

# Course Policies

## **Student Load Limits**

Without petitioning, students may enroll in up to 18 units each semester and up to 7 units each summer and winter intersession. Students who have completed a minimum of 15 college units in a given semester with a grade point average of at least 3.0 and have a minimum cumulative grade point average of at least 3.0 may petition for permission to enroll in units above the maximum.

Students may be required to see a counselor as part of the petition process. Petitions are available in the Counseling Center, located on the upper level of the Student Services Center.

## **Remedial Limitations**

Students are limited to completing no more than 30-units of courses identified as “Pre-collegiate Basic Skills” while enrolled at Mt. SAC. Courses that fall into this category are clearly identified in the class *Schedule*, with “Pre-collegiate” by the title of the course. Courses in this category include pre-collegiate basic skills courses in Math, English, Reading, and Learning Skills. Students enrolled in the American Language program and students with learning disabilities are exempted from this policy.

Waivers to exceed the 30-unit limit are available to students who show significant progress and will be limited to a specified period of time and/or number of units. Students requesting this waiver must submit a petition of extenuating circumstances to the Board of Appeals. Petitions are available in the Counseling Center and in Admissions & Records.

Students who reach 30 units of pre-collegiate basic skills courses and who are not ready to pursue degree appropriate courses are subject to remedial dismissal.

## **Petitions for Exceptional Action**

**Petitions for Exceptional Action** forms are available from the Counseling Center and Admissions and Records Office in the Student Services Center for use by students. Subsequent action on a petition will be taken either by the appropriate administrator or the Board of Appeals.



## **Did you know...**

Mt. SAC is California's largest single-campus community college with an annual (credit and noncredit) student population of over 65,000 and more than 2,270 full- and part-time faculty members who value teaching!