

Business: Small Business Management – Level II

ACCOUNTING AND MANAGEMENT DEPARTMENT

Certificate 60508

The Business: Small Business Management – Level II Certificate provides students with practical small business tools. This certificate focuses on issues such as motivation, teamwork, and leadership skills that lead to enhanced productivity through the development of people. Completion of this certificate will lead to new career opportunities for those currently employed in the small business arena.

Requirements for the Certificate

Completion of Business: Small Business Management – Level I Certificate (9 Units) as follows:

Required courses:

BUSM 20	Principles of Business	3.0	CSU, UC
BUSM 66	Small Business Management	3.0	
BUSS 36	Principles of Marketing	3.0	CSU

Plus the following courses:

Level II as follows:

BUSM 60	Human Relations in Business	3.0	CSU
BUSM 61	Business Organization and Management	3.0	CSU
BUSM 62	Human Resource Management	3.0	

TOTAL UNITS 18.0

Special Information:

Students receiving financial aid need to declare the Level III Certificate as their goal to meet Financial Aid requirements.