

Institutional Effectiveness and Technical Assistance Program

8/13/2014

Gary Bird
California Community Colleges Chancellor's Office
Technology, Research and Information Systems

Dear Gary,

My name is Audrey Yamagata-Noji. I am the Vice President, Student Services, Mt. San Antonio College (Mt. SAC). I left you a voice mail message today regarding this same subject.

In our President's Cabinet meeting yesterday, we reviewed the communication you sent regarding this new Chancellor's Office effort. I have a few questions that I'm hoping you can assist me with -- either by responding to this email or connecting with me via telephone.

1. **Primary Focus:** There are several aspects that are listed throughout the solicitation document -- including policies/procedures, performance methods (Scorecard, ACCJC reports, audits), analysis of student learning outcomes, and references to the implementation of the SSSP and Student Success Task Force agenda. ***Is there one main, particular purpose?*** The description seems to range from assisting with research and evaluation, financial management, policy interpretation, program implementation and accreditation.

2. **Coordination with Chancellor's Office:** It is noted that the new Vice Chancellor of Institutional Effectiveness and the new Institutional Effectiveness Division "will serve as the central hub for expanded technical assistance operations." How will this unit interact on an official basis, on a practical, day-to-day basis, and on an implementation basis. For example, will the college granted this project be able to determine the technical assistance agenda/topics/methods/directions, or will this need to be vetted and approved through this unit and the new Vice Chancellor?

3. **Site Visits and Professional Development:** Would this be the purview of the grantee to set up the process, hire/appoint the site team members/consultants, organize and offer the professional development opportunities/training? Is there an expectation that the training/professional development be offered to campus employees at no cost?

Thanks!
Audrey Yamagata-Noji

8/13/14

Hi Audrey:

Let me attempt to address your questions:

1. The 4 areas of focus are (a) accreditation, (b) fiscal health, (c) student performance, and (d) State and Federal compliance. I will say that the Chancellor has a particular focus in accreditation as a first-order task; we want to make sure, ultimately from a pro-active sense that all the CCC's are in good standing with respect to accreditation.
2. The new Vice Chancellor of Institutional Effectiveness here at the Chancellor's Office will start with a small staff (3-4), along with having other divisions in the Chancellor's Office also resourced (an extra person or two in each of Student Services, Academic Affairs, Workforce Development, and MIS/Research). The agenda and topics/methods/directions will need to be coordinated with the Vice Chancellor of Institutional Effectiveness (who is ultimately responsible for the work plan and implementation of the grant), but developed mutually (along with a strong system advisory structure). Many of the details of how this will work are yet to be fully detailed, but we would expect the district to have a lead executive of the grant who works closely with the Vice Chancellor of Institutional Effectiveness, and who then directs the day to day mechanics of the operation (setting up site visits, contracting with experts, ensuring reports are written.) Overall guidance and direction will come from the Chancellor's Office and implemented through the work plan of the grant.
3. Yes, this is expected to be much of the work of the grantee, who would "triage" the various needs of campuses for technical assistance, identify site teams, create protocols and processes, and leverage both existing and new professional development mediums. We would hope there would be funding to offer assistance at no cost where possible; this remains to be determined, however.

Hope this begins to clarify.

Patrick Perry

Executive Vice Chancellor of Technology, Research & Accountability, Management Information Systems, Institutional Effectiveness, and Human Resources Divisions