1. General items
   a. Introductions- new faculty member Landon Sullivan
   b. Fall Farm Work Day – Saturday September 20th 8am-1pm
      i. Dena to make flyer and provide to faculty. Also create 2 sign up sheets to be posted in the student lounge and on Dena’s office door.
   c. Live on applications
      i. Everyone approved the recent application that Matthew sent out for review.
      ii. Informed that there is a trailer available in the hort unit. Preferably would like a horticulture student. Required to work 15 hours per week as a volunteer in exchanged for living on campus.

2. Class Information
   a. All Syllabi need to be in division office next week (inform adjunct professors)
   b. Adding Students (class size maximum, division approval for exceeding that number)
      i. Allowed to accept 20% over class limit without permission

3. Reminder on Forms:
   a. Conference and Travel Forms
      i. Must fill out BEFORE trip – PLAN AHEAD
      ii. Dena must be given a copy
   b. Field Trip Forms to be filled out and to the division 2 weeks in advance
      i. Dena needs a copy of all field trip forms
      1. A copy can be provided to Dena but an email is acceptable as well. Dena needs to know just for informational reasons.

4. VTEA Requisitions for equipment
   a. Deadline 9/30 and all go to Jennifer. VTEA is due in April so start planning for next year.

5. SLO Assessments – see schedule

6. Curriculum due this year – We will approve all curriculum items at our October meeting so have it ready
   a. Due every 4 years from the effective date.
b. Landon requested a form in regards to curriculum course changes. The faculty informed him it is done online and they will all help him

7. Important Dates:
   a. Fall Work Day: September 20, 8-1
   b. STMA – January 13-16, 2015 (Denver)
   c. Ag Field Day
      i. Tentative – first week in April.
   d. Farm Day – Saturday, May 2, 2015 9am-2pm
      i. Dena to check on In-N-Out cost
   e. Debbie Boroch Science Day (Usually second Saturday in May which would be May 9)
   f. Horticulture Career Night – Thursday, May 14, 2015 (tentative)
   g. Ag Banquet – Saturday May 29, 2015: 6pm-10pm Plant Sales
   h. Horticulture Advisory Committee Meetings
      i. Thursday December 4, noon-3pm
      ii. Thursday May 14, 2015 1:30-3:30 (tentative)
   i. Dodgers Future Farmers – September 28th, 2014
   j. Grey hounds arrive 9/6/14
   k. Lab Rats arrive 8/26
   l. Fresno Fair – October 1-4th, 2014
   m. IACUC – September 18th at 3pm, dinner at 6pm and advisory meeting at 6:45pm.

8. Unit and other Assignments
   a. Audra Lopez – Swine / PIE / VTEA
   b. Dawn Waters – RVT Coordinator / Equine
   c. Jamie Phillips – Beef / Farm Day
   d. Maya Padilla – Sheep / Debbie Boroch Day
   e. Landon Sullivan – Equine
   f. Gary Uyeno – Animal Health Care Coordinator / Small Animal Care Facility
   g. Jennifer Hinostroza – Horticulture Unit / PIE Coordinator / VTEA
   h. Tom Visosky – Farm Liaison / Building Committee Chair
   i. Brian Scott – Turf / Soils / IPM / Department Chair
      i. Tom is working on a proposal for the faculty roles on the farm and will present something at the OPS meeting on 8/28/14.

9. Other assignments
   a. Academic Senate (Thursdays 11:15-1:15)
   b. Faculty Association (usually 2nd Tuesday of month 11:30-1)

10. Student Live On BBQ – Meet and Greet with Faculty- Will we do this again?
11. Tentative Meeting Schedule: Thursday, September 4, October 9, November 13, December 11, 2013 @ 3:30 pm in 80 Conference Room.
12. Old Business
13. New Business
   a. Vote for Non Credit class for horsemanship for veterans.
      i. Tom makes notion
      ii. Audra 2\textsuperscript{nd}
          1. All approved.