

# EMPLOYEE BUSINESS CENTER



## State-of-the-Art Facility

Professional and Organizational Development (POD) is proud to provide an open access business center to employees.

Conveniently located at the center of campus, this facility provides a comfortable and quiet workspace for you. With computer workstations, office supplies, high speed internet, basic business software, and email access, you have everything you need to get your work done.

## Located in the POD Suite

**Building 6 -140**

## Operating Hours

- Monday to Thursday from 8:30 AM—5:30 PM
- Friday from 8:00 AM—5:00 PM

*“This place is an asset, a safe and quiet place to prepare for classes...”*

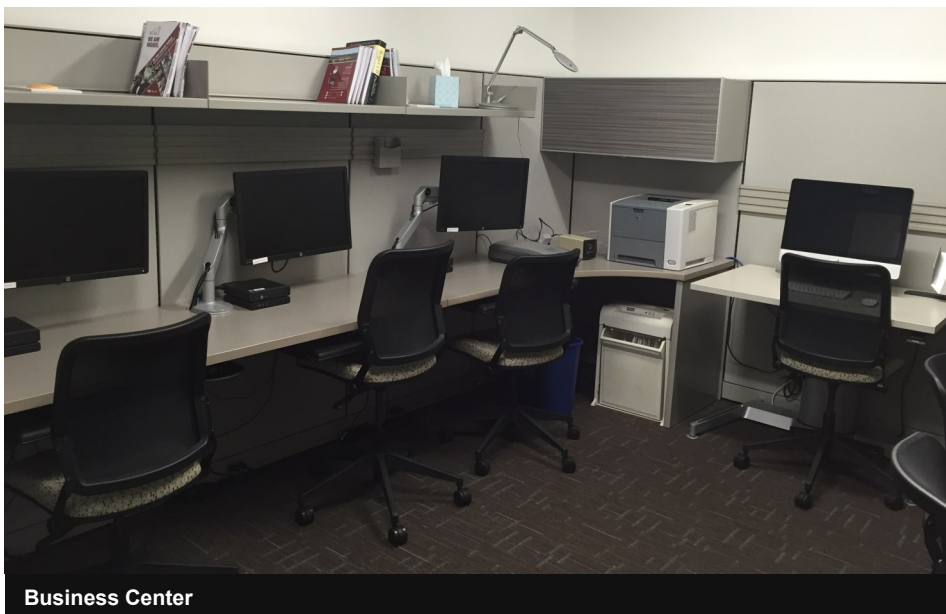
*Bianca Lee  
(Adjunct Professor, Humanities)*

*“The Business Center offers a great advantage to all employees...while using it I have seen instructors and fellow staff.”*

*Frank Williams  
(Custodial Services)*

*“Quality facility run by quality people that are always willing to help.”*

*Robert Montoya  
(Grounds)*



Business Center

## Resources

- Computer Workstations (6 PC, 1 Mac, 1 ADA Compliant)
- Scantron machine
- Scanner
- Fax