



Mt. San Antonio College

Department of Public Safety
Campus Police

2014 Annual Security Report

*"Dedicated to Education
and Safety"*



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Note: All web links listed in the Annual Security Report can be accessed at the Mt. SAC Home Page at www.mtsac.edu by clicking on “Campus Police” at the left hand corner of the Home Page.

Mt. SAN ANTONIO COLLEGE

2014 ANNUAL REPORT CLERY ACT DISCLOSURES

Mt. SAC is dedicated to providing a safe, healthy campus environment for students, employees, and the public who visit our campus. The Public Safety Department operates 24 hours a day, seven days a week. A Public Safety Officer is always on duty to respond to calls for assistance. In 1990, the U.S. Congress enacted the "Crime Awareness and Campus Security Act of 1990," which requires colleges and universities to disclose information about crime on and around their campuses. This law was renamed in 1992 to the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" (Note: this is not a direct link. This web page requires a manual search for Mt. SAC specific information / works **only** with Internet Explorer only). The following information available to the public provides statistical, policy, and procedural information required by law.

Annual Report Policy

The Public Safety Department prepares this annual security report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be accessed from our website at www.mtsac.edu. This report is prepared in cooperation with the Police Agencies surrounding our main campus and our alternate sites.

To comply with the act, we collect crime statistics from local police agencies, by providing the addresses of off campus properties either owned or controlled by the College or public property immediately adjacent to the College campus. All local Police Agencies provide automated statistics for the property and a radius around the property requested. These statistics may also include crimes that have occurred in private residences or businesses and is not required by law. Student organization recognition does not extend beyond the College and student organizations are not recognized to engage in activity off campus. Copies of the report may also be obtained at the Public Safety Department, 1100 N. Grand Avenue; Walnut, CA 91789 or by calling (909) 274-4555. All prospective employees may obtain a copy from Human Resources in Building 4 at 1100 N. Grand Avenue; Walnut, CA 91789 or by calling (909) 274-4225. Prospective students and employees may access the annual report at the college website at www.mtsac.edu. Portions of the annual report and are printed in the College catalog and class schedules for the Fall and Spring semesters and the Winter and Summer Intercessions.

SECURITY REPORTS

Authority Campus Law Enforcement

The Mt. San Antonio College Public Safety Department has the authority to enforce the Student Discipline Code of Conduct and the State of California Penal Code under Education Code Section 72330. The Mt. San Antonio College Board of Trustees has established the Public Safety Department as a community college police department under Education Code Section 72330(a), which authorizes the governing board of a community college district to establish a community college police department under the supervision of a community college chief of police. Although a designated police department, the Mt. San Antonio College Public Safety Police Department has a memorandum of understanding mandated by the "Crime Awareness and Campus Safety Act of 1990," that the Los Angeles County Sheriff's Department has jurisdiction to investigate all crimes occurring on Mt. San Antonio College Campus.

Crime Prevention

The Public Safety Department's primary responsibility is the safety and security of all members of the College community. Every effort is made to inform students and staff of criminal activity or any other concern that may be an immediate threat to the safety and security of those on campus. Information and workshops on crime prevention are made available to College students and staff throughout the academic year, such as safety videos, a Public Safety information brochure, online alerts, and articles in the student newspaper. The Public Safety Department also collaborates with the Los Angeles County Sheriff's Department in crime prevention task force events that inform the college community about theft prevention practices. It is the responsibility of every member of the campus community to act in ways that promote the safety of self, others, and the protection of District property.

Reporting Crimes & Emergencies

Students and staff should report serious crimes and emergencies, i.e., fire/medical, occurring on campus to the Public Safety Department or call 911. When using an on-campus extension, call 9-911. Incidents may be reported to Public Safety by calling (909) 274-4555, 24 hours a day, 7 days a week. During normal business hours, Public Safety may be contacted at Building 23, or by calling ext. 4555. The Public Safety Department is located at the southeast portion of the campus off Bonita Drive in Building 23. Public Safety may also be contacted during and after business hours from public telephone locations on campus by calling *91.

In the event of an emergency, students and staff are requested to make a prompt and accurate report to the Public Safety Department. Students are also encouraged to report crimes and any problems with the campus environment to the Public Safety Department. In addition you may report a crime to the following areas:

Chief of Public Safety	909-274-4555	Building 40
Vice President of Student Services	909-274-4505	Building 9B
Vice President of Human Resources	909-274-4225	Building 4
Director of Student Life	909-274-4525	Building 9C
Dean of Counseling	909-274-4380	Building 9B
Dean of Athletics	909-274-4630	Building 45
Director of Health Services	909-274-4400	Building 67B

The Public Safety Department maintains an anonymous crime tip line at (909) 274-4555. The Public Safety Department, Counseling, Health Services/ Psychological Services and Student Life will accept confidential and anonymous reports of crimes for inclusion in the annual statistical report. It is our goal to provide assistance wherever the report is made to make sure we include the crime in our annual security report.

Mt. SAC also encourages anyone who witnesses or has knowledge of a crime, or if you have seen or know of someone who has committed a crime, is dealing drugs, has defaced Mt. SAC property or any suspicious activity, to report the information to **Text-a-Tip by calling 909-274-9560 or to WeTIP (<http://www.wetip.com>) by calling 800-78-CRIME**. Reports are taken 24 hours a day, 7 days a week, and are completely anonymous.

