Sociology and Philosophy Department Minutes
March 12, 2014
4 pm in 26A 2640

Attendance:
Linda Rillorta, David Lane, Andrea Diem, Charles McGruder, Marlene Gallarde, Rebecca Hatch, Michelle Stewart Thomas

Minutes
• The Dec 11, 2013 minutes were approved
• Minute-taker Thomas will send/resend the Fall 2013 minutes to all department members as well as to the division in a single email, providing everyone with a convenient electronic version of the minutes for the semester.

Scheduling
• Faculty were reminded to check their schedules in the portal early and often
• 15 philosophy courses (25% of Phil classes) did not fill and were removed from the schedule
• Elective Rotations:
  o We decided to not schedule Soc 36 until enrollment increases
  o We will offer Soc 20 each semester, but we will have more than one professor in order to give students options
• Adjuncts who don’t meet the departmental standards will be given a written warning that will be recorded on their evaluation (H8). However, any load reductions resulting from subpar performance will not be reflected until Spring 2015 to give adjuncts a chance to improve their scores

Curriculum
• We need to get the AAT for Soc and Phil

Recruitment
• Three interviews for philosophy adjuncts were scheduled for Mar 12, directly following the department meeting

Budget
• The budget is entirely spent.
• Certain items, like staplers, can be ordered from the warehouse
• Faculty Association Report
• The district is negotiating retroactively to reflect the increased Cola

Academic Senate Report
• AST (Administration of Justice) now requires Soc 1
SLO/GEO
- We are caught up!

Additional Reports
- Sociologist Hatch reported on IRB standards and that faculty will need to go through on-line training if they have students who are doing research that involves human subjects
- Philosopher McGruder reported that the Phil Club is getting the official paperwork necessary for a campus club
- Sociologists Hatch and Rillorta attended the Honors Advisory Board Meeting; the Honors Department has their own FTE budget so the department will not bear the cost of offering honors classes
- Sociologists Hatch and Gallarde will meet to discuss offering the research methods course as an elective.

Minutes were prepared by Sociologist Stewart Thomas