



President's Cabinet Action Notes

Bill Scroggins, President & CEO • Irene Malmgren, VP of Instruction • Audrey Yamagata-Noji, VP of Student Services
Mike Gregoryk, VP of Administrative Services • Ibrahim "Abe" Ali, VP of Human Resources



October 31, 2017

1. Cabinet reviewed and discussed the following information items:

- More pictures from Governor Brown's visit to Mt. SAC are [attached](#). To right: the Governor with Gunny and Matt.
- A Health & Wellness Center, was established through a partnership of University of La Verne and The Farm at Fairplex, whose concept paper [attached](#) says in part:

The center will be a space to facilitate the improvement of physical health, mental wellness, and nutritional habits for the University's campus community and the regional community, will serve as a community resource for wellness access, and provide additional opportunities for students to collaborate with faculty researchers.

A celebration and dinner at The Farm, which I attended representing Mt. SAC, kicked off the new venture with over 50 community members attending ([list attached](#)).



- The College Board ([link](#)) has issued a new report, "Trends in College Pricing 2017" ([attached](#)).

EdSource also wrote a story on the report ([attached](#)). Some excerpts from the report:

Published Tuition and Fees: Year-Over-Year Averages from 2016-17 to 2017-18:

- For public four-year Institutions the in-state increase was \$300 (3.1%), from \$9,670 to \$9,970 with a range from \$5,220 in Wyoming to \$16,070 in New Hampshire. For California, UC increase was \$336 (2.7%) \$12,630 and CSU increase was \$270 (5.0%) to \$5,742
 - For public four-year institutions the out-of-state increase was \$800 (3.2%), from \$24,820 to \$25,620
 - For private nonprofit four-year institutions the increase was \$1,220 (3.6%), from \$33,520 to \$34,740
 - For public two-year colleges the increase was \$100 (2.9%), from \$3,470 to \$3,570 with a range from \$1,430 in California to \$7,980 in Vermont
 - In the for-profit sector the increase was \$16,000
 - More than 70% of full-time students receive grant aid to help them pay for college

What Students Actually Pay on Average as Full-Time Students

- Students at in-state public four-year colleges receive an estimated \$5,830 in grant aid and federal tax benefits, covering 58% of the \$9,970 published tuition and fee price
- Students at a private nonprofit four-year institutions paid net tuition and fees estimated at \$14,530
- Students at public two-year colleges receive an average of about \$3,900 in grant aid and federal education tax credits and deductions—\$330 more than required to cover tuition and fees. On average after grant aid, they must cover about \$8,070 in living expenses

Public Funding

- In 2015-16, appropriations per FTE student were 11% lower in inflation-adjusted dollars than they were a decade earlier and 13% lower than they were 30 years earlier

NOTES

- California enrolled about 18% of the nation's full-time public two-year students in fall 2015.
- California and Texas, which together enrolled 23% of the nation's public college and university students in 2015, accounted for 31% of the overall increase in FTE enrollment over the decade.

2. Cabinet reviewed and agreed with changes to AP 6750-Traffic and Parking Regulations ([attached](#)) and a revised Guest Parking Permit ([attached](#)). The revision will go to Presidents Advisory Council for recommendations.

3. Chancellor Oakley sent a memo to the field ([attached](#)) regarding the Common Assessment Initiative (CAI)¹. Extracted portions of the Chancellor's memo:
- I have determined that the best course of action for students and taxpayers is to terminate the CCCAssess² project, a component of the CAI that set out to design and develop a set of standardized assessment tools for the California Community College system.
 - In conjunction with Governor Brown's signing of Assembly Bill 705, which requires the use of high school information for assessments and placements, the Chancellor's Office no longer advocates the use of standardized skills exams as the primary tool to place students in college courses.
 - The Chancellor's Office is currently developing options for colleges to follow as they prepare to select assessment measures that are one part of an assessment model increasingly based on a multiple measures approach. Future Chancellor's Office memos will specify these options in detail.
4. CCLC has provided an update ([attached](#)) on final action by the governor on legislation.
- Selected bills vetoed by Governor Brown:
- AB 17 (Holden) Transit Passes. This bill would have created a pilot program to provide transit passes to students ([link to veto message](#)).
 - AB 568 (Gonzalez-Fletcher) Paid Maternity Leave. The bill would have required the governing board of a community college district to provide at least 6 weeks of a leave of absence with full pay for a certificated employee or an academic employee because of pregnancy, miscarriage, childbirth, and recovery therefrom ([link to veto message](#)).
- Selected bills signed by Governor Brown:
- AB 1651 (Reyes) Academic Employees: Involuntary Administrative Leave ([bill text attached](#)) This bill will: a) Require colleges to provide the general reason why an employee has been placed on administrative leave, and b) State that all investigations regarding employee misconduct should conclude within 90 days if that employee is placed on administrative leave.
 - SB 12 (Beall) Foster Youth Financial Aid Assistance ([bill text attached](#)) This bill requires the California Student Aid Commission to work with the California Department of Social Services to develop an automated system to verify a student's status as a foster youth for the purposes of processing applications for state or federal financial aid.
5. Cabinet reviewed the 2018-19 Faculty Positions Hiring Priorities List ([attached](#)) developed in the Academic Mutual Agreement Council (AMAC). Four full-time faculty tenure tract hires were approved:
- Animal Science
 - Culinary Arts
 - American Sign Language and Sign Language Interpreting
 - Emergency Medical Services-Paramedics
6. Vice Chancellor Van Ton-Quinlivan sent a memo to the field ([attached](#)) regarding Industry Sector Projects-in-Common Match Dollars from the state's Strong Workforce Program. There is \$400,000 available in each of the sectors ([link](#)) for targeted projects in those sectors ([link](#)). The challenge for Mt. SAC will be that we have budgeted our Strong Workforce Program dollars already. Irene will discuss this opportunity with the Instruction Team.