Mt. SAC's Public Safety Department works diligently to protect all of us while on campus, and they enforce parking regulations to ensure fair and adequate accommodations for our visitors, students, faculty and staff. While every effort is made to keep our campus safe, each of us has ultimate responsibility for our personal safety.

We've provided tips and information below and within this site to heighten campus awareness.

FYI - For Your Information

We post a campus security report annually on this website, as well as a timely advisory of crimes reported to Campus Security and local police agencies.

Phones

Public pay phones are found in many locations on campus. These are coin-operated public phones for general use. There are also Emergency phones in each parking lot area and in most campus buildings and other areas on campus. These phones are a direct line to campus security for emergency use and do not have a dial and do not require coins. These phones can be identified by their blue color and a blue light on top of the phone itself.

Contact Us

Public Safety: 4555

Parking: Ext. 4555

Public Safety Officers are working on campus 24-hours a day 7 days a week.

Public Safety/Parking Services Office Building 23, Room 102

Escort Service

To enhance security, Mt SAC offers an evening Campus Escort Service: Monday - Thursday 6:30 - 10:15 p.m. Escort stations are located at various campus locations. Escorts can be identified by their yellow jackets and I.D. badges. Call (909) 274-4555 to arrange for an Escort.

[Click here to view a map of Escort locations.](#)

Assistance from Student Health Services

In cases of medical emergencies, the Public Safety office should be notified immediately at 909-274-4555. If the emergency is life-threatening, 911 is to be called. If the person can walk to the Student Health Center in Building 67B without assistance, he/she should be referred, or escorted, if needed, for assistance.

Key Phone Numbers

Emergencies	9-1-1
Public Safety	909 – 274 - 4555
Risk Management	909 – 274 - 4230
Health Services	909 – 274 - 4400
Facilities problems, including:	909 – 274 - 4850

- Utilities outages
- Fire alarm maintenance
- Fire suppression equipment maintenance

Timely Warning Policy

If a situation arises on campus that poses an immediate or continuing threat to the college community, the Chief of Public Safety will determine if a “timely warning” will be issued to inform the campus of the threat. Timely warnings are given through college email systems to students, faculty and staff, flyers posted throughout the campus on the exterior doors of campus buildings, and alerts posted in the student newspaper. Timely warnings provide the college community with the information about serious incidents and crime prevention recommendations.

Campus Emergency Notification System

The Mt. SAC Public Safety Department has the responsibility to respond and assess situations or incidents that may pose an immediate or ongoing threat to the safety and health of the College Community. The Public Safety Chief, Deputy Chief, Field Supervisor or Patrol Officers, will assess situations or incidents reported on Mt. SAC campus and determine whether an immediate or ongoing threat exists.

Upon confirming that there is an immediate threat to the safety of the College Community or specific segments of the College Community, the Public Safety Chief, Deputy Chief, the Chief Technology Officer, the Director of Marketing and Public Affairs, the Director of Public Affairs and the Director of Safety and Risk Management, are the authorized administrators who will collaborate to determine the content of the emergency notification notice and will use part or all of the emergency notification systems listed below, to communicate the threat to the entire College population or segments thereof.

Mt. San Antonio College has a campus wide emergency notification system. This system will enable the authorized College personnel to quickly notify students, faculty, and staff about any campus emergency with personalized voice, text, and e-mail messages.

In order to execute the process effectively, we need your current contact information and your preferred method of notification. You are able to provide your information on a secured online site by clicking on the <http://myportal.mtsac.edu> link and look for the Emergency Notification System channel. Be assured that your privacy will be protected. Your information will not be shared with anyone or used for any purpose other than for emergency notifications.

Public Safety Department patrol vehicles are equipped with Public Address Systems and during critical emergencies are strategically located throughout the campus to facilitate notification and communication through the PA Systems. The College digital Marquis at Grand and Temple Avenues as well as several inner campus digital message boards, which are located in Student Services, Building 9B, at the northwest corner of the Student Center, Building 9C, at the southwest corner of Art Building 1B/C, may also be used to communicate and notify students and staff of immediate or ongoing threats. The campus email system will be utilized to communicate alerts and ongoing updates to faculty and staff. The College’s Student Web Portal <http://myportal.mtsac.edu> will also be utilized to notify students of threats and emergency updates as well.

Emergency Response/Evacuation Plan Online

In compliance with the Higher Education Act, Mt. Sac’s Emergency Response and Evacuation Plan is now available online to current and prospective students and employees. The plan contains procedures on what to do in the event of a serious campus incident that poses an immediate or ongoing threat to the safety and health of the college community. [Click here](#) to review the plan, prepared by Mt. SAC’s Public Safety Department.

Access & Security Issues

All buildings except the library will be secured by the Public Safety Department by 11:00pm on weekdays and by 6:00pm on weekends. We recognize that there will be some need for after-hour and weekend access to buildings. After hours, a faculty or staff I.D. is required. Anyone working late, faculty, staff or students on the weekends should notify the Public Safety Department. Holiday access scheduling is treated as weekend access.

