## Library Faculty Department Meeting
### Minutes, January 29, 2013
(2:00 p.m. – 3:30 p.m., 6-237)

### Attendance:
- Deb Distante
- LeAnn Garrett
- Paul Kittle
- Pauline Swartz
- Chisa Uyeki
- Emily Woolery

**Guest:** Meghan Gaynor

<table>
<thead>
<tr>
<th>Item</th>
<th>Discussion</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval of 1/15 Meeting Minutes</td>
<td>Minutes from the 1/15 Library faculty meeting were approved.</td>
<td>Emily will distribute the 1/15 meeting minutes.</td>
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| BP 4040 and AP 4040 | 1. Faculty reviewed a revision of BP 4040 Library Services and offered input. Once approved by Library faculty, the revised BP will be forwarded to Eric Kaljumagi, Academic Senate President.  
2. Faculty also reviewed potential revision of AP 4040 Library and Other Instructional Support Services. Clarification is needed about what revisions the Library could make to this AP. | 1. **Action:** Emily will make revisions to BP 4040 and will seek faculty input and approval by email.  
2. **Action:** Emily will seek clarification about AP revisions from Eric Kaljumagi. |
| Transition to OCLC | 1. Faculty discussed the upcoming transition to OCLC WMS and WorldCat Local. Faculty have questions about:  
 a. implementation of the WorldCat knowledge base;  
 b. functions of the acquisitions module; and  
 c. having early access to WorldCat Local in order to develop library curriculum and materials  
 Meghan G. expects to be able to answer these questions once the scope statement is received from OCLC. She also recommends that faculty watch many of the training videos prior to going live.  
2. Meghan G. volunteered Mt. SAC to participate in OCLC’s Worldshare Management Services Return on Investment Program. Through the ROI program, Mt. SAC will be able to capture and analyze data in terms of patron satisfaction, Library faculty/staff satisfaction, and workflow efficiency.  
 a. ROI assessment will be discussed further at the | 1. Meghan G. will review the forthcoming scope statement and include Library faculty in decision-making as appropriate.  
2. Information  
3. Information |
February 8 Library & Learning Resources Division Retreat.

b. Meghan G. encouraged faculty to develop a wish list of projects and tasks that could be accomplished if improved workflow efficiency gives us more time.

3. Faculty discussed an ongoing need to establish a philosophy, policy and/or goals for reference services. Because the transition to a new system will impact the delivery of reference services, faculty agreed to postpone discussion and establishment of a reference services philosophy, policy, or goals.

| Announcements | No announcements |