Position Description
Accompanist/Librarian
Department: Music

POSITION PURPOSE

The Accompanist/Librarian assist music instructors by playing piano accompaniment for choral and music classes, individuals, concerts, and stage productions, contributing to student’s musical education.

NATURE AND SCOPE

The Accompanist/Librarian is responsible for playing the piano accompaniment for music classes and events, coaching individual students in learning and performance, maintaining pianos, and ensuring department has the necessary supplies. Other decisions, such as selecting literature for choirs, voice classes and individual students, are referred to a higher authority.

EXAMPLE OF KEY DUTIES AND RESPONSIBILITIES

1. Plays piano accompaniment for voice classes.
2. Accompanies choral groups in rehearsal and performance.
3. Coaches individual students in music classes and in performance.
4. Conducts sectional rehearsals.
5. Records and copies rehearsal tapes for choral and voice classes.
6. Maintains files and catalogs and distributes music as necessary.
7. Performs related duties as required.

EMPLOYMENT STANDARDS

Knowledge:

Knowledge of District policies and procedures
Basic musical theory, including harmony and notation
Piano technique and literature
Choral repertoire, including classical, semi-classical, modern, and folk music
Reading a musical score, both whole and in parts
EMPLOYMENT STANDARDS (cont’d.)

Skills and Abilities:

- Play classical, semi-classical, modern, and folk music on the piano
- Accompany musical groups in rehearsal and performance
- Transpose simple musical arrangements
- Arrange and improvise music
- Sight read moderately difficult musical selections
- Follow a conductor and/or soloist

Education and Experience:

- 2 years of experience accompanying a variety of musical groups OR
- 2 years of college as a music major with experience accompanying a variety of musical groups

Working Conditions:

- Typical office environment when necessary
- Largely sedentary, with occasional walking or standing