MT. SAN ANTONIO COLLEGE
ATHLETIC DEPARTMENT MEETING
Friday February 28, 2014

AGENDA / MINUTES

Attendance
Full-time:

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<tr>
<td>Melinda Bowen</td>
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<td>Chris Jackson</td>
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<td>Bob Jastrab</td>
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<td>Ron Kamaka</td>
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<td>Clark Maloney</td>
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<td>Bobby Purcell</td>
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<td>Marc Ruh</td>
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<td>Juan Sanchez</td>
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<td>Doug Todd</td>
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<td>Iona Ulagalelei</td>
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Head Coaches: Not full-time:

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<tr>
<td>Ruby Rojas</td>
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<td>Maria Dennis</td>
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<td>Mike Green</td>
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<td>Kevin Smith</td>
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<td>Sophie Salvador</td>
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Assistants: Keith Holimon, Monica Armstrong,

Guests: Joe Jennum, Debbie Cavion, Molly Mercer

1. Update on Teams in season - Spring Coaches
   1. Track and Field: M/W going well
   2. Ruby: 12-2 10 game winning streak
   3. M Bsktball. Season done lost in first round of playoffs 4 players all SCC
   4. W Bsktball open on sat vs cypress at 7:00 pm at home
   5. W Swimming Doing well 4th in Invite, start dual meet season today
   6. M Swimming 1-0 so far this season in dual meets, in addition won Mt. SAC Invite (first time), Many records broken at meet (meet and school)
   7. M/W Tennis Going well
   8. Baseball doing well about .500 on the season and progressing well

2. Academic Counselor’s report – Molly, Shane
   1. Student-Athlete handbook - quick reference guide (more specific to student athletes than the general student needs)
   2. 5 min meeting Mondays with many different spring teams. Purpose contact each week with the students, upcoming deadlines etc…
   3. MAP,
   4. Time management, student success, MAP workshops
   5. Reading requirements: test can be taken only 1 time, if do not pass, then need to take read 90.
      Encourage students to take their time on the reading test (comprehension)
   6. New NCAA transfer requirements (very strict)
      i. If any questions please make sure you brush on them with Shane and/or Molly
      ii. Would like to get a new rules print out and post for teams to see. Get to coaches please.
   7. Questions from coaches regarding red/grey shirt options

3. WIN Center and Other resource centers sign in and check out abuse - Debbie

4. Academic Task Force Committee – Marc
   1. Grade checks: currently working on developing on line grade checks
   2. Developing on line access to code of conduct, physical packet, student athlete handbook, grade check instructions (within a student athlete resources tab) easy access to information
   3. WIN Center expansion update
   4. Exit Survey – will be rolled out this spring. Need participation
   5. Student athlete recognition: Chris Gunawan M Swimming named to CCCAA Student athlete Honor Roll for 2013
   6. Working on connecting data that is currently disconnected and floating around out there.

5. SAAC (Student Athlete Advisory Council) - Clark

6. Code of Conduct meetings - Marc
   1. Proposal: group code for in season just prior to start or first week of fall semester for in season athletes and third week for out of season: Objective; to have a contact with all student athletes early in the school year to discuss expectations….we can catch up with those that come late. Currently running 8-10 one hour meetings per semester, consolidate? Discussion

7. Coaches Communication:
   1. Use of social media: same rules apply to coaches as do students. This is not a venue for venting frustrations or for discipline. Informational only please.
   2. Use of portal: pass information of interest along to our students in KIN X classes
3. KIN X class spreadsheet with info and get to Brian so we can loop those students into sports information mailing. Need help with excel spreadsheet, see anyone at the div office for help.

8. Summer 2014 - Marc
   1. Alternative start date for Summer 2014 Mon. July 7 - Aug. 14 which allows teams to start practice the next day without having to give their teams 2 weeks off. Contact Debbie ASAP to confirm.

9. Facilities - Joe
   1. Installation of the shade structure for building 45 is to commence March 17th.
      i. Working to make it WiFi accessible
   2. Updates: Stadium, tennis project, moving forward. Remember this is also a facility that is educational in nature and will house much needed classrooms and lecture areas.
   3. Needs: Get these to Joe and make sure it is included on PIE

10. Athletic Development (Fundraising at a Dept. level) - Marc, Joe
    1. Why: we need money to help augment our current budgets, and we need things as a dept. (equipment and bigger ticket items)
    2. What do we need? We need anything you are requesting to be on PIE. Joe and Marc will be putting a list together of all items needed that could be pursued by the development committee and foundation

11. Hall of Fame - Marc
    1. 2014 Wrapping up this year’s event now and following up with this class of inductees.
    2. 2015 starting the nomination process now and should have class of 2015 finalized soon. Will make announcement of next year’s class shortly after. Goal date to release is Early April

12. Dave Aguilera (our photographer) - Marc
    1. All requests for his services should go through Brian
    2. He is a volunteer for us and we have to keep his very valuable time in check. He struggles with saying NO. We need to help him manage his time, so we can keep him around. He is a very valuable resource to our dept.

13. Special Events - Doug, Marc
    1. Youth Days March 21-22
    2. Mt. SAC Relays in April
    3. Olympic Trials bid, starting to develop
    4. HS Swimming Invitational Series (Winterfest 1200 HS athletes, Spring Meet of Champions April 25-26 1700 athletes competing)

14. Fall Athlete of the Year.
    1. Voting (see attached) please send back ASAP so we can make our announcement

15. Athlete of the month
    1. Marc will be sending you information on this. No voting. Send your sport campus athlete of the month and we will get a certificate to them right away recognizing their accomplishments for the month
    2. CCCAA athlete of the month
       i. Please send your outstanding student athletes to Marc when requested so we can forward that to the State level.

16. Older adult program members volunteering

17. Budgets: Check with Ani and Suzy on Budget balances

18. Sports information: make sure you copy Joe on those communications going to Brian
   1. Check with coaches on posting scores and what they actually have the ability to do
   2. Have an informational workshop on reviewing score posting etc…

Future meetings: March 28, April 25, June 6 all starting at 7:30 am in 27A 109