Access to College facilities is limited to staff, students and escorted guest. Entry is monitored on a 24-hour basis. The campus facilities are maintained by Facilities Management (909) 274-4850 and patrolled by Public Safety Officers. The Public Safety Officers regularly test the emergency phones and submit work orders for repair, recommend the trimming of shrubbery for safety reasons and conduct periodic lighting surveys. Officers report the need for replacement of lights and any other physical hazards they notice. Periodic crime prevention surveys are conducted when a crime trend occurs or upon physical changes of office space and equipment when requested by an administrator. Lighting improvements are constantly being evaluated. Improvements have included the placement of high intensity lights in the buildings, parking lot areas, in areas with heavy landscaping and trees and along pathways frequently traveled by students. Outdoor emergency phones are located throughout the campus. All emergency telephones are connected directly to the Public Safety Department.

Security & Safety of Off-Campus Sites

The Public Safety Department does not provide security at off-campus sites. All emergencies and crimes should be reported to the local police agencies in that area. The Public Safety Department should be notified after the local Police Agencies to ensure you have received the appropriate service. We have made arrangements for the administrators at these sites to notify us of any reported crimes.

Safety of Campus Facilities / Residences

Mt. San Antonio College does not provide housing or residences for students, faculty, or staff on or off-campus. Regarding on-campus security, Mt. SAC strives to:

- Create and maintain an environment for learning that promotes respect and appreciation of scholarship, freedom, human diversity and the cultural mosaic of the campus community.
- Promote excellence in instruction and intellectual accomplishments.
- Provide broadly accessible higher education for residents of the region, state and/or nation.

The Public Safety Department participates in delivery of the College's mission and strives to create a safe environment conducive to academic excellence. We understand that crime is a nationwide problem and we strive to make our campus community a safe and secure environment. The Public Safety Department works closely with local Police Agencies and employs security measures to reduce and prevent crime. We believe that security is everyone's responsibility and ask for your assistance.

Registered Sex Offenders

If you are interested in information about registered sex offenders, you can call or visit the State of California "Megan's Law" sex offender search web page at <http://meganslaw.ca.gov/Search.aspx>. Information can also be obtained from the Los Angeles County Sheriff's Department Station located at 21695 East Valley Boulevard, Walnut, California.

Alcohol & Drug Policy

Alcohol and Other Drugs The possession or consumption of alcoholic beverages or illegal drugs prior to, or during any College sponsored activity, on or off-campus, by any person attending, regardless of age, is forbidden by State law. The Federal government has mandated that as of October 1, 1990, there will be no drug usage by students, staff, or faculty on college campuses anywhere in the United States. Please see the latest Schedule of Classes for the College's Alcohol and Other Drug Policy.

Alcohol and Other Drugs

Mt. San Antonio College makes every effort to provide a drug-free campus. Assistance is available for those who seek help for themselves or others who may be addicted to substances. Please contact Student Health Services, ext. 4400, for confidential services and information.

[Board Policy 3550](#) prohibits the possession, use or distribution of illicit drugs and alcohol on College property, during any College-sponsored field trips, activities or workshops, by students and employees. (Please refer to that policy for details including sanctions).

COMMONLY USED AND ABUSED SUBSTANCES

Drugs commonly used and abused include alcohol, marijuana, cocaine, amphetamines, methamphetamine (crystal meth), prescription drugs such as Vicodin, and anabolic steroids (used to build muscle). While some of these substances are legal, they all may result in serious health problems including death, addiction, financial and legal challenges, and negative social implications.

Alcohol

Effects of alcohol are primarily determined by the amount of alcohol that has been consumed and can include:

- Euphoria
- Excitement
- Confusion
- Stupor
- Coma
- Death

Additional information can be found at <http://www.niaaa.nih.gov/alcohol-health/overview-alcohol-consumption>.

Marijuana (pot, grass, weed, joints, roaches)

Effects of marijuana can include:

- impaired short-term memory and concentration
- distorted perception and judgment
- diminished motor skills
- accelerated heart rate and increased blood pressure
- apathy

Additional information can be found at:

- http://www.drugabuse.gov/sites/default/files/marijuana_0.pdf
- <http://www.drugabuse.gov/drugs-abuse/marijuana>

Cocaine (coke, rock, toot, blow, snow)

Effects of cocaine can include:

- accelerated heart rate and increased blood pressure
- dilated pupils
- seizures and strokes
- nasal damage requiring medical or surgical intervention

Additional information can be found at www.emedicinehealth.com/cocaine_abuse/article_em.htm.

Methamphetamines (crystal, crack, crank)

Effects of methamphetamines can include:

- loss of appetite
- delusions, hallucinations, psychosis
- psychological and physical dependence

Additional information can be found at www.steroidabuse.org and <http://www.streetdrugs.org/html%20files/Methamphetamine.html>.

Steroids

Effects of steroid use can include:

- Cancers of various types including liver, brain and prostate
- Increased blood pressure
- Testicular shrinking, decreased sperm count, and infertility
- Dramatic mood swings, depression, paranoia

Additional information can be found at www.usdoj.gov/ndic/pubs5/5448.

