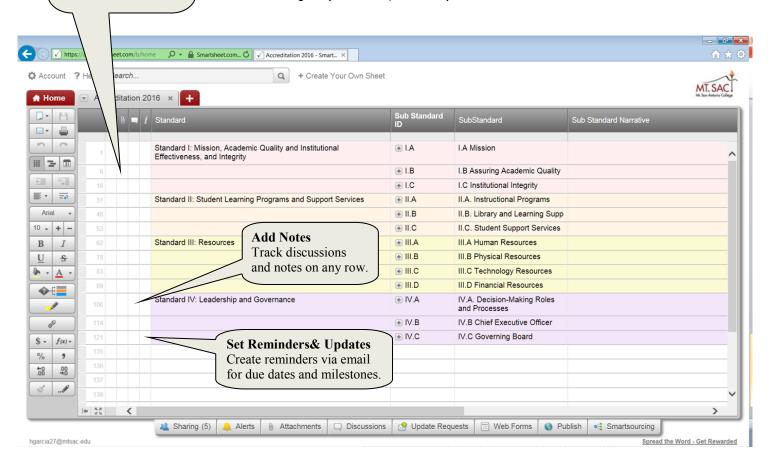
## What is Smartsheet

- Smartsheet is an online work collaboration spreadsheet program.
- Easy to use, familiar Excel spreadsheet-like interface (without the formulas!).
- Similar to Google Docs.
- Rich formatting options, including conditional formatting rules.
- Interactive Gantt chart and calendar capabilities.
- Collaborate with teams inside and outside of campus.

## **Attach Files**

Most of file types are supported, including Images and PDFs, plus Microsoft Word, Excel, and PowerPoint.

- File sharing, notes and discussions.
- Automatic notification, alerts and reminders.
- Link sheet or rows to groups or individual users.
- No training required but, we will provide!



## FILE SHARING

Smartsheet makes it easy to share important documents and conversations, keeping them in the center of your team's project or process helping you work together more efficiently and stay current on all important communication and records.



## PROJECT MANAGEMENT

Centralized solution to coordinate and manage process groups throughout the entire project life cycle from communications and time management to project quality and resources management.

- Integrated schedule and Gantt chart to keep track of the project development.
- Consolidated communications to manage alerts, reminders, sharing and discussions.

INFORMATION TECHNOLOGY Enterprise Application Systems