



Learning Assistance Center  
**Committee Chairs' Meeting**  
MINUTES

Date: Tuesday, September 8, 2009

Time: 2:00pm

Rm.112

Present: Larry, Carolyn, Sun, Lori, Pat

ITEM	DISCUSSION/ACTION	OUTCOME
1. Minutes	1. Minutes	1. Lori added to the attendance
2. TBA Lab	2. Went over TBA Lab framework -Lab topics within LA perspective via framework	2. Need drafts for Lab outline by 9/30 if possible
3. Adjunct Evals	3. Went over completion of observation form (H.4.a) -evals for classroom in Fall -rest of Adj. student evals done in Spring 2010 -questions on on-line class evals.	3. Pat will send schedule  -Pat will check
4. SLO status	4. Check in: 1) Study Tech. ready for Spring 2010 2) Writing: Completed 07-08 assessment -will revisit survey on valuing writing for Spring '10 3) Math: Needs time to 4) Reading: <u>Have assessed vocab.; needs to be evaluated</u>	3. Next agenda  4. <u>Goal: by Dec. '09</u>
5. Dept. Check-in 6. Com. Flow chart 7. Mult. Measures	5. Dept. Check-in 6. Com flow chart 7. Mult. Measures -discussed allowing current process. Will work in Mult. Measures in committee.	5. Oct. agenda 6. Oct. agenda 7. Pat will put copies of A.S. Multiple Measures request in committee members' mailbox

Next meeting: Tuesday, October 13, 2009

2:00pm

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