



Learning Assistance Center

Skills Development Meeting

MINUTES

Date: Tuesday, March 10, 2009

Time: 1:15p—2:10pm

Rm.112

Present: Pat, Luisa, Sun, Martha L., Carolyn

ITEM	DISCUSSION/ACTION	OUTCOME
1.Minutes	<p>1.Minutes</p> <p>Pat announced 3 things:</p> <ol style="list-style-type: none">(1) Still using LASSI(2) Do not leave your files on computer; they will be deleted(3) Emphasis on no more than 20 minutes working with student(4) Do not give credit for diagnostics; it is not considered as a graded activity	1.No changes
2. Current Status	<p>2. Martha announced Skills Development is very busy this semester; much higher numbers in Lern 61 & 62</p> <ul style="list-style-type: none">• be sure student signs contracts• when folders are pulled, the reason will be under "Additional comments" section of student sheets	2. Still adding

<p>3. Grading differences for Lern 61 & 62</p>	<p>3. Be sure to give grades appropriate to level of time commitment</p> <ul style="list-style-type: none"> • consider time on assignment for Lern 62 particularly (should have denser work than Lern 61) 	
<p>4. New Math diagnostic</p>	<p>4. Instruction Sheet available</p> <ul style="list-style-type: none"> • no assignments by chapter sections; assignments begin with given chapter and continue chapters from there. • test after each chapter; get from front counter and students test in Testing Center 	<p>4. Please give feedback for changes on instruction</p> <p>-chapter test answer key is in lower, right hand drawer.</p>
<p>5. Other</p>	<p>5.1 New writing prompt sheets are available</p> <p>5.2 No laptops in lab except: on battery in carrel; students can do work on laptops if it's for their LERN or READ classes only.</p>	<p>5.1 New prompts are welcome; see Sun</p> <p>5.2 No plugging in; there are limited IP addresses.</p>

Next meeting: Tuesday, April 14, 2009

1:50pm

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