

President's Cabinet Action Notes
December 19, 2023

Shannon sat in for Morris

1. Cabinet reviewed and commented on the following standing items:
 - a. Marketing and Public Affairs provided the following updates to Cabinet:
 - The mascot task force met to review the survey results, 3,600 responses received. The top two mascots being considered are a mountain lion and black bear. The next step is to review all of the qualitative responses. The task force is aiming to make a decision by the end of January and will provide a recommendation to PAC. It is anticipated that the recommendation will be presented to the Board for discussion during the February Board Meeting.
 - b. Cabinet approved the following position to proceed with establishing a new job description:
 - [Director, Admissions and Records](#) – Repurposing of funds
 - c. Cabinet approved the [Request to Fill Log](#) for the following positions:
 - [Acting Chief, Police and Campus Safety](#)
 - [Plumber](#)
 - d. Cabinet received the following Diversity, Equity, and Inclusion updates:
 - With the guidance of Articulation Specialist, Marie Tyra, the process for articulation opportunities for students attending noncredit mirrored courses was streamlined. The SCE transition counselors were diligent in communicating the option with noncredit mirrored students. As a result, 25 noncredit students completed articulations during Fall 2023, strengthening the noncredit to credit pathways.
 - The Instructional Leadership Team partnered with Lisa Rodriguez to pilot an initial equity by design training to earn a Pride certificate. She provided knowledge and best practices and initiated difficult conversations pertaining to the LGBTQ+ community.
 - School of Continuing Education and Student Services were selected as one of the presenters for ACCCA and the session is titled: Equity-Minded Leadership Enrollment Management.
 - e. Cabinet received the following enrollment updates:
 - Credit enrollment is currently reflecting a 5% increase for Winter intersession enrollment, approximately 125 FTES increase.
 - Noncredit attendance continues to be strong in most SCE areas. Period 1 attendance reporting is not complete because some noncredit classes are ending later.
2. Historically, the College has been one of the latest to begin course registration for Fall and Spring semesters. Student Services has been working on a [plan](#) to adjust registration dates to align with neighboring colleges. Counselors, Student Services managers, department chairs, SPEAC, Academic Senate, Academic Senate Executive Board, AMAC, and Cabinet have discussed the proposal, and the change has been widely supported. One in five

students that apply actually enroll at Mt. SAC, which is low; systemwide the application to matriculated rate is 33%. Implementation of the change will take place in two phases. Phase 1 - incremental change in registration dates without adjusting the calendar for schedule production. The only registration date that will be changed for 2023-24 will impact Summer registration, which will be changed to March 25. Phase 2 - ongoing review of registration calendar may include changes to schedule production dates.

3. During the Winter intersession, there will be a scheduled forum for Deaf and Hard of Hearing students and staff to receive feedback from students related to safety. The workgroup is also reviewing technology tools to assist with emergency and safety notifications for these students and employees. Also planned is a Spring 2024 campus-wide safety forum, details will be shared later.