

The Writing Center

Writing Center Services for Students and Faculty

The Writing Center offers **TUTORING IN WRITING** for papers from any Mt. SAC course. Tutoring sessions are typically 30 minutes. Students can schedule appointments on WOnline, our online scheduling system, or stop by to make an appointment. We also offer walk-in tutoring and tutoring in our computer lab for students who are drafting their essays.

Our trained tutors can work with students on writing-related issues such as:

- **Brainstorming, outlining, and essay planning**
- **Drafting, revising, and improving grammar**
- **Research and MLA documentation**

Location:

Bldg. 26B, Rm. 100
(behind the clock tower)

Hours:

M-TH: 8am-9pm
Fri/Sun.: 9am-3pm
(Closed Saturdays)

Front Desk Contact

Info: 909.594.5611
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Supervisory Staff:

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Website:

<http://writingcenter.mtsac.edu>

Appointments:

(WOnline)
www.rich37.com/mtsac2

Students will also want to take advantage of our **WRITING CENTER WORKSHOPS**. Writing workshops are 60-90 minutes each and cover topics from “Fixing Fragments, Run-ons, and Comma Splices” to “Planning Your Essay in Three Easy Steps” and “Starting Your Research.” We offer workshops at a variety of times all semester. Please encourage students to attend (extra credit is a good incentive!). Our monthly calendars are available to students in our Center and they can sign up for workshops at the front desk.

Our Center also houses a centrally located **COMPUTER LAB** that students can use to draft their essay assignments and conduct online research. Our 50 computers feature MS 2007 and 2003 Word, Power Point, Excel, and Internet access. We also have a variety of interactive software programs to help students with grammar, essay development, effective argumentation, and documentation. (For a more detailed description of the software programs, please see the back side of this sheet.) Finally, students can print in black and white for 10 cents and color for 50 cents per page.

COMPUTER CLASSROOMS are available for faculty members to conduct in-class essays and demonstrate online lessons. The computer classroom is equipped with software that enables instructors to take control over students’ computers and can be reserved by visiting our website and clicking on “classroom reservations” or by emailing Erin Tyson.