Referrals and Resources

On Campus

Student Health Services - Bldg. 67B (909) 274-4400

Off Campus

North Orange County

Alcoholics Anonymous (24-hour help) (714) 773-4357

Al-Anon (for family members and friends of alcoholics) (714) 748-1113

Center of Substance Abuse (24-hour hotline for drug abuse) (800) 662-4357

Narcotics Anonymous (714) 776-8581

Fullerton Drug/Alcohol Abuse Service "Health Care Agency" (714) 447-7099

Be Sober Hotline (24-hour referrals) "CRISIS" (800) 345-2747

(800) 237-6237

San Gabriel / Pomona Valley

A.A. (626) 914-1861

Nar-Anon (310) 547-5800

National Council on Alcoholism (909) 629-4084

Narcotics Anonymous (626) 359-0084

Adult Children of Alcoholics (310) 534-1815

Inland Empire

Alcoholics Anonymous (909) 825-4700

Al-Anon (909) 824-1516

National Council on Alcoholism (909) 629-4084

Sexual Assault Policy

SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE, AND STALKING

In compliance with the Violence Against Women Act and the Campus SAVE Act mandated “Good Faith Effort”, the following information is being presented in the Mt. San Antonio College 2014 Annual Security Report.

Sexual assault, domestic violence, dating violence and stalking are crimes that are not tolerated and are prohibited on Mt. San Antonio College Campus (*Board Policy 3430, 3540*). Mt. San Antonio College has adopted Board Policies and procedures designed to prevent sexual crimes, stating sanctions for offenders and supporting access to treatment and information for victims. All applicable punishment, including criminal charges, and/or employee or student disciplinary action, shall be applied whether the violator is an employee, student or member of the general public.

Sexual assault, domestic violence, dating violence, and stalking are important to discuss and it is critical to have information to help reduce the risk of an assault and obtain immediate help should an assault occur. The following pages delineate what to do if an assault occurs, where to get help, and to whom to report the incident.

Sexual violence includes **sexual assault and rape**; both are defined by sexual intercourse or intrusion without consent. Lack of consent can result from forced physical participation or intimidation, or the inability to consent due to intoxication, mental incapacitation, or unconsciousness. (*California Penal Code, sections 240, 242, 243.4*).

Consent requires that you must be willing to participate in sexual intimacy. The decision to engage in any type of sexual behavior or activity must be free of force, threats, coercion or intimidation. Both partners must be free to make their own decisions and have the option of whether or not to be intimate. Consent cannot be given when a person is incapacitated. The safest way to get consent is to ask and receive a positive response. Consent may be withdrawn at any time during a sexual interaction.

Domestic violence includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabited with the victim as a spouse, by a person similarly situated to a spouse of the victim or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

The pattern of abusive behavior used by one partner to gain or maintain power and control over another intimate partner includes: violence in the form of physical, sexual, emotional, economic, or psychological actions or threats of actions that influence another person. This includes any behaviors that intimidate, manipulate, humiliate, isolate, frighten, terrorize, coerce, threaten, blame, hurt, injure, or wound someone (*U.S. Department of Justice*).

Dating violence means violence, but not limited to, sexual or physical abuse, or the threat of such abuse committed by a person:

- who is or has been in a social relationship of a romantic or intimate nature with the victim; and based on the length, the type and the frequency of the persons involved in the relationship.

Stalking

The term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- fear for his or her safety or the safety of others; or
- suffer substantial emotional distress.

Sexual harassment is defined as unwelcomed advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature. (*California Penal Code 422, 646.9*).

Examples of sexual harassment include unwanted, uninvited, unsolicited verbal or written contacts, stalking, or leering with intention to harass, intimidate, threaten, retaliate or create conflict, including the use of

electronic means of communication.

Specifically, stalking and sexual harassment include:

- Sexual advances or requests for sexual favors
- Physical, verbal, or nonverbal behavior that is sexual in nature or is hostile, demeaning, or intimidating
- Sexual comments, jokes, or innuendoes
- Purposely engaging in conduct directed at a specific person that seriously alarms, annoys, torments, or terrorizes the person and serves no legitimate purpose.

Jurisdictional Definitions and Punishments

CALIFORNIA PENAL CODE

13700 (b) PC Domestic Violence: "Domestic Violence" means abuse committed against an adult or a minor who is a spouse, former spouse, cohabitant, former cohabitant, or person with whom the suspect has had a child or is having or has had a **dating** or engagement relationship.

273.5. (a): Any person who willfully inflicts corporal injury resulting in a traumatic condition upon a victim described in subdivision (b) is guilty of a felony, and upon conviction thereof shall be punished by imprisonment in the state prison for two, three, or four years, or in a county jail for not more than one year, or by a fine of up to six thousand dollars (\$6,000) or by both the fine and imprisonment.

(b) Subdivision (a) shall apply if the victim is or was one or more of the following:

- (1) The offender's spouse or former spouse.
- (2) The offender's cohabitant or former cohabitant.
- (3) The offender's fiancé or fiancée, or someone with whom the offender has, or previously had, an engagement or **dating relationship**, as defined in paragraph (10) of subdivision (f).

261 (a) PC Rape: Rape is an act of sexual intercourse accomplished with a person not the spouse of the perpetrator, under any of the following circumstances:

(2) Where it is accomplished against a person's will by means of force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the person or another.

261.6 PC: In prosecutions under Section 261, 262, 286, 288a, or 289, in which consent is at issue, "**consent**" shall be defined to mean positive cooperation in act or attitude pursuant to an exercise of free will. The person must act freely and voluntarily and have knowledge of the nature of the act or transaction involved. A current or previous dating or marital relationship shall not be sufficient to constitute consent where consent is at issue in a prosecution under Section 261, 262, 286, 288a, or 289.

