal Science Prof. Maya Padilla, Farm Supervisor Matthew Pawlak, Landon Sullivan

Facilitator: Chair Brian Scott
Meeting was called to order at approximately 3:30pm

1. Classified items:
   a. Matthew Pawlak: status of supplies for our Agriculture Banquet and times set for food

2. Important Dates:
   a. Ag Banquet – Friday May 29, 2015: 6pm-10pm (Landon/Dawn)
      i. Agreed to meet at 3pm to set up for event
      ii. Discussed and established itinerary; Prof. Waters to send email with final draft
   b. CATA June 21-25
      i. Chair: Brian Scott provided update of travel and lodging accommodations as well as the importance of this event

3. Department Items
   a. Great job on all events, curriculum, adjunct evaluations, etc.
      i. Horticulture updates have been finalized and approved; few Animal Science courses still require final submission
   b. Year-end items
   c. Evaluations due two weeks after end of semester
   d. PIE due end of June

4. Division Items: facilitator/ chair provided updates of efforts regarding-
   a. Program Level Outcomes
   b. Division Goals

5. Faculty Association Items: facilitator/ chair provided input regarding-
   a. Wage increase discussion

6. Meeting Schedule: June 12 @ 2pm at Visosky Residence

7. New Business

Motion to adjourn was approved at approximately: 4:30pm