



# Management Retreat

## January 4-5, 2018



Hotel Maya, 701 Queensway Drive, Long Beach, CA 90802

### **WELCOME!**

We are delighted that you are joining us at Hotel Maya in Long Beach for the Mt. SAC Management Retreat. The retreat will begin at 9:00 a.m. on Thursday, January 4<sup>th</sup> and conclude at 4:30 pm on the 5<sup>th</sup>.

### **RETREAT RSVP AND HOTEL ARRANGEMENTS**

MPDC has received your retreat confirmation information. If you have any changes to your retreat participation or length of stay at the hotel please contact Lianne Greenlee at [lgreenlee@mtsac.edu](mailto:lgreenlee@mtsac.edu) or at (909) 274-6044.

### **CLIMATE**

Expect a coastal climate with cool and moist mornings and evenings. January temperatures range from the mid to high 60's during the day and high 40's at night. The resort sits right on the bay and can get breezy in the evening hours.

### **ATTIRE**

Casual attire is appropriate for all retreat meetings, meals, and at-leisure activities.

Women: Sundress, skirt, khakis, nice jeans, shorts, T-shirt, polo shirt, turtleneck, blouse or sweater

Men: Khakis or good jeans, shorts, T-shirt, polo shirt, turtleneck, button-down shirt or sweater

### **WHILE AT THE MANAGEMENT RETREAT YOU MAY BE REACHED AT:**

Hotel Maya

701 Queensway Drive, Long Beach, California 90802 Phone: 562-435-7676

### **HOTEL INFORMATION & AMENITIES**

The newly renovated Hotel Maya is a DoubleTree by Hilton Resort that sits on the edge of Queensway Bay in Long Beach. Surrounded by palm trees, this modern and newly renovated hotel offers colorful rooms, a Mexican cafe & water views that are perfect for a retreat setting. The resort boasts walking paths along the bay and a fully equipped fitness center. Spacious guest accommodations have contemporary comforts including pillow-top mattresses and flat-panel TVs.

### **PERSONAL ACCOUNT**

Mt. SAC will pay for your room & tax charges, parking, and all planned meals and activities over the program dates of 1/4 – 1/5. Upon room check-in, the hotel will ask for a credit card to cover extended stay or incidental charges. Please settle your account with the hotel prior to departing.

### **HOSPITALITY TABLE CHECK-IN**

The Mt. SAC Hospitality Table will be open beginning at 8:00 am on 1/4. You will receive your retreat materials and name badge upon check in at the hospitality desk. Please wear your name tag to all retreat events. Some of our functions are held in open areas of the hotel and your name badge will help the hotel staff to identify you as a member of the group.