264 (a) except as provided in subdivision (c), rape, as defined in Section 261 or 262, is punishable by imprisonment in the state prison for three, six, or eight years.

646.9 (a) PC Stalking: Any person who willfully, maliciously, and repeatedly follows or willfully and maliciously harasses another person and who makes a credible threat with the intent to place that person in reasonable fear for his or her safety, or the safety of his or her immediate family is guilty of the crime of stalking, punishable by imprisonment in a county jail for not more than one year, or by a fine of not more than one thousand dollars (\$1,000), or by both that fine and imprisonment, or by imprisonment in the state prison.

(b) Any person who violates subdivision (a) when there is a temporary restraining order, injunction, or any other court order in effect prohibiting the behavior described in subdivision (a) against the same party, shall be punished by imprisonment in the state prison for two, three, or four years.

Reduce the Risk of Being Assaulted

While you can never completely protect yourself from sexual assault, the Rape, Abuse and Incest National Network (RAINN) suggests the following to help reduce your risk of being assaulted.

Avoid dangerous situations:

- Be aware of your surroundings; knowing where you are and who is around you may help you to find a way to get out of a bad situation.
- Try to avoid isolated areas; it is more difficult to get help if no one is around.
- Walk with purpose; even if you don't know where you are going, act like you do.
- Trust your instincts; if a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
- Do not appear vulnerable; for example; try not to load yourself down with packages or bags as you walk out of a shopping area.
- Make sure your cell phone is with you and charged and that you have cash money.
- Don't allow yourself to be isolated with someone you don't trust or someone you don't know.
- Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.

In social situations:

- When you go to a social gathering, go with a group of friends. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
- Trust your instincts. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling **911** in most areas of the U.S.).
- Don't leave your drink unattended while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
- Don't accept drinks from people you don't know or trust. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
- Watch out for your friends, and vice versa. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
- If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling **911** in most areas of the U.S.). Be explicit with doctors so they can order appropriate tests (you will need a urine test and possibly others).
- If you are being followed, walk or run to a crowded area as fast as you can. If you are driving, drive to a lighted, populated place, or police or fire station.

On campus:

- Start a buddy system when walking to your car, parking lot, or bus stop.
- Campus Escorts are available during evening hours to assure your safety on campus and in parking lots. They are provided at your request; please call **(909) 274-4555** for service.
- **Blue emergency telephone** towers are located throughout the campus and parking lots to access Public Safety immediately should you need assistance with any emergency occurrence.

WARNING SIGNS OF ABUSIVE BEHAVIOR

The following questions ask you about your relationship. If you are not currently in a relationship, these are signs or "red flags" to assist people in identifying a potentially abusive person.

- Are you nervous around your partner?
 - Do you control your behavior to avoid your partner's anger?
 - Are pressured by your partner when it comes to sex?
 - Are you scared of disagreeing with your partner?
 - Has your criticized you, or humiliated you in front of other people?
 - Is your partner always checking up on you or does your partner question you about what you do when you are out alone?
 - Does your partner repeatedly and wrongly accuse you of seeing or flirting with other people?
 - Has your partner ever told you that if *you* changed, he or she wouldn't treat you like this?
 - Is your partner jealous and does this jealousy stop you from seeing friends or family?
 - Does your partner make you feel like you are wrong, stupid, crazy, or inadequate?
 - Does your partner ever scare you with violence or threatening behavior?
 - Does your partner make comments such as, "I will kill myself if you break up with me" or "I will hurt/kill you if you break up with me"?
 - Does your partner make excuses for the abusive behavior? For example, does your partner say, "It's because of alcohol or drugs," or "I can't control my temper," or "I was just joking"?
-

You do not deserve to be abused. Create a safety plan or call someone to talk about your relationship. You may also want to contact the police or a local domestic violence center or call the National Domestic Violence Hotline at (800) 799-SAFE. (2014 Center for Relationship Abuse Awareness, <http://stoprelationshipabuse.org/educated/warning-signs-of-abuse/>)

WHAT TO DO IN CASE OF AN ASSAULT

If you or another student becomes the victim of sexual violence, immediately:

- Get to a safe place
- Get help by calling Public Safety from a blue emergency telephone tower or dial **(909) 274-4555**, or call **911 (9-911)** from a campus office telephone) or alert any nearby College employee
- **Preserve all physical evidence of the assault, even if you are unsure whether you want to report the crime.**
- **Do not** shower, bathe, douche, eat, drink, wash your hands or face or brush your teeth until you have had a medical examination.
- **Save all the clothing you were wearing in paper bags.**
- **Do not** clean the area or dispose of any items in the immediate area.
- If you do not wish to call the police, ask a friend or family member to take you to a local hospital.
- Call **Project Sister Family Services (909) 626-4357** (24-hour rape hotline) or **National Sexual Assault Hotline (800) 656-HOPE** for immediate emotional support
- Consider confidential personal counseling, which is available at the Student Health Center, Building 67B, **(909) 274-4400**.

REPORTING AND CONFIDENTIALLY DISCLOSING AN ASSAULT

The safety of students is the College's primary concern. The College encourages victims of sexual violence to talk to somebody about what happened to receive help and support. Victims will be assisted by campus personnel in notifying law enforcement authorities if the victim so chooses. A victim may decline to notify law enforcement authorities and may choose other options to receive help. These include;

- Victims may report assaults to the Director of Student Life Office, College Department Managers, Supervisors, Academic Counselors, and Athletic Coaches.

