**OLSC Department Agenda – PIE Planning**

May 19, 2014
1:30 – 3:00 p.m.

*Attendance:* Hugo Aguilera, Meghan Chen, Mary Johnson, Sandra Weatherilt, Paul Kittle

<table>
<thead>
<tr>
<th>Item</th>
<th>Discussion/Outcome</th>
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<tr>
<td><strong>1. General Notes</strong></td>
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<td>Hugo’s Notes</td>
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<td>PIE Deadline (to Meghan): End of June</td>
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<td>PIE Deadline (to VP): July 25th</td>
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<td>(paul is green)</td>
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<td>(Carol - purple)</td>
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<td>Mary’s additions - purple!</td>
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<td>(Sandra - blue)</td>
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What are resources needed for PIE? Research, POD

Meghan mentioned monies in the amount of $2 million for Student Equity.

5 criteria:
- access
- basic skills
- ESL
- transfer
- completions

How are we doing in these areas? In regards to age, gender, ethnicity, etc.

We need to put together a plan so that we may be able to get some of the money allocated for this.

Need to look at equity for DL?

Interventions group - tutoring, counseling, DSPS, EOPS, textbook rental.

Future Directions Group

Challenge for our group is that we don’t know the demographics of our students. However we believe that income is a huge factor.

Need to survey DL students.

- Faculty learning community
  - interest in cohort model?
Website DL Launch

- Mid June (30 days before start of Fall registration)
- Present to faculty prior to roll out. Gather feedback?
- Have draft ready by 2nd Tuesday of June (10th). Demo to DLC (Hugo and Carol), then counselor's meeting (10-15 minutes)
- Make handout with draft information to share to peers, also share via email to counselors
  - Counselors, DSP&S,
  - Talk to Paul about "Guide on the side", (which runs off MDID server? no)
  - Share information with AS, associated students

Communicate with Counselors, show make-up of website and then follow-up after they have used the website with students.
Mary to contact Wanda Fulbright-Dennis @ counseling (dept head) for presentation of the new DL student focused website. Also contact DSP&S (Julie Bradley still dept head?) and contact Associated Students for a meeting in June after our last DLC meeting.
Mary to email ANNOUNCE when new DL web ready (make sure that students get the email also).

Meghan brain storming - Faculty Learning Community /Cohort groups - SPOT groups (community of users) Once a semester (or during Elearning workshops on lunch break) getting group together - Best Practices/pedagogy, etc. Offer food & prizes - 1 1/2hr-2 hr max. $$ for guest speaker(s). OLSC should put this BROADLY in PIE.

We should research a study on requiring students to take some DL training prior to first DL class. Perhaps break the students into 3 groups: control group, group taking STDY85C, group taking some training, such as lab sessions. Will need RIE support for this study.
We should work on a beginning research document.
Paul to demo “Guide-on-the-side” next OLSC meeting.

We may want to develop a course that starts with a physical presence event that starts a cohort - could be used for SPOT or even a refresher course. Each semester we could do a small-budget event intended to create faculty cohorts.

All but Meghan to meet to discuss the Moodlerooms Survey 5/20 2:30p.m.-3:00p.m.
OLSC Meet June 3-1-3 to discuss PIE. Think about needed resources.

Mary's additions - purple!

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