Learning Assistance Center

Faculty Meeting

MINUTES

October 8, 2015 Time: 1:15pm Room: 112

Present: Ema Burman, Susie Cevallos, Sun Ezzell, Barbara Gonzales, Martha Hall, Jannie Ma, Carolyn Robinson, Dianne Rowley (Minutes), Paul Russell, Michelle Sampat, Larry Silva, Lori Walker, and Dan Wheeler

ITEM	DISCUSSION/ACTION	OUTCOME
1. Minutes	1.1 Minutes from August 21, 2015 faculty meeting are available on LAC website	
2. Announcements	2.1. Reading • Adjunct evaluations are in progress • SLOs on "Four Levels" is underway • READ 100 survey has been distributed • READ 100 is still in Stage 6 in Curriculum 2.2 Writing • LERN 81 is on Consent Agenda in Curriculum • Author's Chair will be on Thursday, 12/3/15 at 6:30pm in 6-160. Faculty and staff are invited for all or part of the program. 2.3 Study • STDY 80 is in Stage 5 in Curriculum • STDY 85A curriculum is being reviewed by faculty • SLOs are in progress for STDY 85C & 100 • Data has not been sent for Locus of Control Study. Barbara McNeice-Stallard has contacted Lori and will talk with Minerva to develop a plan for the data. • PT Cares mentoring program stopped last spring. Maryann Tolano-Leveque has taken over the program will start the program again in spring. Study classes and Learning Assistance will attempt to pair with EOPS. 2.4 Math • LERN 49 is on C & I Consent Agenda • A final draft of the LERN 41 department final will be used this semester. • Please note for PIE: funding is needed for tutors or TAs to support large numbers of DSP&S students. Also, classrooms are not set up for math faculty to present	

	information effectively. Document cameras are too low and face away from students. • Adjunct faculty evaluations are underway • Eric and Carolyn will attend CMCQ on 10/10/15 at Saddleback College and attend LAC tour	
3. Reports: Faculty Association/Academic Senate/SSSPAC/DEST/ Learning Lab Liaisons/ Basic Skills	3.1 FA: • Volunteers are needed for FIG Task Force. Group will investigate making FIG funding permanent. FIG funding is $45,000 for two years. The group will set its own meeting days and times. If no one volunteers, Joan Sholars will be appointed. • A draft of the contract is in Eric's email and is 130 pages. Paper copies are anticipated by Christmas. • BJ's fundraiser is October 26th. Eric will buy the first twenty people beer in celebration of his birthday. • Eric needs a partner for Puttin' on the Hits. • A "middle of the road" dental PPO was approved. Open enrollment is next month. • FA goals for next year include whether or not the union should spend money on faculty appreciation. 3.2 Basic Skills: Michelle Doherty would like to solicit adjunct faculty members to submit grant proposals. Also, Sun reported that the student Basic Skills Rep. is one of her former LERN 81 students who is now in ENGL 1C. 3.3 AS: - A proposed mission statement is being discussed - The end of the month is "Fall into Ag" event for families and kids on October 29-30th from 4:30-7:30pm - October 28th is an Adjunct Faculty Appreciation event - New task forces are forming for LGBTQ, Learning Communities, and Sustainability. Dan Smith will send out an all-call for volunteers. - POD has moved back into Bld. 6 3.4 Division/Department: • For evaluations in year four, one classroom visitation is required and a department chair designee completes student evaluations.	3.3 Contact Dan Smith or Sun if you would like to express an opinion on the mission statement

	• Adjunct faculty members with eight semesters of satisfactory scores on evaluations are eligible for rehire rights. Faculty without rehire rights must be evaluated in all preps for one semester. In 2014, Learning Assistance hired many new adjuncts. • Year-two without rehire rights must be evaluated in each prep in one semester. • Year three without rehire rights will be the same as year two, but will only be visited for one prep., and students can bring the evaluations to department chairs. • Michelle shared copies of the 2014-17 Classroom Visitation Evaluation Form. • Michelle shared information from Eric and Joann's Adjunct Evaluation Process workshop today. 3.5 SSSPAC: Sun will be representing AWE Facilitators on SSSPAC. SSSPAC is working on the SSSP plan that will be sent to senate. Committee membership changes include adding Mike Harper from English and Angel Lujan from counseling. 3.6 DEST: There are only eleven spots left for Fall Follow-up. 2.5 hours of salary advancement credit are approved. 3.7 Learning Lab Liaisons: A Google Drive/Docs workshop was planned but the campus has put faculty on hold from using the Google forum. Learning Lab Liaisons will send out a survey asking about use of Google tools. The Online Education Initiative (OEI) has adopted Canvas as a platform. Canvas will be paid for by the state for a minimum of four years. The next Discovery Session will be 10/27 from 1:30-2:30 in 6-122. Possible topics are student videos, online learning tools, etc.	
4. Other	4.1 $1,500 conference and travel money is available through POD, as well as $200 through the division	

Next meeting: Thursday, November 5, 2015 1:15pm Room: 112