- If you would like to confidentially disclose an assault and receive counseling, visit the Student Health Services and request personal counseling and speak to a licensed mental health therapist. Livier Martinez, LCSW, 909-274-4400, LMMartinez@mtsac.edu.
- If the assault happened on or near campus, find a blue emergency telephone tower on campus, push the button and you will be connected with campus Public Safety, or call Public Safety at **(909) 274-4555**, or call **911**.
- If the assault happened in the past, a police report may be filed by contacting the police department of the city where the assault occurred.
- Los Angeles County Sheriff's Department – Walnut Station may be contacted at **(909) 595-2264**. This department has responsibility for the investigation of sexual assaults occurring at or near the College.
- The College shall maintain the identity of any alleged victim or witness of sexual assault on College property, as defined above, in confidence, unless the alleged victim or witness specifically waives their right to confidentiality.
- The college will provide options for and available assistance in changing academic schedules, transportation, and working situations, if requested by the victim and if such accommodations are reasonably available, regardless of whether the victim chooses to report the crime to campus police or the Los Angeles Sheriff's Department. Such accommodations may involve changing the victim's class schedule and providing campus safety escorts.
- If you have been an adult victim of a crime, you may apply for compensation to the California Victim Compensation Program (CalVCP). Helpline: **(800) 777-9229** or vcgcb.ca.gov/victims/
- **Restraining/Protective Orders:** Under California State law, victims have the right to file for a court order that protects someone from being physically or sexually abused, threatened, stalked or harassed. The person obtaining the restraining order is called the "protected person". The person the restraining order is against is the "restrained person". Sometimes, restraining orders may include other "protected persons," such as family or household members of the "protected person".

Mt. San Antonio College Public Safety Department will respond to any reported violations of a legal restraining order and the Los Angeles County Sheriff's Department will be contacted to respond. If you obtain a restraining order against another person, you must file the restraining order court documentation with the Mt. San Antonio College Public Safety Department, the Los Angeles County Sheriff's Department, Walnut Station and the law enforcement agency of the cities in which you live and work.

House of Ruth offers legal advocacy and assistance in completing a temporary restraining order at <http://houseofruthinc.org/home>.

The Los Angeles County Superior Court - East District can be contacted at **(909) 620-3041** in regards to obtaining Restraining/Protective Orders.

Report any violations of a restraining order which occur on campus with the Mt. San Antonio College Public Safety Department at **(909) 274-4555** or the Los Angeles County Sheriff's Department – Walnut Station at **(909) 595-2264**.

LOCAL LAW ENFORCEMENT AGENCIES

Baldwin Park Police Department

14403 Pacific Avenue
Baldwin Park, CA 91706
(626) 960-1955

Claremont Police Department

570 W. Bonita Avenue
Claremont, CA 91711
(909) 399-5411

Covina Police Department

444 N. Citrus Avenue
Covina, CA 91723
(626) 384-5595

La Verne Police Department

2061 Third Street
La Verne, CA 91750
(909) 596-1913

Los Angeles County Sheriff's Department - City of Industry Station

***Serving City of Industry, Bassett,
Hacienda Heights, La Puente, Valinda***

150 N. Hudson Avenue
City of Industry, CA 91744
(626) 330-3322

Los Angeles County Sheriff's Department - San Dimas Station

***Serving San Dimas, unincorporated areas of Azusa, Claremont,
Covina, Glendora, La Verne***

270 S. Walnut Avenue
San Dimas, CA 91773
(909) 450-2700

Los Angeles County Sheriff's Department - Walnut Station

Serving Diamond Bar, Rowland Heights, Walnut

21695 Valley Blvd.
Walnut, CA 91789
(909) 595-2264

Pomona Police Department

490 W. Mission Blvd.
Pomona, CA 91766
(909) 620-2131

West Covina Police Department

1444 W. Garvey Street
West Covina, CA 91790
(626) 939-8500

Hotlines and Community Resources

Sexual Assault Resources:

Project Sister Family Services (24-hr. rape hotline)	(909) 626-4357
East LA Women's Center (24-hr rape & battering hotline, Spanish)	(800) 585-6231
Riverside Area Rape Crisis Center (24-hr rape hotline)	(951) 686-7273
National Sexual Assault Hotline	(800) 656-HOPE
Victim-Witness Assistance Program	(800) 380-3811

Victims may be eligible for compensation through victim-witness programs.

