CLASS TITLE: PHYSICAL EDUCATION/ATHLETIC TECHNICIAN I

BASIC FUNCTION:

Under the direction of an assigned supervisor, receive, issue, catalog and store athletic equipment, supplies and clothing used in physical education classes and competitive sports; maintain uniforms, equipment and supplies in clean sanitary and safe condition; support the preparation of athletic fields, facilities and equipment utilized in designated sports and physical education athletic events.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Oversee and sustain equipment rooms, locker rooms, fields, courts, pools and related facilities in a clean, safe and orderly condition.

Participate in the set-up and tear-down of designated areas of assignment including fields, courts and diamonds for athletic events and physical education classes.

Maintain inventory records of equipment used by students, athletes and instructors.

Maintain various forms, records and files related to physical education and athletic equipment, supplies and clothing.

Support assigned sports games, meets or matches; set up score boards, timing devices and other equipment required for designated sports or events.

Travel with athletic teams as assigned; attend home events; provide equipment to the team.

OTHER DUTIES:

Train and provide work direction to assigned personnel.

Maintain current knowledge of emerging technologies and apply knowledge to perform duties in an efficient, organized and timely manner.

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Methods, tools and materials used in preparation and maintenance of equipment rooms, locker rooms, athletic field areas, courts, pools and related facilities.
Athletic fields and track boundaries and markings.
Equipment, materials and supplies of athletic and physical education programs.
Basic inventory and record-keeping methods.

Revised September 2005 per CSEA 262
Interpersonal skills using tact, patience and courtesy.
Proper methods of storing equipment, materials and supplies.
Health and safety regulations.
Principles and practices of training and providing work direction.

ABILITY TO:
Oversee and sustain equipment rooms, locker rooms, fields, courts, pools and related facilities in a clean, safe and orderly condition.
Meet schedules and timelines.
Utilize tools and equipment used in preparation for athletic events.
Understand and follow oral and written directions.
Establish and maintain cooperative and effective working relationships with others.
Operate light power and mechanical equipment used in the care and preparation of athletic fields and tracks.
Train and provide work direction to others.
Communicate effectively both orally and in writing.
Perform minor maintenance using a variety of tools and machines utilized in the basic trade.
Safely operate utility carts in the performance of assigned duties.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and sufficient knowledge and training to demonstrate experience in the repair and maintenance of physical education and athletic fields and equipment.

LICENSE AND OTHER REQUIREMENTS:

Valid California driver’s license.

WORKING CONDITIONS:

ENVIRONMENT:
Outdoor environment.
Driving a vehicle to conduct work.
Seasonal heat and cold and adverse weather conditions.
Fumes and noise from vehicle and equipment operation.
Evening or variable hours.

PHYSICAL DEMANDS:
Lifting, carrying, pushing or pulling heavy objects.
Standing and walking for extended periods of time.
Dexterity of hands and fingers to operate assigned equipment.
Heavy physical labor.
Hearing and speaking to exchange information.
Bending at the waist, kneeling or crouching.
Seeing to perform assigned activities.
Walking over rough or uneven surfaces.

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