### Library Faculty Department Meeting Minutes, November 26, 2012 (2:00 p.m. - 3:30 p.m., 6-237)

#### Attendance:
- Deb Distante
- LeAnn Garrett
- Paul Kittle
- Pauline Swartz
- Chisa Uyeki
- Emily Woolery

**Guest:**

<table>
<thead>
<tr>
<th>Item</th>
<th>Discussion</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval of 10/22 Meeting Minutes</td>
<td>Minutes from the 10/22 Library faculty meeting were approved.</td>
<td>Action: Emily will distribute 10/22 Library faculty meeting minutes.</td>
</tr>
</tbody>
</table>
| Department Chair: Revision to BP 4040 | 1. Per Eric Kaljumagi, Academic Senate President, The College is proposing changing BP4040 to read "The College shall have library services that are an integral part of the educational program and will comply with the requirements of the Reader Privacy Act."  
2. Faculty agree to add a statement about compliance with the requirements of the Reader Privacy Act; however, faculty wish to revise BP 4040 Library Services and AP 4040 Library and Other Instructional Support Services with updated content. It is suggested that revisions be based around Education Code. | Action:  
1. Emily will inform Eric Kaljumagi that Library faculty will bring forth a revised BP and AP during Winter Intersession 2013.  
2. Emily will bring revised drafts of BP 4040 and AP 4040 to a faculty meeting during Winter 2013. |
| Department Chair: Student Success Plan | Emily shared highlights from the Mt. SAC Student Success Plan Overview Session that was held on November 16. Library faculty are concerned with two large gaps in this plan:  
- Although insufficient study space in the Library is listed as a problem related to student engagement and persistence, Library expansion is not a “recommended action” and the Library is not given “governance direction.”  
- Use of the Library and Learning Resources Division is not identified as a “recommended action” to further students’ completion of basic skills sequence/“college ready.”  
Library faculty recommend the College invest in (a) boosting wireless access and (b) reconfiguring space in building 6 so more students can find study space. Input to the plan is due April 8, 2013. | Action: Emily will lead the Library’s response to this plan. A draft statement will be shared at a faculty meeting during Winter 2013. |
<p>| Collection Development: Selection Profiles | Chisa requested faculty consider establishing selection profiles through Yankee Book Peddler (YBP) and Baker &amp; Taylor. Faculty members support this concept. | Action: Chisa will bring additional information about YBP and Baker &amp; Taylor selection profiles to a future faculty meeting. |</p>
<table>
<thead>
<tr>
<th>Academic Senate Report</th>
<th>Tabled</th>
<th>meeting.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty Association Report</td>
<td>Tabled</td>
<td></td>
</tr>
</tbody>
</table>
| Announcements         | Pauline shared student responses to a survey about the new library website design.  
                           Paul shared a timeline for implementing the new library website design. | Information |