



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*



July 18, 2017 (NOTE: There will be no Cabinet on July 25th)

Joumana McGowan sat in for Irene Malmgren who was at a state meeting.

Myeshia Armstrong sat in for Mike Gregoryk who was on vacation.

1. Cabinet reviewed and commented on the following information items:
 - Achieving the Dream ([link](#)) has launched an Open Educational Resources (OER) Degree Pathways Initiative ([attached](#)). The goal is “the redesign of courses needed for a degree using OER in place of proprietary instructional materials” and “to eliminate the financial burden textbooks place on many students and, secondarily, to promote improvements in curriculum and pedagogy.” This is a research and evaluation project involving 38 pilot community colleges including our neighbor, Santa Ana College.
 - The Community College League, with the support of the Chancellor’s Office, is producing a series of videos to inform and engage community college CEOs and Trustees in leading the Strong Workforce initiative on their campuses. ([See the attached description.](#)) The introductory video is online ([link](#)) and last week I filmed one of the videos in the series ([script attached](#)).
 - With encouragement from the Mt. SAC Associated Students, a “competition” was held this spring for the best “Selfie with the President.” The winning photos are [attached](#). (Note to self: careful what you agree to do!)
 - Mt. SAC’s partnership to train workers at Proterra’s electric bus facility was mentioned previously, and now a recent article ([attached](#)) describes expansion of electric buses into use by LA County Metro Transit Authority.
 - Information Reports from the last Board of Trustees meeting:
 - Financial Aid Report ([attached](#))
 - Physical Education Project Update ([attached](#))
2. Cabinet discussed several bills under consideration in the Legislature ([summary attached](#)).
 - AB 17 Transit Pass Pilot, which would provide free or reduced-fare transit passes to low-income community college students, passed out of committee and will head to the Senate Appropriations Committee.
 - AB 19 Community Colleges Enrollment Fee Waiver, which would waive for one academic year the \$46 per unit fee for any CCC student who meets certain requirements, also passed out of committee and will head to the Senate Appropriations Committee.
 - SB 769 Baccalaureate Degree Pilot Program was amended only to extend the sunset of the existing 15 pilots to July 1, 2028 and not to add 10 more pilots.
 - AB 568 Community College Paid Maternity Leave to provide at least six weeks of fully paid maternity leave for a certificated or academic employee will undergo further financial scrutiny before being passed to the Senate floor or being held in the committee as a two-year bill.
 - AB 1651 Involuntary Administrative Leave to require written notification before imposing paid administrative leave or an investigation passed out of committee and is awaiting a vote from the full Senate.
 - AB 705 Matriculation: Assessment would prohibit a college from requiring students to enroll in remedial coursework that lengthens their time to complete a degree—unless research shows that those students are highly unlikely to succeed—passed out of committee and will head to the Senate Appropriations Committee.
 - SB 577 Community College Teacher Credentialing Programs, which would authorize the Board of Governors, in consultation with the CSU and the UC, to authorize up to five CCD’s to offer a teacher credentialing program, was pulled by the author and will become a two-year bill.
 - SB 478 CCC Transfer to CSU and UC to require CCCs to automatically award the Associate Degree for Transfer to qualifying students passed out of committee and will now head to the Assembly Appropriations Committee.

3. Cabinet reviewed and approved the [attached](#) 320 Report of 2016-17 FTES generated.
4. Mt. SAC has received ([letter attached](#)) a 2017-18 Makerspace Implementation Grant in the amount of \$250,000 which is eligible for renewal in 2018-2019 based on satisfactory performance. An overall update on the state's Makerspace Grant Project is [attached](#) including the 24 colleges awarded \$6M in CCC Maker Implementation Grants. Don't know what this is about? See "Seven Things You Should Know About Makerspace" ([attached](#)).
5. Also announced ([attached](#)) was a one-year supplement for replicating the Mt. SAC STEM Teacher Preparation Program ([link](#)) which was funded by the NSF in the amount of \$105,843. In collaboration with the University of California Irvine, California State University Fullerton, and the Walnut Valley School District, the program provides advising, mentoring, teaching experience, financial aid, academic support and enrichment activities designed to improve student teaching and learning for students who have a strong desire and dedication to become highly qualified science and/or mathematics teachers. Key to the program is the Summer Science Exploration, a four-week program devoted to exploring science of everyday life and the advances of modern science and technology.
6. Cabinet was joined by Dr. Eva Conrad, Consultant, College Brain Trust, to discuss the themes in the Education and Facilities Master Plan. Cabinet brainstormed themes to summarize College-wide issues. These broader themes are intended to complement the unit-level themes for Instructional Programs, Student Services ([draft attached](#)), and Administrative Services/Human Resources ([draft attached](#)). The resulting President's Cabinet Themes, in summary and in rough draft, are:
 - Expand and support innovation in teaching, learning, support, and management within the College.
 - Ensure fiscal stability and effective and efficient use of resources.
 - Provide professional development that advances the contribution of college personnel in achieving the College mission.
 - Sustain effective participatory governance and decision-making to ensure that the direction of the College is well informed and collectively implemented.
 - Ensure access, equity, and completion of educational goals for all current and future Mt. SAC students.The group reviewed and discussed the Master Plan Interview Themes summary ([attached](#)) as well as the purpose of the Master Plan Interview Themes:
 - What the themes are: They are a synthesis of the challenges and opportunities that were most often described during the master plan interviews.
 - What the themes are not: They are not a comprehensive summary of the master plan interviews. They are also not a list of strategies that have been approved for implementation.
 - Why are the themes included in the EFMP: The themes are included in this document as one source of information for the College's future planning.Next steps: Cabinet members will review and comment on the draft Cabinet themes which will be used as a concluding summary in Chapter 6 ([draft attached](#)). Eva will review the team themes with each VP to verify that these fully reflect the master plan interviews. Feedback from student focus groups and community meetings (see attached Themes summary referenced above) will be included in Chapter 2 on data input.
7. Cabinet welcomed Gary Nellesen, Director of Facilities Planning and Management, and Mika Klein, Facilities Senior Planner, to present the Construction Project/Scheduled Maintenance Quarterly Report. Attached is a [summary](#) as well as [individual project status updates](#).
8. Abe provided an update ([attached](#)) on open positions under active search.

9. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
- a. Integrated Planning and Budget Work Group (Joumana, 8/8)
 - b. Follow up on 2017-18 New Resource Allocations (All, 8/8)
10. Quarterly Reports to Cabinet
- a. Emergency Response Plan Quarterly Report (Dave Wilson & Melonee Cruse, 10/10)
 - b. Classroom Utilization Project (Joumana & Mika, 8/15)
 - c. Faculty Position Control Quarterly Report (Irene & Rosa, 8/22)
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 8/22)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 10/17)
 - f. IT Projects Quarterly Report (Dale, 10/10)
 - g. Grants Quarterly Update (Irene & Adrienne, 8/15)
 - h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 8/22)
 - i. International Student Update (Audrey & Darren, 9/12)
 - j. Student Tracking Work Group (Audrey, Irene, Dale, Barbara, Joumana, Eric, Francisco, 8/8)