Attendance:
Linda Rillorta, Andrea Diem, Charles McGruder, Marlene Gallarde, Rebecca Hatch, Michelle Stewart Thomas

Minutes
• The March 12, 2014 minutes were approved

Scheduling
• Faculty were reminded to check their schedules in the portal early and often
  o The fall schedule may be up next week
• The Instruction Team will be making adjustments to the philosophy schedule based on student needs
• Three-hour classes must be scheduled within the sociology time blocks
  o It is not too late for faculty to submit a change to their fall schedule
• Adjuncts who don’t meet the departmental standards will be given a written warning that will be recorded on their evaluation (H8). However, any load reductions resulting from subpar performance will not be reflected until Spring 2015 to give adjuncts a chance to improve their scores
  o Adjuncts who miss deadlines for students evaluations can be assigned a 4 on their (H8)
  o Adjuncts must be involved in activities to benefit the department in order to be assigned 3 classes (attending a conference, helping with a student club, etc.)
• Soft Link Benefits
  o $500 - $1000 Stipends are available for faculty willing to link their course with another course; courses must be back to back
  o The course size of the linked courses will be based on the smaller of the two
  o Contact Person: Lisa Rodriguez (x4117)

Curriculum
• AA-T (now ADT-Associate Degree Transfer) for Soc and Phil have been completed and submitted to the Division for approval
• The department approved additional courses to add to the ADT for Philosophy
Recruitment
- Philosopher McGruder plans to mentor Ivan Tircuit through the Intern/Mentor Program
  - The Intern/Mentor program was discussed
- Chairperson Gallarde is asking for recommendations of experienced professors since many of the applicants have little/no experience

Budget / Financial Matters
- Our allotted budget has been spent
  - Each year we are allotted $1000 from the Lottery Fund and $1000 from the College
- MTSAC is not willing to pay for the plagiarism program

Academic Senate/Academic Senate Report
Chairperson Gallarde attended the March meetings and emailed reports to all department faculty

SLO/GEO
SLO/GEOs are up to date.

Student Misconduct
Chairperson Gallarde recommends that faculty report all instances of plagiarism; she will also see if Maryann can supply us with data on departmental trends in reported student misconduct

Faculty Misconduct
A discussion ensued about whether adjuncts who say or do something inappropriate in the classroom (i.e. make a sexist or racist comment) should be rehired. One thought is that faculty should know what is appropriate within an academic environment. Another view expressed would be to use a person’s mistake as a “teaching moment” and correct the behavior. Concerns about making hiring decisions based on students’ false or unsubstantiated claims were also raised.

Faculty Sabbatical (Deadline: December 1)
- According to Philosopher Diem, faculty have three options for sabbatical activities:
  - travel and give a report
  - take classes
  - study and write on an approved topic

Additional Reports/Announcements
- Chairperson Gallarde attended PSA from March 27 - 29
• Sociologists Hatch attended the CUR Institute for Integrating Undergraduate into the Curriculum March 28 – 30; it was held in Florida

• The fourth annual Research Showcase will be held April 22 to noon to 4 at 9c stage. Please invite your students.

• Philosophers Diem and Lane have published a book: *Is the Universe an App? Exploring the Physics of Awareness*

• McGruder reported that the Philosophy Club is official!

• Sociologist Rillorta announced that there is a Cultural Fair taking place on campus today from 3 – 6pm

• Sociologist Stewart Thomas reminded department members that there will be a suicide prevention workshop next week hosted by Student Health

• Sociologist Stewart Thomas will be conducting a workshop for clergywomen this Saturday on caring for their mental health

• Chairperson Gallarde announced that the department will be collecting snacks for the veterans

• Sociologist Stewart Thomas suggested that we invite a guest to one of our department meetings to discuss retirement issues.

Minutes were prepared by Sociologist Stewart Thomas