



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • James Czaja, *VP of Human Resources*



July 22, 2014

Rosa Royce, Vice President for Fiscal Services, attended for Mike Gregoryk who is away at a conference.

1. The continuing incidents of burglary on campus were discussed. It was agreed that campus security would be increased, particularly at times and places being targeted. Additional assistance from the Sheriff's Department will be sought. It was also agreed that Fiscal Services would facilitate replacement of stolen items pending insurance reimbursement.
2. Cabinet discussed the need for ongoing funding to meet federal accessibility requirements for non-student accommodations for those with disabilities. For example, visitors to Commencement may need accommodations (e.g., transportation, interpreting). It was agreed that an ongoing line item of \$12,500 would be added to the DSPS budget beginning with the 14-15 fiscal year.
3. Bill reported on information from a recent conference call on implementation of the \$50 million one-time Awards for Innovation in Higher Education fund just approved in the 2014-15 state budget. [See the attached summary.](#)
4. Bill discussed a potential partnership with [The Dream.US](#). It was agreed that Mt. SAC would be a partner college as explained in the [attached MOU](#). **Bill and Audrey will complete the required application.**
5. Cabinet discussed the potential use of a report which would track the turnover in full-time faculty. A tentative format was proposed as shown below.

Fulltime Faculty Position Control Report (as of XX/XX/XX)					
Separating Faculty Information			Filling or Eliminating Positions		
Faculty Member	Discipline	Reason*	Faculty Member	Discipline	Status
Bonnie Dunbar	Astronomy	RET	Stephen King	English	Ref check
Ben Franklin	Poli Sci	MGR	Eliminated	None	N/A
Miles Davis	Music	SAB	Stefani Germanotta	Music	1 yr temp
David Beckham	Kinesiology	CNR	Lionel Messi	Kinesiology	hired
Growth Position	Xenobiology	N/A	Unknown	Xenobiology	Cmte formed

*RET = retired, RES = resigned, CNR = contract not renewed, MGR = became manager, SAB = sabbatical
Irene will work on the format, data sources, uses, and reporting.

6. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Emergency Response Plan Implementation (Karen Saldana, 8/26)
 - b. International Student Initiative (SEVIS & AmLa - Audrey & Irene, 9/9)

- c. Adult Ed Partnerships (Irene & Donna, 8/26)
- d. Executive Information System (Vic, Daniel & Irene, 8/12)
- e. Reading Competency Assessment (Audrey, 8/26)
- f. Classroom Utilization Project (**Mike & Irene, 7/29**)
- g. AP 4255, Dismissal and Readmission (Audrey, 8/26)
- h. New Report Tracking FT Faculty Position Turnover (Irene, 8/12)
- i. Draft planning and budgeting timeline (**Irene, 7/29**)
- j. Transparency of prioritization of IT and Research projects (**Mike & Irene, 7/29**)
- k. Analysis of SSSP and Student Equity Funding and Expenditures (ALL, 8/12)
- l. Financial Literacy follow up (Bill & Tom Mauch, 9/16)
- m. Follow up on time-to-hire reduction (James, 9/16)
- n. Methods to Reduce Student Accounts Receivable Debt (Mike, 9/23)
- o. Expansion Plan for EEO Rep Training (James, 9/23)
- p. POD Process for Dispersing Travel & Conference Funds (James, 9/23)
- q. Possible revisions to AP 7125 Verification of Eligibility for Employment – Immigration Status (James, 9/23)