1. Academic Senate Report was given by Curtis.

2. Faculty Association Report was given by Tyler.

3. Division Report was given by Elizabeth.

4. Minutes from November’s meeting were unanimously approved.

5. Elizabeth proposed revisions to the Geography 30 course and Geography 30 Honors Course Outline of Record. It was agreed that Elizabeth would update the course in Web CMS and that the statement about a field trip would be changed to “possible field trip.” These were approved unanimously.

6. Elizabeth proposed that eligibility for English 1A be added to Geography 30 and 30L. The motion was unanimously approved.

7. Maxine was thanked for her twenty-seven years of service to the college.