RAINN (Rape, Abuse & Incest National Center) www.rainn.org

Domestic Violence Resources:

House of Ruth (24-hr crisis helpline)	(877) 988-5559
YWCA-WINGS (24-hr domestic violence helpline)	(626) 967-0658
Option House Shelter (24-hr domestic violence hotline).	(909) 381-3471
National Domestic Violence Hotline	(800) 799-SAFE
National Coalition Against Domestic Violence	www.ncadv.org

TITLE IX

Notice of Nondiscrimination

All forms of harassment are contrary to basic standards of conduct between individuals and are prohibited by State and federal law, as well as this policy, and will not be tolerated. The College is committed to providing an academic and work environment that respects the dignity of individuals and groups. The College shall be free of sexual harassment and all forms of sexual intimidation and exploitation including acts of sexual violence. It shall also be free of other unlawful harassment, including that which is based on any of the following statuses: race, religious creed, color, national origin, ancestry, physical disability, mental disability, mental condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, or sexual orientation of any person, or because he or she is perceived to have one or more of the foregoing characteristics. (Board Policy 3430, Administrative Procedures 3430)

The College has identified Lorraine Y. Jones, Title IX Coordinator, Director, Equal Employment Opportunity Programs, as the designated employee responsible for receiving all complaints of discrimination, harassment, sexual violence, and retaliation. Anyone wishing to file a complaint concerning a college employee, student or a third party, can contact Lorraine Y. Jones, Director, EEO Programs, Office of Human Resources, 1100 North Grand Avenue, Walnut, CA 91789, Building 4, Room 1460, **(909) 274-4225**, email: ljones31@mtsac.edu.

STUDENT DISCIPLINE HEARING PROCEDURES

Board Policy 5520 – Administrative Procedure 5520

References:

Education Code Sections 66300, 72122, and 76030

The purpose of this procedure is to provide a prompt, equitable, impartial investigation and resolution to address violations of law and the Standards of Student Conduct regarding reports of domestic violence, dating violence, sexual assault or stalking which guarantees to the student or students involved the due process rights guaranteed them by State and federal constitutional protections. This procedure will be used in a fair and equitable manner, and not for purposes of retaliation. It is not intended to substitute for criminal or civil proceedings that may be initiated by other agencies.

Student discipline hearings shall be conducted by officials who receive annual training on the issues related to domestic violence, dating violence, sexual assault, stalking and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.

Student Rights and Due Process

In the developing of responsible student conduct, disciplinary proceedings play an important role in the exceptional circumstances when preferred means fails to resolve problems of student conduct, proper procedural safeguards shall be observed to protect the student from the unfair imposition of serious penalties.

The college has an obligation to indicate those standards of behavior which it considers essential to its educational mission and its academic life. These general behavioral and the resultant specific regulations shall represent a reasonable regulation of student conduct, but the student shall be as free as possible from imposed limitations that have no direct relevance to his/her education.

Offenses should be as clearly defined as possible and interpreted in a manner consistent with the aforementioned principles of relevancy and reasonableness. Disciplinary proceedings shall be instituted only for violations of standards of conduct formulated with significant student participation and published in advance or made available in a body of institutional regulations, including specifics of the disciplinary process.

Although minor penalties may be assessed informally under prescribed procedures, procedural fair play requires that, in all cases, the student be informed of all charges brought against him/her, that he/she be given a fair opportunity to refute them, and that the College not be arbitrary in its actions, and that there be provisions for the appeal of a decision. The specifics and procedures of this due process shall be formulated.

The hearing panel for any disciplinary action shall be composed of one administrator, one faculty member, and one student. The College President/CEO or designee, the President of the Academic Senate, and the AS President shall each, at the beginning of the academic year, establish a list of at least five persons who will serve on student disciplinary hearing panels. The College President/CEO or designee shall appoint the hearing panel from the names on these lists. However, no administrator, faculty member or student who has any personal involvement in the matter to be decided, who is a necessary witness, or who could not otherwise act in a neutral manner shall serve on a hearing panel.

The facts supporting the accusation shall be presented by a College representative who shall be the Director, Student Life.

The accuser and the accused are entitled to the same opportunities to have others present during an institutional disciplinary proceeding including the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice.

The standard of evidence used in student disciplinary hearings will be based on a preponderance of the evidence submitted by both the accuser and the accused.

Both the accuser and the accused will be simultaneously informed, in writing, of the following:

- The outcome of any disciplinary proceeding that arises from an allegation of domestic violence, dating violence, sexual assault, or stalking.
- The College's procedures for the accused and the victim to appeal the results of the disciplinary proceeding.
- Written notification of any change to the results that occurs prior to the time that such results become final.
- Written notification when such results become final.

- Notification about how the College will protect the confidentiality of victims, including how publicity available record keeping will be accomplished without the inclusion of identifying information about the victim, to the extent permissible by law.

CONSEQUENCES OF COMMITTING ACTS OF SEXUAL VIOLENCE

- Any sexual assault, domestic violence, dating violence, or stalking, whether committed by an employee, student, or member of the public, which occurs on College property, is a violation of College policies and procedures and is subject to all applicable punishment, including criminal procedures and employee or student discipline procedures.
- Student disciplinary action can result in immediate suspension and/or expulsion. (*Board Policy 3540, 3500*)
- Employee disciplinary action can result in immediate administrative leave, suspension or termination. (*Board Policy 3540, 3500*)

Sexual Awareness and Prevention Education Programs

Mt. San Antonio College provides the following educational programs to promote the awareness and prevention of rape, acquaintance rape, domestic violence, dating violence, sexual assault and stalking. These programs are offered annually to the College Community and at new student and employees orientations.

