

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

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November 30, 2014

Dr. Bill Scroggins  
President/CEO, Mount San Antonio College  
1100 North Grand Avenue  
Walnut, CA 91789

Dear Dr. Scroggins:

The California Community Colleges Board of Governors has commissioned the Task Force on Workforce, Job Creation and a Strong Economy. You have been nominated to serve as a member of the task force, and I hope that you will accept this important request for service to our state. We would appreciate the suggestion of a designee if you are unable to serve.

Please be aware that serving on the task force requires the following commitment:

- Attendance at five face-to-face task force meetings scheduled in Sacramento, tentatively from 10:00a.m. to 3:00p.m. on the following dates:
  - Thursday, January 22, 2015
  - Thursday, April 2, 2015
  - Wednesday, May 13, 2015
  - Thursday, June 11, 2015
  - Wednesday, July 29, 2015
- Pre-read the materials paired with each task force meeting; and
- Attendance at one of the Strong Workforce Town Hall meetings that is most convenient for your calendar. Dates/logistics of these Town halls can be found at [doingwhatMatters.cccco.edu/StrongWorkforce/Events.aspx#townhalls](http://doingwhatMatters.cccco.edu/StrongWorkforce/Events.aspx#townhalls).

We would like to move quickly to announce task force membership and would appreciate your reply **no later than December 5th** by returning the form below to Kevin Albee at [kevin.albee@canyons.edu](mailto:kevin.albee@canyons.edu).

Should you have any questions, please do not hesitate to contact Vice Chancellor Van Ton-Quinlivan at [vtquinlivan@cccoco.edu](mailto:vtquinlivan@cccoco.edu). More information on the task force can be found at [doingwhatMatters.cccco.edu/StrongWorkforce.aspx](http://doingwhatMatters.cccco.edu/StrongWorkforce.aspx). I look forward to hearing from you and hope you will accept this request.

Sincerely,

A handwritten signature in black ink that reads 'Brice W. Harris'.

Brice W. Harris

Cc: Erik Skinner, Deputy Chancellor  
Van Ton-Quinlivan, Vice Chancellor Workforce Development

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I agree to serve on the Board of Governors *Task Force on Workforce, Job Creation and a Strong Economy* and understand the commitment being requested.

- *Name:*
- *Title:*
- *Employer:*
- *Email*
- *Work Phone/Cell Phone:*
- *Mailing Address:*
- *Assistant's Email/Phone if any:*
- *Please attach a bio (or link to a bio) and photo (or link to a photo).*

I regret to have to decline membership at this time.

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### **Background**

The California Community College Chancellor's Office *Doing What MATTERS for Jobs and Economy* (DWM) framework and the *Student Success Initiative* provides the foundation to launch a new system-wide effort to increase individual and regional economic competitiveness by providing California's workforce with relevant skills and quality credentials that match employer needs and fuel a strong economy. The **Board of Governors Task Force on Workforce, Job Creation, and a Strong Economy** has been commissioned to consider strategies and recommend policies and practices that would:

1. Prepare students for high-value jobs that currently exist in the state;
2. Position California's regions to attract high-value jobs in key industry sectors from other states and around the globe;
3. Create more jobs through workforce training that enables small business development; and
4. Finance these initiatives by braiding state and federal resources.

The task force will be comprised of representatives from community college faculty, administration, trustees and students, as well as the employer and labor communities, public agencies involved in workforce training and economic development, and K-12 education policy and community based organizations. This effort will roll out in three phases.

#### **Phase One: Regional College Conversations**

Commencing in December 2014 and running through January 2015, seven to eight regional meetings will be held with community college practitioners including presidents and chancellors, chief instructional officers, faculty senate leaders, career and technical education (CTE) deans and faculty with representation from contract education, regional consortia chairs, sector navigators, or deputy sectors navigators, and others. The scope of these meetings will be to consider strategies and recommend policies and practices on issues such as flexibility, regional responsiveness, partnership with industry and student portability.

#### **Phase Two: Strong Workforce Town Hall Meetings**

During February and March 2015, five town halls in regions across the state will convene leaders from business, economic development, K-12 education policy, labor, elected officials, and other community organizations to vet and build on ideas and practices that bring stronger alignment

between community colleges and key industry sectors. The town halls will include interactive discussions focused on how the community college system can act as a catalyst for growth in California's regional economies.

**Phase Three: Task Force Meetings**

During January and July 2015, five meetings of the Task Force will be held. These meetings will lead to a set of recommendations for how the community college system could improve workforce training, which can then be adopted by the Board of Governors. Throughout the spring, the broader community would be invited to respond to the draft recommendations via the use of *Ideascale* on the website. At the final meeting, the task force will review a **draft** final report prior to submission to the Consultation Council and the Board of Governors.