HAH Department Meeting  
3/11/15

**Study Abroad:**
- Funded through Gilman (sp) scholarship

**Motion:**
- minutes approved for department meeting 12/3/14

**Reports:**
- **Academic Senate**
  - Task force on senate leadership
    - recommended returning meetings 90 minutes: 11:30am-1pm
  - Early alert: students not performing well
    - recommend tutoring services
  - Enrollment priorities
    - senate decides
  - voting on equal opportunity plan next meeting
  - Hist 36 due for review by May
  - Student gave public comment complaining of courses being canceled before first day of the semester.
  - 1-2 positions may be opening
- **FA**
  - elections
    - Ryan nominated: sec and rep
  - calendar
    - proposed change that would negatively impact adjuncts in particular—Ryan spoke out against
  - Enrollment
    - be careful not to over add
      - negatively impacts budget
    - don’t add students after census
  - accreditation
    - motion to support more fair accreditation process
      - voted in favor in support of fair and open accreditation
- **Division Meeting**
  - enrollment announcement
    - this semester (Spring) “fairly well”
      - Division-wide 25
      - msac met growth target
      - human and soc fill (#3)
    - May be adding classes winter and fall
  - Need a more objective ranking system
    - they agreed failed or incomplete positions not going to be auto approvals, but will go to top of the list
  - Senate election
    - humanities needs people
    - with new hire in depart., can fill another spot on senate and FA
  - Outstanding awards coming up
    - think of nominees
      - April: re-nominate Robert Jackson
- **Department Business**
  - Office hours
    - be sure to update them
- Books on reserve
  - Kate: issues with damaged and missing books on reserve
    - reserve reception told one student to tell the professor of the missing book (so reserve isn’t notifying profs when book is missing)
      - can’t tell the professor who the student was that last checked out the book
        - they operate under the Privacy Act (9/11)
          - this act was so that law enforcement couldn’t check circulation history without warrant
    - Kate will write a letter
      - let Kate know if this has happened to you
- adjunct evaluations
  - sign up sheet circulated
- trouble in the classroom
  - policies on how to remove trouble students
- Ryan Hunt announcements
  - Civil War Re-enactment April 10-12
- Department members’ accomplishments
  - let Hal know of whom you would nominate and why
- Bill Jones and Hist 6
  - still has to go through Education Design Committee
  - it will need to be added to our AAT
  - each course in our AAT has to have been evaluated
  - hopeful to get in the books by Fall, in catalogue following year
- Art History DL went through
- Deadlines for purchasing requisitions, requests:
  - erasers
  - paper shredder
  - power point clicker
- Discussed SLOs and GEOs outcomes
- MURT: Allie
  - Research competition:
    - showcase: opening to other campuses, competition open to just mt sac
      - prizes offered
    - papers or posters
      - can be a paper they’ve written in a course
      - turn in abstract by April 1
        - winners: prize and present their pieces
      - Takes place: April 21 and 22
        - all students welcome—great opportunity to expose them to research
        - great way to support student research
          - some ideas:
            - methodology course (reduced class)
            - research course (reduced class)
- Courses in the talks of becoming deactivated
  - Hist 99
- Bill:
  - Former student is starting a social and political awareness club
    - perhaps can merge with another similar club on Campus to ensure active participation
- meeting ended 5:00 pm