

# General Business

## ACCOUNTING AND MANAGEMENT DEPARTMENT

Major 20501

This program is intended to prepare students for employment following graduation. Students wishing a Bachelor's Degree (*transfer program*) should consult with a counselor or advisor to discuss transferability of courses.

### Requirements for the Major

#### *Required courses:*

BUSA 7	Principles of Accounting – Financial, <i>or</i>	5.0	CSU, UC
BUSA 72	Bookkeeping – Accounting	5.0	
BUSL 18	Business Law, <i>or</i>	3.0	CSU, UC
BUSL 18H	Business Law – Honors	3.0	CSU, UC
BUSM 10	Principles of Continuous Quality Improvement	3.0	
BUSM 20	Principles of Business	3.0	CSU, UC
BUSM 60	Human Relations in Business	3.0	CSU
BUSM 61	Business Organization and Management	3.0	CSU
BUSM 62	Human Resource Management	3.0	
BUSO 5	Business English	3.0	
BUSO 25	Business Communications	3.0	CSU
BUSS 36	Principles of Marketing	3.0	CSU
CISB 15	Microcomputer Applications	4.0	CSU, UC

#### *Plus*

#### *Select six (6) units from:*

BUSA	Business: Accounting	1.0 - 5.0	CSU, UC
BUSC	Business: Economics	3.0	CSU, UC
BUSL	Business: Law	1.0 - 3.0	CSU, UC
BUSM	Business: Management	1.0 - 4.0	CSU, UC
BUSS	Business: Sales, Merchandising and Marketing	1.0 - 4.0	CSU
CISB	Computer Information Systems: Beginning	2.0 - 4.0	CSU, UC
COMP	Computer Applications	0.5 - 4.0	CSU

**TOTAL UNITS 42.0**