# Department Minutes

## May 22, 2014

### Attendees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline</th>
<th>Leave</th>
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<tbody>
<tr>
<td>Dr. Fawaz Al-Malood</td>
<td>HRM</td>
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<tr>
<td>Prof. Terri Faraone</td>
<td>FASH</td>
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<td>X Prof. Jean Metter</td>
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<tr>
<td>Dr. Maria Davis</td>
<td>FASH</td>
<td>X</td>
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<td>Prof. Carol Impara</td>
<td>NF</td>
<td>X</td>
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<td>X Prof. Niki Tran</td>
<td>ID</td>
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<tr>
<td>Prof. Elisabeth Eatman</td>
<td>ID</td>
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<td>Prof. Lisa Ledeboer</td>
<td>FCS</td>
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<td>X Prof. Sandra Weatherilt</td>
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### Item | Discussion | Outcomes/Next Steps
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Minutes Approval | April 2014 Minutes Approved |  
Academic Senate Report |  
- Fawaz elected to the Academic Senate Executive Board as of Fall 2014. Consequently, the CSDT dept. needs to have another faculty appointed to Academic Senate to replace him.  
- Faculty and Manager Recognition Ceremony May 28th 3-4:30pm in the Sophia Clarke Theater. Please try to attend.  
- C&I new course submitted through WebCMS must be accompanied by SLO and PLO (if applicable).  
- AP4021 At-Risk Programs and Programs Discontinuance was re-written to simplify the language, but maintain the original process. Approved by Senate.  
- Senate approval sought for the proposed Process for Institutional Planning, which is a part of the Mt.SAC Strategic Plan.  
  - Niki Tran will be CSDT Academic Senate rep.  
  - Add SLO as an attachment in WebCMS.  
  - Document is lengthy; review and vote next meeting  
Faculty Association Report |  
- Dependent eligibility verification  
- Negotiations continuing on sabbaticals, salaries  
- Very low CTE scholarship applications; ceremony June 21  
- Retirement/Tenure Tea: May 27  
- Faculty Appreciation Day: May 30; RSVP by May 23 (iPads!)  
  - American Fidelity is good choice if we have to send birth certificates  
Election | Nominations  
- Department Chair: Carol Impara  
- ID Coordinator: Lis Eatman  
- FASH Coordinator: Maria Davis  
- HRM Coordinator: Fawaz Al-Malood  
  - All elected  
Perkins/Statewide Advisory | Application was certified by the President. Grants Monitor to get back to us with comments.  

### Committee Reports

**DL:** Vote on Distance Learning Committee Recommendation: Impose a moratorium on out-of-state students intending to take 100% distance learning courses and certificates. This would be imposed until department of education provides regulatory clarification and directives. This is supported by senate exec.

- Approved

### Curriculum and Hiring Equivalencies

- **FASH:** Merchandising II Certificate modifications - see attached
- **HRM 91:** 4 year review; no changes
- **ID:** 10 and 10L clarification – ID10 does not have a pre-req or co-req of ID10L. However, ID10L either has a co-req of ID10 or ID10 may have been taken previously.

- Approved
- Approved
- Approved

### SLOs

- FCS Use of Results Discussion

- Discussion for FCS 51 and 80. New resources for FCS 80 hoped to improve result. FCS 51 criterion met.

### Announcements

- Winter and Spring schedule due May 30.

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**Future Meeting Dates – Spring 2014 -- 3:00PM-4:30PM**

**June 12**