MINUTES
AGRICULTURAL SCIENCES TEAM MEETING
FRIDAY May 9, 2014
9:00 am, Building 80 Conference Room

1. Classified Items
   a. Student live-on introduction
      i. New Horticulture Student – Irma – Will move on campus at the end of May. Exact date not yet determined.
   b. Other
      i. Farm Day – Remaining items left at the farm that need to be picked up. Jamie will take care of.
      ii. BBQ was a success – over 100 attendees, Tilden Coil would like to do this again
      iii. Swine Unit in final stages

2. Department awards for Ag Banquet
   a. Scholarship committee for department awards
      i.
   b. Other
      i. Lamb and Pig will be served
      ii. Matthew is checking on left over supplies/drinks from Farm day and will advise Dawn. Dawn will handle purchasing the rest.
      iii. Dawn to create flyer advertising the Ag banquet and a sign up list for the potluck. Will also advertise the raffle. (raffle helps pay for the banquet)
      iv. Dawn to create a list of categories for food and will provide to Dena for students to start signing up on Monday, May 12, 2014.
      v. Ag banquet to be held in combined rooms and food served in Jennifer’s classroom.
      vi. Matthew will speak with the culinary arts students to see if they are interested in serving the food at the banquet.
      vii. Reach out to vendors for possible donations (gift cards, hats, shirts, etc) to be used for the raffle.
      viii. Dawn to provide a list of students receiving awards. Dena will send a notification to the students.
      ix. Dawn will provide certificate paper.

3. VTEA UPDATE
   a. Very successful
   b. Ag Ambassadors – Daniel Munoz
      i. Maya Padilla will supervise
   c. A big thank you to Jennifer Hinostroza for all of her hard work with VTEA/Perkins

4. Courses due for review 2014-15 (turn in by May 1)
   a. AGAG 91 – Ag Calc
   b. AGAN 51 - Animal Handling and Restraint
   c. AGHE 65 – Veterinary Radiograph
   d. AGOR 52 - Hydraulic
e. AGOR 53 – Small Engine Repair I

5. Courses for Lab Parity due May 31
   a. AGHE 61, 84B
   b. AGLI 97
   c. AGOR 2, 29, 32, 39, 50, 54, 72, 75

6. LAB PARITY SUGGESTIONS
   a. Discussed in Chairs meeting – Specifically list what is being taught by week in your syllabus. List as technique not skill. You are teaching them a technique and they acquire the skill after.
   b. Lab parity is granted when you are constantly instruction. Passive instruction doesn’t allow for parity.
   c. Lab finals are required for lab parity classes
   d. If lab parity is granted, new adjunct instructors will be needed.

7. Dean of Natural Sciences and Animal Science Professor hire status
   a. Dean Interviews will be held on May 21st.
   b. Animal Science Interviews will be held on May 16th. One interview was already held on May 7th due to scheduling issues of candidate.

8. Department Chair Elections
   a. Brian Scott Nominated and elected unanimously

9. Important Dates:
   a. Mother's Day Plant Sale – May 5-8
   b. Debbie Boroch Science Day – May 10 @ 8am-noon
      i. Keynote speaker is a Forensic Entomologist
      ii. Sold out this year
      i. Please advise students exiting class to keep the volume down since career night will be held outside this year.
      ii. Dena to update Horticulture class brochure
   d. Ag Banquet – Friday May 30, 2014 5pm-9pm
   e. Commencement – June 13

10. Division Items
    a. Fall 2014 Schedule – Augmentation
       i. Brian to provide a Horticulture class by Tuesday, May 13th
       ii. Deadline for schedule input is Wednesday, May 14th
    b. NSDIV@mtsac.edu – send correspondence here

11. Faculty Association Items
    a. Faculty Appreciation Day to Friday May 30 10:30-2:00
12. Next meeting: June 13 @ 3pm (Visosky Residence)
   a. Dena will send an invite to the Ag staff
   b. Tom will provide the meat and will need a headcount
   c. Everyone will bring a side dish, sign-up sheet will be in Dena’s office

13. Old Business

14. New Business
   a. We will meet on June 13th at 2pm at the Visosky residence to discuss Farm day and some suggestions for next year. Please come prepared with ideas of where we can improve.
   b. Farm Day – New committee will be created for next year’s event
   c. Farm work day will be on September 13th from 8-12
   d. Faculty will meet at 11am at Visosky Residence to complete PIE on June 13th.