¹ The California Community Colleges Common Assessment Initiative ([link](#)) is designed to develop and implement a common assessment system (CAS) for the state — streamlining and strengthening student assessment and placement in English, English as a Second Language, and math coursework. The CAI intends to provide college campuses with effective and valid assessment instruments; a reliable testing platform; student test preparation resources; college research guidance; and professional development.

² CCCAssess as www.CCCAssess.org WAS FORMERLY intended to be the common assessment test for math, English and English as a Second Language (ESL) being developed to make student assessments portable, and help improve local placement. Together with the CCC Chancellor's Office, the CAI WAS FORMERLY working toward a Fall 2017 pilot of CCCAssess.

7. Cabinet reviewed and approved additional New Resource Allocations for 2017-18. Attached is a summary and a detailed analysis. At the 11/7 meeting, budget for ongoing positions were funded for 5 months in 2017-18 and fully funded for 2018-19 ongoing budget.
- | Unit | One Time | Ongoing | |
|--------------------|----------------|----------------|----------------|
| | | 17-18 | 18-19 |
| President's Office | 0 | 0 | 0 |
| HR | 10,000 | 0 | 0 |
| Instruction | 54,000 | 191,704 | 184,385 |
| Student Services | 39,802 | 150,266 | 197,772 |
| Admin Services | 542,973 | 334,523 | 258,609 |
| TOTAL | 646,775 | 676,493 | 640,766 |
8. Cabinet received a revised position description (attached) for Director, Human Resources Operations and Employee Services. Cabinet members will review the changes and bring comments to the next Cabinet meeting.
9. Cabinet approved an Immediate Need Request (attached) for \$22,000 to implement financial aid software.
10. Abe presented an updated list (attached) of vacant positions under active search.
11. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
- Integrated Planning and Budget Work Group (**Billⁱ, 11/7**)
 - Statway Expansion and Promotion Work Group Report (Matt, Irene, Audrey, 11/14)
 - General Work Experience Development (Irene, 1/9)
 - Update on Multiple Measures Placement Workgroup (**Audrey & Irene, 11/7**)
 - ASAG & ITAC Function and Participation (**Dale, 11/7**)
 - Update on Campus Events and Use of Campus Facilities—AP 6700 (Bill Eastham, 11/14)
 - Cabinet input on revised position description for Director, Human Resources Operations and Employee Services (**All, 11/7**)
2. Quarterly Reports to Cabinet
- Emergency Response Plan Quarterly Report (Dave Wilson & Melonee Cruse, 1/9)
 - Classroom Utilization Project (Joumana & Mika, 12/12)
 - Faculty Position Control Quarterly Report (Irene & Rosa, 12/12)
 - Timely Employee Evaluations & Quarterly Cabinet Review (All, 1/9)
 - Construction Project/Scheduled Maintenance Quarterly Report (Gary, 1/16)
 - IT Projects Quarterly Report (Dale, 1/16)
 - Grants Quarterly Update (Irene & Adrienne, 12/12)
 - Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 11/28)
 - International Student Update (Audrey & Darren, 12/12)
 - Student Support System Work Group (Dale, Barbara, Joumana, Madelyn, Tom, Francisco, Eric, 12/5)

ⁱ Integrated Planning and Budget Workgroup: AVPI Joumana McGowan, DSCE Madelyn Arballo, Michelle Sampat, DC Tom Mauch, ADSSE Eric Lara, CCOCBO Rosa Royce, and DR&IE Barbara McNeice-Stallard