2013 Violence Against Women Act Amendments to Clery Act
Mt. San Antonio College (Mt. SAC) Counseling Department
New Student Orientations (NSO)

Beginning with the Mt. SAC Counseling Department's next cycle of New Student Orientation, or NSOs, in Winter 2015, which include materials already developed by Student Health Services, including the Sexual Violence card, will be distributed to all new students who attend an in-person NSO. The decision to use Student Health Services materials was deliberate so as to ensure consistency of information. During the in-person NSO, incoming students will be educated on specific definitions of stalking, dating violence, domestic violence, and sexual harassment. These definitions will be included in the NSO packet that students receive. All information in the powerpoint and given to students was graciously provided by Mt. SAC LCSW Livier Martinez. Two public service announcements: "1 is 2 Many" and "It's On Us: Sexual Assault" will be shown at the beginning and end of the informational portion respectively. Finally, campus and national resources for students will be mentioned and provided in the aforementioned materials. The as yet to be finalized online Orientation will also include content and video links similar to that disseminated at the in-person NSO.

Sexual Assault Prevention Education – Arm yourself with tools to prevent a sexual assault! We invite you to attend these events, presented by **Project Sister**:

Every 2 Minutes – Preventing Sexual Assault - Sexual violence education, prevention, resources and services on where to get help.

Sexual Assault and Self-Defense Workshop - Educational presentation about personal safety skills and protecting against sexual assault and theft.

"Welcome to the Party": A Sexual Assault Prevention Education Presentation –Livier Martinez, LCSW, addresses sexual assault through PowerPoint, group discussion, and video in a two-part presentation.

House of Ruth - An organization that specializes in delivering education, services, and resources, to women who are dealing or recovering from domestic violence.

In addition to educational programs, Mt. San Antonio College disseminates the following information campus wide for Students, Faculty and Staff throughout the academic year.

Faculty & Staff

- Sexual Assault Awareness and Prevention Memo - Campus Wide Email
- Sexual Assault Awareness and Prevention Event Flyers

Sexual Assault Awareness and Prevention Month Campaign (April)

Department Packets

- Sexual Assault Awareness and Prevention Memo
- “Stop Sexual Violence” Cards
- Sexual Assault Awareness and Prevention Event Flyers
- “Welcome to the Party” – Class Presentation Offering

www.notalone.gov Together against sexual assault. Information for college students and resources on responding, and preventing sexual assaults on college campuses.

[Circle of 6](#) is a free app that prevents violence before it happens. Visit the webpage to learn more and download the free app to your smartphone.

Bystander Interventions

It is the College’s belief that preventing and eliminating violence is everyone’s responsibility. In order to strive for a safe College community, we encourage the following recommendations from RAINN:

If you see someone in danger of being assaulted and if it is safe to do so:

- Step in and offer assistance. Ask if the person needs help. Call Public Safety at **(909) 274-4555** or **911** if the danger is imminent.
- Don’t leave. If you remain at the scene and are a witness, the perpetrator is less likely to do anything.

Be an ally:

- When you go to a party, go with a group of friends. Arrive together, check in with each other frequently, and leave together.
- Have a buddy system. Don’t be afraid to let a friend know if you are worried about her/his safety.

Peer Support

If you are informed about a sexual assault or sexual violence action taking place on the College campus, you are encouraged to report the crime to any College employee, such as a counselor, an athletic coach, a professor, Public Safety at **(909) 274-4555**, or the Student Life Office, Building 9C at **(909) 274-4525**. If it is somebody that you know, you can help them by encouraging them to report the incident. An anonymous report can also be submitted to Public Safety through the [Text-a-Tip](http://textatip.mtsac.edu) Hotline at **(909) 274-9560** (<http://textatip.mtsac.edu>) or **We Tip** by calling **800-78-CRIME** (<http://www.wetip.com>). Reports are taken 24 hours a day, 7 days a week, and are completely anonymous.

[For more information and resources on sexual violence: https://www.notalone.gov/](https://www.notalone.gov/)

References:

The Clery Act: clery@ed.gov

Violence Against Women Reauthorization is a United States Federal Law, Title IV, sec. 40001-40703 of the Violent Crime Control and Law Enforcement Act of 1994, H.R. 3355

Sexual Violence Campus Guide 10/2014

CRIME STATISTICS

By October 1 of each year, Mt. SAC is required to publish and distribute an annual campus security report to all current students and employees. In addition, Mt. SAC must provide a timely warning of crimes reported to campus security and local police agencies in a manner that is intended to prevent similar crimes from recurring and to protect the personal safety of students and employees.

Click [here](#) to view the U.S. Department of Education Crime Report for Mt. San Antonio College.

CRIME	2011	2012	2013
Murder - Non-Negligent Manslaughter	0	0	0
Murder - Negligent Manslaughter	0	0	0
Sex Offences - Forcible	1	1	2
Sex Offences - Non Forcible	0	0	0
Robbery	0	1	0
Aggravated Assault	3	1	2
Burglary	6	4	14
Motor Vehicle Theft (GTA)	5	8	12
Arson	0	0	1
Liquor Law Violations	3	0	3
Drug Law Violations	11	8	4
Illegal Weapons Violations	3	1	4
Hate Crimes - Race	1	0	0
Hate Crimes - Gender	0	0	0
Hate Crimes - Religion	0	0	0
Hate Crimes - Sexual Orientation	0	0	0
Crimes - Ethnicity/National Origin	0	0	0
Hate Crimes – Disability	0	0	0
Dating Violence	0	0	0
Domestic Violence	0	0	0
Sexual Assault	0	0	0
Stalking	0	0	1

